



**LIMPOPO**

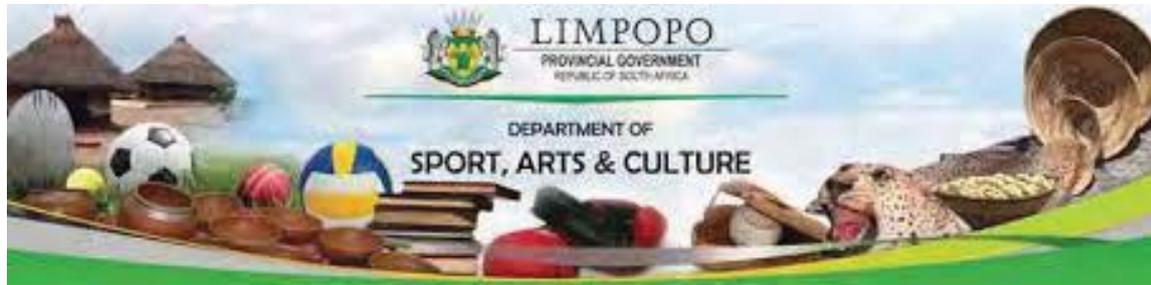
PROVINCIAL GOVERNMENT  
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF  
**SPORT, ARTS & CULTURE**

# Annual Report 2019 – 2020



*The heartland of southern Africa – development is about people!*



# Annual Report

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## 2019/2020



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# PART A: GENERAL INFORMATION

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## 1. DEPARTMENT GENERAL INFORMATION

**PHYSICAL ADDRESS:** 21 BICCARD STREET  
POLOKWANE  
0700

**POSTAL ADDRESS:** P/BAG X9549  
POLOKWANE  
0700

**TELEPHONE NUMBER/S** : +27 15 284 4000

**FAX NUMBER** : +27 15 284 4508

**EMAIL ADDRESS** : [Hod@sac.limpopo.gov.za](mailto:Hod@sac.limpopo.gov.za)

**WEBSITE ADDRESS** : [www.sac.limpopo.gov.za](http://www.sac.limpopo.gov.za)



**2. List of Abbreviations /Acronyms**

AET	Adult Education and Training
AGSA	Auditor General South Africa
APP	Annual Performance Plan
BAS	Basic Accounting System
BAUD	Barcoded Asset Audit
COGHSTA	Co-operative Governance, Human Settlement and Traditional Affairs
DPWRI	Department of Public Works, Roads and Infrastructure (DPWRI)
DORA	Division of Revenue Act
DRP	Disaster Recovery Plan
DSAC	Department of Sport, Arts and Culture
EAP	Employee Assistance Programme
EPWP	Expanded Public Works Programme
EXCO	Executive Council
FY	Financial Year
GNC	Geographic Name Committee
HDI	Historically Disadvantaged Individuals
HCT	HIV Counselling and testing
HIV/AIDS	Human Immunodeficiency Virus, Acquired Immune Deficiency Syndrome
HIV	Human Immunodeficiency Virus
HOD	Head of Department
HRM	Human Resource Management
ICT	Information Communication Technology
IDT	Independent Development Trust
LACC	Limpopo Arts and Culture Council

LIHRA	Limpopo Heritage Resource Authority
LIS	Library Information Services
MEC	Member of the Executive Council
MINMEC	Minister and Members of Executive Council
MPP	Mass Participation Programme
MRM	Moral Regeneration Movement
NGO	Non-Governmental Organization
OHS	Occupational Health and Safety
PFMA	Public Finance Management Act
PANSALB	Pan South African Language Board
PLC	Provincial Language Council
PMDS	Performance Management Development System
PPP	Public Private Partnership
RWOPS	Remunerative Work outside Public Service
SCM	Supply Chain Management
SALGA	South Africa Local Government Association
SASA	South African Sport Association
SCOPA	Standing Committee on Public Accounts
SITA	State Information Technology Agency
SLA	Service Level Agreement
SLIMS	SITA Library Information Management System



**Thandi Moraka**  
**Member of the Executive Council**

### **3. FOREWORD BY MEC**

Sport and creative industry is a major contributor to economic and social development. Its role is well recognized by Governments, including in the Political Declaration of the 2030 Agenda, which reflects on “the contribution of sports and creative industry make to the empowerment of women and of young people, individuals and communities, as well as to health, education, nation building and social inclusion objectives”. The COVID-19 pandemic has had and will continue to have very considerable effects on the sporting world, creative industry as well as on the physical and mental well-being of people in the Province, the country and the world at large.

The Department is currently on the positive trajectory with firm resolve of improving our audit outcome. The Department has developed a draft on clean audit strategy to mitigate and resolve the findings from the Auditor General South Africa (AGSA) and Provincial Internal Audit which will be aligned to the provincial strategy. We are mindful of the fact that a positive audit opinion is a great indicator of among others and not limited to, good governance, fiscal prudence, accountability and transparency. Our intention as the Department is to improve good governance focusing on achieving favourable audit outcomes, and improving financial governance.

The Department has been stagnant on qualified audit opinion from the AGSA Office for the past five financial years. The Auditor-General has identified material findings with regard to movable tangible capital and minor assets, material underspending of the budget, irregular expenditure and material misstatement in the preparation of Annual Financial Statements. In this regard the Department has managed to put together internal control measures in order to mitigate against Auditor-General’s findings, which include implementation of consequences management. In order to improve the financial governance of the Department, our audit strategy will be aligned to the provincial strategy to resolve the findings from the Auditor General.

The Department successfully implemented key programmes to uplift and improve peoples’ lives. Of these, key to note are, the provision of infrastructure for library services, the

provision of free internet and Wi-Fi services through community libraries, the provision of sporting equipment; training and development opportunities for both athletes and coaches as well as the hosting of community dialogues and language promotion programmes including translations and literary exhibitions. In this past year we have strengthened the capacity at district level as we continue to promote and advance a transformed society built on the pillars of democracy. The Department has also incorporated new ideas through our creative industry in fighting the social ills that are facing our communities such as tribalism and gender-based violence.

From the 27th of March 2020, the South African government imposed a lockdown to slow the spread of COVID-19 virus by reducing the usual forms of social contact. While the lockdown strategy appears to have been effective in slowing down the spread of disease, and thus providing valuable time for health system to prepare, the impact on sport, cultural and creative industry has been severe. The Department of Sport, Arts and Culture is one of the most affected Departments by this pandemic because it relies on events and gatherings to attain the mandate and objectives.

I would like to thank our staff for the commitment and resilience in serving the community. The innovative, collaborative and inclusive way in which you perform your work is impressive. I look forward to seeing more innovative and progressive projects over the next financial year.



**Ms. Thandi Moraka MPL**

**MEC of the Department of Sport, Arts and Culture**

**Date: 31 July 2020**

**Head of Department**

#### **4. REPORT OF THE ACCOUNTING OFFICER**

##### **4.1 Overview of the operations of the Department**

The Vision of the Department is that of “A champion of Sport, Arts, Culture and Heritage services for socio-economic development in Limpopo” and it is implemented through four programmes being Administration, Cultural Affairs, Library and Archives Services as well as Sport and Recreation.

The Department is mandated to coordinate and implement outcome 14 dubbed “Transforming the society and uniting the country”. In order to achieve this outcome, the Department implemented various nation building interventions toward transforming society and promoting social cohesion. These interventions include inter-alia, the celebration and commemoration of historic and national significant days viz. Africa day, Freedom day and Heritage day.

The Department continued to provide access to library and information services through 96 libraries spread across the Province. For the 2019/20 financial year, the Department continued to build four libraries, namely, Mulamula, Seleteng Mavalani, Runnemedede and progress for these libraries is ongoing. There were challenges with regard to the building of Mavalani, Seleteng and Mulamula libraries due to service delivery protests in the respective areas. Consultations continue to be held to ensure that the challenges are resolved.

In pursuit of vision 2030 of the National Development Plan which emphasises on the use of sport to promote social cohesion, the Department has successfully organised and implemented sport and recreational events, promoting a healthy and active citizenry in Limpopo. School sport competitions and sport development leagues and tournaments which serve as platforms for the identification of talent, nurturing and development of athletes to compete at national and international sport competitions were implemented.

With regard to unlocking the socio-economic potential of the creative industry in the Province, the Department in collaboration with relevant stakeholders in the industry developed the Creative Industry and Social Cohesion Strategies for the Province. The strategies will provide the broader strategic direction towards supporting and promoting

the creative industry in the Province as a key driver to unleash the potential of Mzansi's Golden Economy.

In order to contribute towards the preservation and promotion of the heritage landscape in the Province, the Department continued to maintain the three museums viz. Dzata, Muti wa Va Tsonga and Schoemansdal.

The Department has procured the national flags for installation in government institutions across the five provincial districts in its endeavour to promote constitutional values and national symbols in the Province. The service provider is already onsite and the project will be completed in the second quarter of 2020/21 financial year.

Feasibility studies for the three Provincial Liberation heritage routes projects are at an advanced stage and will be completed in the next financial year. The feasibility study for D'Nyala museum is also in progress.

The Department implemented six (6) significant events during the 2019/20 financial year, which are National Indigenous games, Heritage Day Celebration, Golden Shield Heritage Awards, Provincial Sport Awards, Provincial Literary Awards, and Mapungubwe Arts and Culture Festival.

The Department also developed and effectively implemented the Audit Action Plan to address prior year audit findings. Audit findings were cleared from 38 to 7 and internal Audit findings were cleared from 74 to 23. Assets verifications were conducted to ensure the credibility of the Departmental asset register and the RFID system was successfully implemented in four districts with the fifth one to be completed in the second quarter of the 2020/21 financial year.

The Department had a total of 67 annual targets and achieved 50 of these annual targets. The biggest challenge was with regard to infrastructure wherein only one (1) out of six (6) targets was achieved. This was largely due to late appointment of contractors, service delivery protests and the removal of graves from the sites.

The Department also experienced a challenge with regard to the provision of sport equipment for schools due to the revised norms and standards from the National Department of Sports, Arts and Culture which impacted negatively on the allocated budget.

The appropriation for the year under review was R530 508 Million and the actual expenditure was 88.7%.

There is still more to be done and the Department will improve on the remaining gaps with the envisaged full complement of executive management in the next financial year.

A detailed performance progress report on all planned targets for the current reporting period is contained in Part-B of the Annual Report.

The Department closed the financial year under the cloud of COVID-19 pandemic. The pandemic will impact negatively on both nation building, social cohesion, sports and recreation programmes including contractual obligations with service providers due to limitations of public gatherings.

The Department will therefore be required to be innovative and creative in delivering sport, arts and cultural programmes. The Strategic Plan and the Annual Performance Plan will be reviewed in line with the identified COVID-19 risks. The Department is currently having contractual obligations with some service providers

## 4.2 Overview of the financial results of the Department

### 4.2.1 Departmental receipts

Departmental receipts	2018/19			2019/20		
	Estimate	Actual amount collected	(Over)/under collection	Estimate	Actual amount collected	(Over)/under collection
	R`000	R`000	R`000	R`000	R`000	R`000
Sale of goods and services other than capital assets	1 325	1 325	0	1 896	1 913	17
Financial transactions in assets and liabilities	415	416	1	239	746	507
<b>Total</b>	<b>1 740</b>	<b>1 741</b>	<b>1</b>	<b>2 135</b>	<b>2 659</b>	<b>524</b>

There are two types of tariffs in the Province which are global and Departmental tariffs. They are both subject to approval by the Provincial Treasury annually. Revenue tariffs are determined in conjunction with Provincial Treasury. There is no different policy on revenue tariffs except for the Provincial Transversal Policy. There are no exceptions on goods and services provided by the Department, and no debts written-off during 2019/20 financial year. There were no new measures or projects introduced to collect revenue for 2019/20 financial year.

The Department owns three museums in Mopani and Vhembe Districts, which are Muti wa Va Tsonga, Dzata and Schoemansdal. There were no sales of capital assets during 2019/20 financial year and there were also no changes made on tariffs for goods and services.

The Department has over achieved its revenue collection target as a result of a well – marketed Mapungubwe Arts Festival that led to the increase in sale of tickets.

#### 4.3 Programme expenditure

Programme Name	2019/20			2018/19		
	Final Appropriation	Actual Expenditure	(Over)/ Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/ Under Expenditure
	R`000	R`000	R`000	R`000	R`000	R`000
Administration	173 081	170 020	3 061	156 263	147 265	8 998
Cultural Affairs	71 978	69 352	2 626	51 862	47 074	4 788
Library and Archives	184 489	134 422	50 062	182 664	166 427	16 237
Sport and Recreation	98 982	94 564	4 418	96 925	90 915	6 010
<b>Total</b>	<b>530 508</b>	<b>470 341</b>	<b>60 167</b>	<b>487 714</b>	<b>451 681</b>	<b>36 033</b>

#### 4.4 Virements /roll overs

FROM	R`000	TO	R`000
<b>Cultural Affairs</b>		<b>Administration</b>	<b>650</b>
Goods and Services		Payments for Capital Assets	650
<b>Cultural Affairs</b>		<b>Administration</b>	<b>905</b>
Goods and Services		Goods and Services	905
<b>Cultural Affairs</b>		<b>Administration</b>	<b>250</b>
Transfers and Subsidies		Goods and Services	250
<b>Cultural Affairs</b>		<b>Administration</b>	<b>2 000</b>
Payments for Capital Assets		Goods and Services	2 000
<b>Library and Archives</b>		<b>Sport and Recreation</b>	<b>500</b>
Goods And Services		Goods and Services	500
<b>Total</b>			<b>5 226</b>
<b>Cultural Affairs</b>	<b>1 892</b>	<b>Administration</b>	<b>1 892</b>
Goods and Services	1 892	Interest and Rent On Land	1 892

<b>Administration</b>	<b>1 234</b>	<b>Administration</b>	<b>1 234</b>
Goods and Services	1 234	Transfers and Subsidies	1 234
<b>Cultural Affairs</b>	<b>480</b>	<b>Cultural Affairs</b>	<b>480</b>
Goods and Services	480	Transfers and Subsidies	480
<b>Total</b>			<b>3 606</b>

The virement of R650 000.00 within Administration programme is a result of machinery and equipment (procurement of shelves) which were budgeted under Goods and Services. The goods received were confirmed to be capital assets in nature and classified in Capital Assets.

There were also employees who resigned and as a result their pensions were not budgeted for in the 2019/20 financial year. The savings were identified within programmes and different economic classifications to cater for the pressures.

### Rollovers

The roll over amount of **R10.971** million was allocated as follows:

- **R3.365** million for sport attire for team Limpopo during the Autumn games, accommodation for Team Limpopo during School Sport National games, facilitation of aerobics and Mopani Pilot Project
- **R7 606** million was for the supply of IT equipment for libraries, construction of Seleteng, Mulamula, Runnymede and Mavalani libraries.

### Description of the reasons for unauthorised, fruitless and wasteful expenditure and the amounts involved as well as steps taken to address and prevent a recurrence.

The Department has closed the financial year of 2019/20 with a balance of Irregular Expenditure of R69 518 million. This amount covers balances from 2011/12 and in the current year under review the Department did not identify any irregular expenditure incurred. The irregular expenditure was as a result of contravening of Supply Chain Management and Human Resource Management prescripts in relation to irregular appointments. The Department has adopted the National Treasury Guidelines on prevention and addressing irregular expenditure.

An Irregular Expenditure Register has been developed to report on progress on how to address, condone or recover the expenditure within the National Treasury prescripts and instructions. In the year under review, the Department is working with the Provincial Treasury to address every irregular expenditure in accordance with the National Treasury

Guidelines and is reported monthly to the Provincial Treasury. The Department has resuscitated the Governance Structures.

The Fruitless and Wasteful expenditure incurred during 2017/18 amounts to R1 240 million and was as a result of payment of artists which did not avail himself for performance during Mapungubwe Arts & Heritage Festival. There was no fruitless and wasteful expenditure incurred in the year under review, 2019/20. The Department has the Register of Fruitless and Wasteful Expenditure that it monitors on a monthly basis to go through the process of recovery and write off.

There is only an amount of R904 000 of unauthorized expenditure that has occurred in 2011/12 financial year. This expenditure was as a result of services that were rendered without budget provision. The Department has started with the process of recovering this amount. There was no unauthorised expenditure incurred and identified in the year under review. The Department has put measures in place to ensure monthly monitoring of budget spending through the sub –directorate responsible for Budget Management, Budget Committee and as well as Senior and Executive Management Committees.

#### **4.5 Future plans of the Department**

COVID-19 has presented the Department with an opportunity to improve the strategic role of Information Technology in delivering key mandates. Focus will therefore be on E-Learning and E-Library in the coming year's funds permitting. It is also expected that employees will be doing flexi hours and thus have to be trained on the use of offsite meetings to ensure that there is efficiency and effectiveness in delivering services.

In an effort to improve good governance, the Department anticipates to have a full component of Executive management and will therefore work harder to ensure improvement in the Department. The Department will capacitate the financial management Chief Directorate in the MTEF period due to COVID-19 budget cuts.

More effort will also be on strengthening partnerships with the Sport Confederation, Sport Academies and the Statutory bodies of the Department in order to maximise the performance of the Department. The Department will have to provide oversight on these structures and allow them the space to deliver services on its behalf.

The District Offices are now stable and focus will be on ensuring that they become the service delivery wing of the Department. This will be in line with the President 's directives on making the District model a reality.

#### 4.6 Public Private Partnerships

The Department does not have Public Private Partnerships (PPP) in operation; however, it is exploring this model for the development of the Provincial Theatre.

#### 4.7 Discontinued activities / activities to be discontinued

No activities were discontinued during the year under review.

#### 4.8 New or proposed activities

No new activities were introduced during the year under review.

#### 4.9 Supply Chain Management

The Department did not consider and accept any unsolicited bids in the year under review. The Supply Chain Management (SCM) Unit of the Department has based its operations and functions by using the Transversal Supply Chain Management Policy developed by the Provincial Treasury. The unit has also developed the Supply Chain Management delegations which were approved by the Accounting Officer. All the Bid Committees have been established and are operating within the Code of Conduct of Bid Committees.

Bids that are above R30,000 undergo formal bidding processes of invitation of quotations and are evaluated and adjudicated through the Preferential Procurement Regulations, 2011 issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act Number 5 of 2000 (PPPFA). The Bids that are R500,000 and above follow an open competitive bidding process that is subjected to the evaluation and adjudication functions as outline in the Supply Chain Management prescripts.

The Supply Chain Management Unit of the Department is not fully capacitated to handle all functions (SCM performance monitoring, Acquisition Management, Contract Management, Bid Administration / SCM records and Asset Management).

The Department had prioritised the filling of critical positions in SCM, unfortunately the process will be put on hold due to COVID-19 budget cuts. There will be continuous training of officials to improve performance of Supply Chain Management Unit.

#### 4.10 Gifts and donations received in kind from non-related parties.

The following donations were received in kind during the financial year under review:

Name of Donor	Type of donation	Value (R0'00)
Sound Head Quarters	Technical Sound support	320
BMW Legacy Polokwane	Refreshments	20
ABSA Polokwane	Prizes for winners	350
Xco Group	Trophies for winners	48
Total		738

All the donations as outlined in the table above were received to support implementation of the Limpopo Sport awards to honour athletes and sport teams that attained excellent performance during the year.

#### **4.11 Exemptions and deviations received from the National Treasury**

There were no exemptions and deviations from the National Treasury that were received during the financial year.

#### **4.12 Events after the reporting date**

The COVID-19 pandemic impacted on the reporting time frames of the Annual Report as well as implementation of the strategic plan and the Annual Performance plan. The Department will continue to monitor the situation and adjust its plans accordingly.

#### **4.13 Other**

None

#### **4.14 Acknowledgement/s or Appreciation**

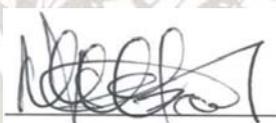
I would like to extend sincere words of appreciation to the Portfolio Committee for its robust oversight on the performance of the Department, the Audit Committee for its advice and continuous monitoring and evaluation of the Departmental performance, Internal Audit for their continuous assessment of the work of the Department and advice on governance matters, the Sports Confederation for their support in delivering a healthy and active citizenry in Limpopo, the Limpopo Resource and Heritage Authority and other statutory and non-statutory bodies who are key in the creative industry of the Province as well as partners in others government spheres and civil society at large.

May I also extend words of appreciation to Team DSAC who without them the Department would not be able to deliver the Sport, Arts and Culture mandate to the people of Limpopo, and finally, I would like to acknowledge the role and support of the MEC, Ms Thandi Moraka for her strategic direction and guidance.

#### **4.15 Conclusion**

This report presents an account of the Department 's activities and utilisation of resources for the 2019/20 financial year.

#### **Approval and sign off**



**Accounting Officer**

**Name: Tsebe N.N**

**Date: 31 July 2020**

## 5. STATEMENT OF RESPONSIBILITY AND CONFIRMATION OF ACCURACY FOR THE ANNUAL REPORT

To the best of my knowledge and belief, I confirm the following:

All information and amounts disclosed throughout the annual report are consistent.

The annual report is complete, accurate and is free from any omissions.

The annual report has been prepared in accordance with the guidelines on the annual report as issued by National Treasury.

The Annual Financial Statements (Part E) have been prepared in accordance with the modified cash standard and the relevant frameworks and guidelines issued by the National Treasury.

The Accounting Officer is responsible for the preparation of the annual financial statements and for the judgements made in this information.

The Accounting Officer is responsible for establishing, and implementing a system of internal control that has been designed to provide reasonable assurance as to the integrity and reliability of the performance information, the human resources information and the annual financial statements.

The external auditors are engaged to express an independent opinion on the annual financial statements.

In my opinion, the annual report fairly reflects the operations, the performance information, the human resources information and the financial affairs of the Department for the financial year ended 31 March 2020.

Yours faithfully



**Accounting Officer**

**Tsebe N.N**

**Date: 31 July 2020**

## 6. STRATEGIC OVERVIEW

### 6.1 Vision

A champion of Sport, Arts, Culture and Heritage services for socio-economic development in Limpopo.

### 6.2 Mission

To enhance unity in diversity through the provision of Sport, Arts, Culture and Heritage services for sustainable development.

### 6.3 Values

In delivering its services the Department is guided by the following values:

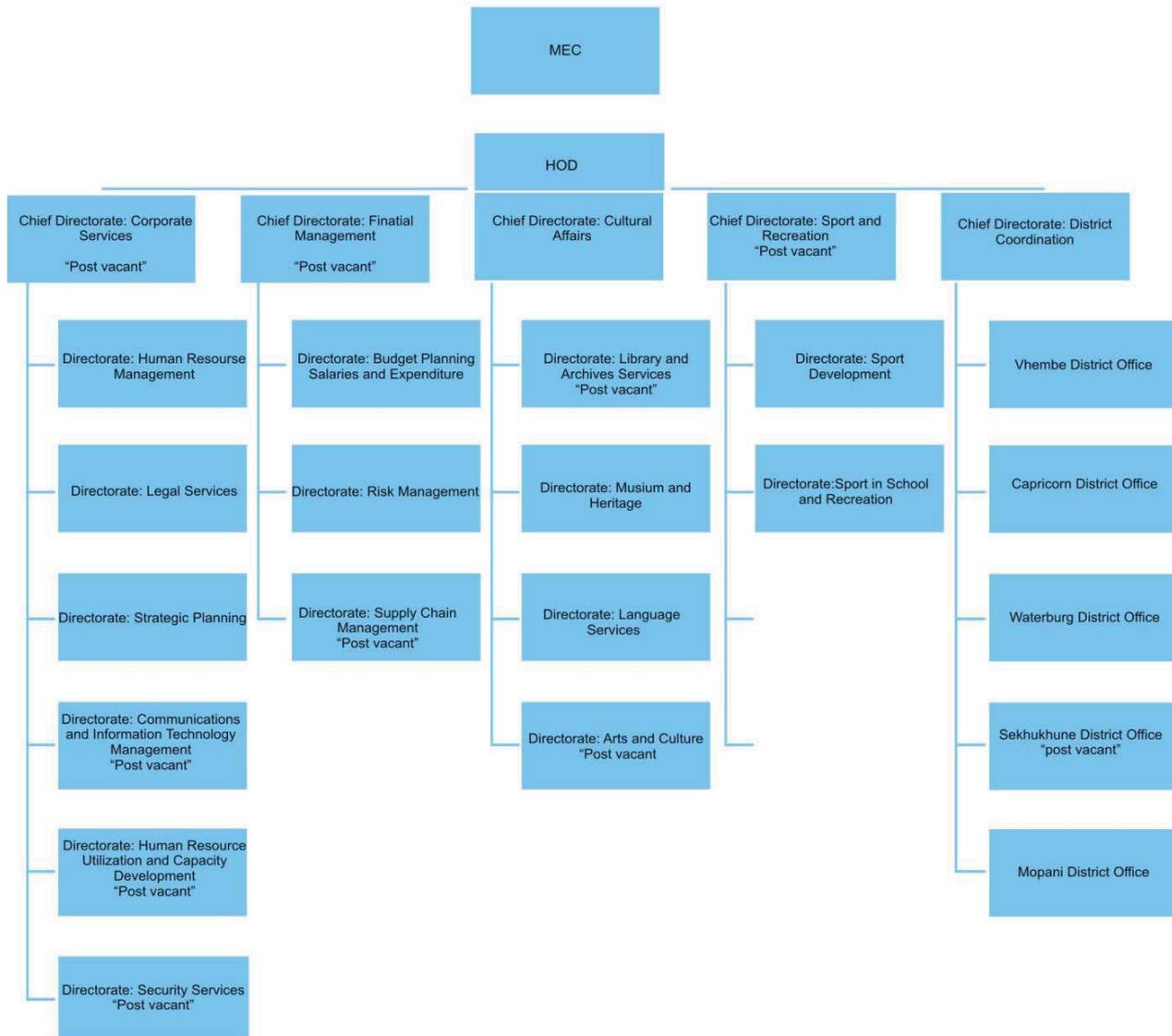
- Integrity
- Accountability
- Transparency
- Batho-Pele
- Dedication
- Teamwork

## 7. Legislative and other Mandates

- South African Constitution Act (Act 108 of 1996)
- White Paper on Arts, Culture and Heritage services, 4 June 1996
- Northern Province Arts and Culture Council Act, No.6 of 2000
- Northern Province Language Act of 2000
- National Language Policy Framework, 12 February 2003
- Limpopo Provincial Heritage Regulations, No.103 of 2003
- National Heritage Resources Act, 1999
- National archives Act, No. 43 of 1996 as amended
- Provincial Archive Services Act, No.5 of 2001
- National Sport and Recreation Act, 1998
- White paper on Sports and Recreation, 17 May 2013
- National Film and Video Foundation Act 73 of 1997
- National Arts Council Act 56 of 1997
- Local Government Municipal Structure Act (Act 117 of 1998)
- Pan South African Language Board Act 59 of 1995
- Provincial Library and Information Services Act, No.7 of 2001.
- South African Geographical Names Act 118 of 1998. [S2] 2 (a)

- PFMA 1999 and Treasury Regulations
- Northern Province Arts and Culture Council Act No.6 of 2000
- Promotion of Access to Information Act 2 of 2000
- Administrative Justice Act 3 of 2000

### 8. Organizational Structure



### 9. Entities reporting to the MEC

The Department has no entities in terms of the PFMA; however, the following statutory bodies advise the MEC.

Name of statutory body	Legislative Mandate	Financial Relationship	Nature of Operations
Limpopo Arts and Culture Council	Northern Province Arts and Culture Council Act No.6 of 2000	Financial support for funding of activities	<ul style="list-style-type: none"> <li>- Provide, and encourage the provision of, opportunities for persons to practice the arts;</li> <li>- Promote the appreciation, understanding and enjoyment of the arts and the general application of the arts in the community;</li> <li>- Foster the expression of a national identity and consciousness by means of the arts;</li> <li>- to uphold and promote the right of any person to freedom in the practice of the arts;</li> <li>- to give the historically disadvantaged such additional help and resources as are required to give them greater access to the arts;</li> <li>- Address historical imbalances in the provision of infrastructure for the promotion of the arts;</li> <li>- Develop and promote the arts and to encourage excellence in regard to these.</li> </ul>
Limpopo Language Committee	PANSALB Language Act 59 of 1995	Financial support for funding of activities	<ul style="list-style-type: none"> <li>- Make recommendations to the MEC and Legislature regarding any proposed existing legislation, practice and policy</li> <li>- Advise the MEC on any other matter in or affecting the Province with regard to the official languages of the Province, especially the previously marginalized indigenous languages commonly used by communities in the Province</li> </ul>
Library Board	Provincial Library and Information Services Act, No.7 of 2001	Financial support for funding of activities	<ul style="list-style-type: none"> <li>- Advise the MEC on the formulation, development and implementation of a provincial policy for library information services (LIS)</li> <li>- Monitor rendering of LIS in terms of the</li> </ul>

Name of statutory body	Legislative Mandate	Financial Relationship	Nature of Operations
			<p>Act and advise the MEC</p> <ul style="list-style-type: none"> <li>- Advise the MEC on any matter the MEC may refer to the board or which in the opinion of the board shall be brought to the notice of the MEC</li> </ul>
Limpopo Heritage Resource Agency	National Heritage Resource Act 25 of 1999	Financial support for funding of activities	<ul style="list-style-type: none"> <li>- Advise the MEC on the implementation of the Act or relevant provincial or municipal legislation</li> <li>- Management of heritage resources at provincial level</li> </ul>
Limpopo Geographic Names Committee	South African geographical Names Act 118 Of 1998	Financial support for funding of activities	<ul style="list-style-type: none"> <li>- Advising local authorities and working with them in ensuring that they apply the principles of the SAGNC to the names under their jurisdiction.</li> <li>- Make recommendations to the SAGNC on the names of geographical features that fall within its provincial boundaries. It should do preparatory work for the submission of names to the SAGNC, and is responsible for seeing to it that local communities and other stakeholders are adequately consulted.</li> <li>- Liaises with the SAGNC on promoting research and ensuring that unrecorded names are collected.</li> </ul>
Limpopo Archives Council	Provincial Archive Services Act, No.5 of 2001	Financial support for collection, management and preservation of archival records with enduring value	<ul style="list-style-type: none"> <li>- Provides for proper management and care of the records of governmental bodies; the preservation and use of archival heritage.</li> </ul>
Moral Regeneration Committee	The Moral summit, 1998	Financial support for funding of activities	<p>Implement programmes aimed at combating moral degeneration</p> <p>Facilitating networking and partnerships promote local action and commitment from within the various communities of the Province at their various levels of existence and operation.</p>

## PART B: PERFORMANCE INFORMATION

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### 1. *Auditor General's Report: Predetermined Objectives*

The AGSA currently performs certain audit procedures on the performance information to provide reasonable assurance in the form of an audit conclusion. The audit conclusion on the performance against predetermined objectives is included in the report to management, with material findings being reported on the audit of the annual performance report of the auditor's report.

Refer to page 144 of the Report of the Auditor General, published as Part E: Financial Information.

### 2. **Overview of Departmental Performance**

#### 2.1 **Service delivery environment**

The Department celebrated three (3) of national and historic days, viz., Freedom Day, Africa Day and Heritage Day. The partnership with The National Heritage Council for the Heritage month activities saw the Department celebrating a successful Language program at the University of Venda. This activity also enjoyed the support and involvement of the Limpopo Provincial Language Committee (LPLC). The Department and Office of the Premier also partner with National Department of Sport, Arts and Culture to implement the Youth Day Celebrations on the 16<sup>th</sup> of June 2019.

The development and promotion of artists is crucial for the preservation and sustainable cultural sector in the Province. During the year under review, the Department promoted 2 109 artists through Mapungubwe Festival and other platforms in partnership with external stakeholders. Furthermore, capacity building programmes were provided to 1 099 artists, whereas seven (7) creative industries were supported.

The Department continue to promote and deepen social cohesion across society. The Department had successfully hosted three social cohesion projects, viz. Mapungubwe Arts Festival from the 7 to 16 December 2019, Ku luma Vukanyi and Marula Festival in February 2019. The attraction and participation of minority groups into the programmes remains a challenge.

Limpopo has three Provincial museums which are in dire need of maintenance and upgrading. To this end the Department has embarked on the EPWP programme to conduct general maintenance at the museums, and employed 50 temporary workers during the

financial year. Treasury is providing the Department with ring-fenced funding annually to upgrade museums. The Department of Public Works, Roads and Infrastructure (DPWRI) has completed the planning and design phase of the new information centre at Schoemansdal museum, and contractors will be appointed by end of March 2021. There is also a national programme to promote National Symbols and the Department has commenced with a project to flag libraries in the Province. The Department will require special funding for this programme in future to flag schools and other government institutions.

Limpopo Province has twenty-three local municipalities, which are within the five districts and five hundred and fifty-six (556) wards. The total number of libraries built over the years in various parts of the Province is ninety-six (96). In terms of the required norms and standard the Department is expected to provide the communities of Limpopo with at least one (1) library per ward spread across the previously disadvantaged communities. The Department has expected to only increase the number of libraries to 100 by the 2019/20, which leaves a huge backlog for the already underdeveloped Province. For the year under review, only four (Runnymede, Mavalani, Seleteng & Mulamula) new libraries were planned. Their construction is underway and progressing well. The projects will be completed by end of March 2021.

The Department of Public Works, Roads and Infrastructure (DPWRI) has been appointed as implementing agents for the planning and design of four (4) new libraries (Botshabelo, Tshaulu, Sekhukhune district (ward 31) & Vleifontein). Permission to occupy the sites and concept designs have been completed. Consultants will be appointed by end of March 2021 to produce bills of quantities, drawings and tender documents.

Contractors have been appointed for the maintenance of 16 libraries (Mukondeni, Nzhelele, Thulamela, Saselemani, Tzaneen, Haenetzburg, Xihlovho, Jane Furse, Fetakgomo, Sekhukhune District, Modimolle, Vaalwater, Phagameng, Mogalakwena, Mahwelereng, Babirwa). The projects will be completed by end of March 2021. The Department of Public Works, Roads and Infrastructure (DPWRI) has completed the planning and design phase of the new information centre at Schoemansdal museum. Contractors will be appointed by end of March 2021.

The Department experienced serious challenges that contributed towards underachievement when it comes to planned targets as contained in the 2019/20 Library Conditional Grant Business Plan and/or the Departmental Annual Performance Plan due to procurement related processes.

The Department applied for the amendment of the approved Business Plan when it became apparent that library materials would not be procured. The funds were then redirected to infrastructure maintenance, ICT infrastructure, public transport, and furniture.

The Limpopo Provincial Archives and records service is mandated to ensure proper records management, in order to conserve and preserve information and knowledge as part of the Province`s heritage. The Provincial Archives is responsible for hundred and twelve (112) institutions, which comprises of thirty (30) municipalities and seventy-two (72) provincial offices inclusive of districts offices, five (5) national Departments located in the Province and five (5) Parastatals. Despite the magnitude of services expected to be provided as per the constitutional mandate, for the year under review, the Provincial Archive managed to have 8 records classification systems approved, 73 inspections conducted, 6 archives and records trainings sessions conducted and 4 oral history projects undertaken as planned.

With regard to promotion of indigenous languages the Department conducted 15 multilingualism campaigns and six (6) projects promoting previously marginalized indigenous languages.

In order to ensure access to sports and recreation participation to the 5.7million people in Limpopo, the Department has continuously provided resources through the provision of School Sport, Sport Development and Recreation Programmes. The Department has succeeded at a reasonable rate to contribute towards the promotion of sport and recreation, social cohesion and development of communities through equitable access to programs and services and excellence at all levels of participation, promote a healthy lifestyle and develop school sport by ensuring mass participation and development of talent, and lastly to promote, develop, administer and fund sport in the Province. The Sport and Recreation Chief Directorate relies entirely on the funding from the National Department of Sport, Arts and Culture through a conditional grant that is regulated by the national conditional grant framework.

The Department has managed to meet most of the planned targets working together with the Provincial Sports Confederation, Sport Federations, Sport Academies to roll out programs that supported development leagues. In terms of delivery of Sport and recreation, the Department could not achieve the target the targeted number of participants due to reduction of a number of athletes and age groups in codes for indigenous, winter and summer games.

Under sports, the Department was able to meet all targets as planned and over performed on two of those targets due to more attendance of volleyball training and also complying to the request by the national Department to support the national leagues in Netball, Football, Softball and Volleyball.

The Department accomplished a number of achievements in the 2019/20 financial year in different codes. With regard to athletics Chris Moleya broke his personal record from 2,23m to 2,27m. He is currently ranked no.1 in Africa for the last 5 years and ranked no. 19 in the world. Softball under18 national junior men's team was led by Benny Boshomane and Slate Shiluvane as head of the delegations during the World Baseball Softball Confederation held February in New Zealand. The Department has also provided sports science and medical support and transportation in several codes including Rugby, Netball, Softball and Football.

To recognise excellent in sport, the Department hosted the annual Limpopo Sport awards ceremony that is meant to recognize excellence performance of athletes, coaches, administrators, and technical officials who excelled on and off the field during the 2019/20 financial year.

Under school sports, the Department was able to meet all targets but one not achieved, due to the reduction of a number of athletes and age groups in codes for indigenous, winter and summer games.

## 2.2 Service Delivery Improvement Plan

The Department has completed a service delivery improvement plan. The tables below highlight the service delivery plan.

### 2.2.1. Main service provided and standards

Main services	Actual customers	Potential Customers	Standard of Service	Actual achievement against standards
Provision of books and other library materials	Community members	Library users	Library materials are identified as per user's needs and provided to identified public libraries annually.	Library materials selected in consultation with public librarians. Library materials acquired during the previous financial year were provided to public libraries.
EPWP job opportunities created within Museum and heritage services	Communities	Community members	Jobs created for the maintenance of the museums service standards.	50 people appointed through EPWP.

**Table 1.2 – Consultation arrangements for customers**

Type of arrangement	Actual Customers	Potential Customers	Actual achievements
Meetings	Arts and culture associations, municipalities, government Departments and non-governmental organisations	Artists and crafters	Stakeholders meetings were held for the preparation of national significant days viz; Freedom day, Africa Day, SATMA launch, Golden shield Award, Heritage day and Mapungubwe Arts Festival and Kalema Vu Kanyi. Meetings were held for establishment of writers clubs.  Meetings held to prepare and review district sport and recreation events.
Stakeholders forums	Heritage practitioners and Sports federations.	Athletes, artists, heritage practitioners and interest groups	Wheelchair tournament 2019 hosted in collaboration National Tennis and Municipalities. Implemented Goalball provincial tournament in collaboration with Fetakgomo, Sekhukhune, Capricorn, SAPS and Makhuduthamaga Local Municipality. Hosted boxing tournament in Giyani in collaboration with Boxing federation.
Exhibitions	Limpopo citizenry	General community Members	Exhibitions were held during Batho Pele exhibitions, Letaba annual show and during celebration of national days and Mapungubwe Arts Festival.

**Table 1.3 – Service delivery access strategy**

Access Strategy	Actual achievements
Wearing of name tags	Employees wear name tags on an adhoc basis. Name tags were acquired for new employees.
Through Cultural Officers in the Districts	Cultural Officers are coordinating delivery of Arts and Culture programmes in all districts.
Use of sign language interpretation	Sign language used for interpretation during Departmental events to facilitate access for deaf community.
Office visits	Monitoring and evaluation conducted in districts.
Website /Use of ICT	Website is continuously updated with information on Departmental events and projects.
Improved signage	Signage in most of the institutions has not improved due to budgetary constraints.
Use of indigenous languages	Translators are used as and when there is a need for the services.  Established IsiNdebele, Sepedi, Tshivenda and Xitsonga writing clubs.
Involvement of municipalities, sector Departments and historians	Municipalities and sector departments involved during planning of major events, viz; Freedom day, Golden Shield Award, Heritage day and Mapungubwe Arts and Culture Festival and sport and recreation events.  Historians were involved during the Language Event hosted at the University of Venda.
E-mail	E-mail used to communicate with stakeholders.

**Table 1.4 – Service information tool**

Types of information tool	Actual achievements
Exhibitions	Exhibitions conducted during Annual Letaba show, Celebration of National Days, Batho Pele district events, Mayoral imbizo and Opening of Libraries and during celebration of international days, Marula Festival and Kuluma Vu Kanyi, Library week, Mapungubwe Arts and Culture Festival. ± 3 704 people were reached.
Radio talks	Radio interviews held to Market Mapungubwe Arts and Culture Festival and Departmental events through SABC combo.
Citizen report and service standards	Citizen report and service standards produced and published
Strategic and annual performance plan	Annual Performance plan reviewed in consultation with internal and external stakeholders
Meetings	<p>Social cohesion meetings held with stakeholders on the development of social cohesion and creative industry strategies.</p> <p>Meetings were held for establishment of writing clubs in November 2019, attended by 44 people at Thulamela and Lesedi Multipurpose Centers.</p>
Flyers, banners & booklets	Distributed flyers for marketing and promotion of Mapungubwe Arts Festival and e-heritage portal.
Annual report	Annual report 2019/20 printed and published submitted to oversight structure, distributed to various places of legal deposit and loaded on Departmental website.
Newsletters	Mapungubwe newsletter printed, published and disseminated to members of the public through various service delivery points
Performance reports	Quarterly reports prepared and submitted to DPME and oversight bodies.
Website	Website is functional and regularly updated

**Table 1.5 – Complaints mechanism**

Complaints Mechanism	Actual achievements
Establish complaints register.	Complaints registers maintained in libraries.
Establish complaints handling processes.	Complaints register established as part of implementation of Presidential and Premier hotline. Only one complaint was received and handled.
Suggestion boxes are strategically placed at Head office and all district offices/institutions.	One suggestion box at Head Office and each at District Offices.
Suggestion boxes in all institutions and monitoring on a regular basis.	Suggestion boxes monitored quarterly.
Visitors registers in museums and regular monitoring	7 393 visitors visited the museums; Muti wa Vatsonga, Dzata and Schoemansdal.
Introduction of suggestion boxes in schools participating in MPP	Suggestion boxes not introduced in schools participating in MPP due to limited budget
Resolve complaints within 30 working days	Not all complaints are resolved within 30 working days due to the nature of investigations required.

### 2.3 Organisational environment

The Department is mandated to deliver Sport, Arts and Culture services. The delivery of quality services requires provision of strategic leadership. The Department commenced the year without staff in key management positions namely HoD, CFO, Chief Director Corporate Services, and Cultural Affairs. The Department managed through the Office of the Premier to fill the position of the Head of Department. This will ensure strategic leadership and strengthen governance in the Department. The position of Chief Director Cultural Affairs was subsequently filled during the year; however, the position of Chief Director Sport and Recreation became vacant as the year progressed. The vacant executive management positions were advertised during the last quarter of the financial year and it is anticipated that the positions will be filled in the next financial year.

COVID-19 remains a challenge as most sport, culture and recreation activities are under lockdown but the Department is exploring virtual strategies of implementing these. Access to libraries is also a challenge and the Department will ensure that it collaborates with the Department of Education to ensure that E-Learning is enhanced. The Department will also consult Provincial Treasury to assist with funds for E-Libraries.

Infrastructure projects will also be affected by the budget cuts as priority is on curbing the spread of the pandemic and the Department will have to review some of the infrastructure

plans until the situation is normalised. The Provincial State Theatre may be one such compromised infrastructure project amongst others.

The Department is concerned about under spending on library services and human resources recruitment processes. The Department anticipated to spend 100% of the budget and has spent 88.7% resulting in an underspending of 11.3%. The Department engaged the implementing agents and infrastructure delivery plans have been adjusted. It is anticipated that some of the projects will be completed in the 2020/21 financial year. The Department will further strengthen the SCM unit to ensure that there is the requisite capacity to enable the Department to perform accordingly.

Measures are in place to strengthen Departmental monitoring mechanisms. This includes review of the performance information policy and development of a monitoring and evaluation framework that will ensure line management accountability for overall performance.

Technology is constantly advancing. The Department has appointed a GITO to enable the Department to respond to the Fourth Industrial Revolution. All our district offices and libraries have connectivity. The Department has cleared all 12 audit findings relating to ICT audit for the 2018/19 financial year. There are challenges in some institutions due to the unavailability of network infrastructure and arrangements are in place to address the challenges.

The Department has improved with regard to accounting for library books through the RFID system which was successfully implemented in four districts. Implementation in the fifth district is anticipated to be completed by the end of the second quarter of 2020/21 financial year.

## **2.4 Key policy developments and legislative changes**

There were no key policy changes during the period under review or 2019/20 financial year.

## **3. Strategic outcome orientated goals**

- 3.1 Efficient and effective administration
- 3.2 Increased social cohesion and national identity
- 3.3 Increased access to information
- 3.4 Citizens access to sport and recreation activities

**4. Performance information by programme****4.1 Program 1: Administration****Purpose:**

- To provide management and administrative support.
- To provide client liaison and support services to the MEC.

**Sub- programmes:**

- Corporate services
- Office of MEC

**Strategic objective:** Clean audit achieved**4.1.1 Strategic objectives**

Programme name: Administration							
Strategic objectives		Actual achievement 2018\19	Planned target 2019\20	Actual achievement 2019/20	Deviation from planned target to actual achievement for 2019\20	Comment on deviations	
1.1	Clean Audit Achieved	Qualified audit opinion	Unqualified audit opinion	Unqualified	None	None	

**Provide reasons for all deviations**

- None

**4.1.2 Performance indicators**

Programme / sub-programme: Administration								
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
1.1	Percentage of allocated	97%	96%	93%	100% (R519, 53	88.7%	-11.3%	Low spending of infrastructure

		Programme / sub-programme: Administration						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
	budget spent				7,000.00)			the projects due to community unrests and service provider cash flow challenges and delays in procurement of library materials
1.2	Percentage of valid invoices paid within 30 days	Not measured	Not measured	Not measured	100%	99,93%	-0.07%	Incorrect banking details from service providers.
1.3	Number of capacity building programmes implemented	3	2	3	2	3	1	Additional Learnership programme for Persons with disabilities implemented as per request from Office of the Premier.
1.4	Number of	10	12	13	10	14	4	Additional

		Programme / sub-programme: Administration						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
	skills development interventions implemented							trainings on Supply Chain Management , King IV, Human Language Technologies and PAIA were done to address governance and service delivery challenges.
1.5	Number of top nine risk implemented	Not measured	Not measured	10	9	9	0	None
1.6	Percentage of female representation in SMS	Not measured	Not measured	24%	40%	32%	-8%	Recruitment process for the remaining vacant posts was not finalised.
1.7	Number of assets verification conducted	Not measured	Not measured	2	2	2	0	None

		Programme / sub-programme: Administration						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
1.8	Number of employee health and wellness programmes implemented	Not measured	Not measured	Not measured	4	5	1	Target exceeded due to unanticipated request.

#### Strategy to overcome areas of under performance

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Library contractors appointed during the year.  
 Target vacant SMS posts for filling by females to achieve equity target.  
 Service providers engaged and business / banking accounts updated.  
 Resubmission of correct invoices with correct banking details by service providers.

#### Changes to planned targets

There were no changes to the planned targets.

**4.1.3 Linking performance with budgets****4.1.3.1 Sub-programme expenditure**

Sub Programme Name	2019/20			2018/19		
	Final Appropriation	Actual Expenditure	(Over) / Under Expenditure	Final Appropriation	Actual Expenditure	(Over) / Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
MEC's Office	8 277	7 967	310	8 167	6 999	1 168
Corporate Services	166 782	164 031	2 751	148 096	140 266	7 830
<b>TOTAL</b>	<b>175 059</b>	<b>171 998</b>	<b>3 061</b>	<b>156 263</b>	<b>147 265</b>	<b>8 998</b>

**4.2 Programme 2: Cultural Affairs****Purpose:**

- To conserve, promote arts and culture
- To manage heritage resources in the Province
- To promote multilingualism and render language services in Limpopo

**Sub- programs**

- Arts and Culture
- Museum and Heritage
- Language Services

**Strategic objectives:**

- Arts, culture, museum, heritage and language services developed, promoted and preserved

**4.2.1 Strategic objectives**

4.2.1.1 Programme Name: Cultural Affairs						
Strategic objectives	Actual Achievement 2018\19	Planned Target 2019\20	Actual Achievement 2019\20	Deviation from planned target to Actual Achievement for 2019 \20	Comment on deviations	
1.1 Cultural Programmes Promoted	1610	2 138	3 528	1 390	Collaboration with stakeholders on implementation of projects.	

**Provide reasons for all deviations**

More artists promoted during Mapungubwe Arts Festival and as a result of hosting the Golden Shield Award, SATMA and National Youth Day Celebrations which were not initially in our plans.

**4.2.2. Performance indicator**

4.2.2.2.1		Programme / Sub-programme: Arts and Culture						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
1.1	Number of national and historic days celebrated	3	3	3	3	3	0	None
1.2	Number of social cohesion and nation building programmes organised	3	4	3	3	4	1	Hosted Golden Shields Heritage Awards in collaboration with the National Heritage Council
1.3	Number of practitioners benefiting from capacity	257	175	388	1 088	1 099	11	Target exceeded due to training conducted in

4.2.2.2.1		Programme / Sub-programme: Arts and Culture						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
	building opportunities							collaboration with Moribowa Afrika Musicians development.
1.4	Number of provincial social cohesion summits hosted	1	1	1	1	1	0	None
1.5	Number of community structures supported	2	2	1	2	1	-1	LACC structure not re-appointed due to limited applications received
1.6	Number of exchange programmes organised	Not measured	2	3	3	3	0	None
1.7	Number of artists promoted	Not measured	826	1 341	1 000	2 109	1 109	More artists promoted during Mapungub

4.2.2.2.1		Programme / Sub-programme: Arts and Culture						
Performance indicator	Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation	
							we Arts Festival and as a result of hosting the Golden Shield Heritage Award and SATMA	
1.8	Number of support provided to creative industry	Not measured	13	11	7	7	0	None
1.9	Number of community conversations / dialogues conducted	Not measured	Not measured	Not measured	5	5	0	None
1.10	Number of strategies approved	Not measured	Not measured	Not measured	2	2	0	None

\*Indicator 1.3 include targets for practitioners in language services as well as arts and culture.

4.2.2.2.2		Sub-programme: Museum Services						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
1.1	Number of museums maintained	3	3	3	3	3	0	None
1.2	Number of EPWP job opportunities created	100	50	50	50	50	0	None
1.3	Number of feasibility studies conducted	Not measured	Not measured	Not measured	1	0	-1	Delay in appointment of the service provider

4.2.2.2.3		Sub-programme: Heritage Resource Services						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
1.1	Number of statutory bodies supports	2	1	0	2	2	0	None
1.2	Number of promotional interventions on promotion of national symbols and orders	0	36	36	40	20	-20	Late appointment of Service Provider

4.2.2.2.4		Sub-programme: Language Services						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
1.1	Number of multilingualism promotion campaigns hosted	16	23	14	15	15	0	None
1.2	Number of language coordinating structure supported	1	1	2	1	1	0	None
1.3	Number of projects promoting previously marginalised indigenous languages	Not measured	Not measured	Not measured	5	6	1	Provided support to book-fair for young authors at Capricorn District as per their request.

#### **Strategy to overcome areas of under performance**

- Call for nominations of LACC members in first quarter of 2020/21 financial year.
- Service provider for the feasibility studies was appointed in March 2020 and the project to overlap into the 2020/21 financial year.
- The project for the installation of national flags to government institutions to be fully implemented upon the lifting of national Covid-19 regulations.

**Changes to planned targets**

- The indicator 1.10 on number of strategies approved was added with a budget of R300,000
- Budget for indicator 1.2 on number of social cohesion and nation building programmes was reduced from R10,000,000 to R 8,130,000
- Quarterly targets for indicator 1.3 on Number of practitioners benefitting from capacity building opportunities\* were reduced in quarter 1 to 22 and increased in quarter 3 to 1022.
- Budget for indicator 1.7 was increased from R2,000,000 to R3,000,00
- Budget for indicator 1.8 was increased from R1,055,000 to R2,055,000

The Annual Performance Plan was amended to include the performance indicator “Number of feasibility studies conducted” with a budget of R500,000. The budget for indicator 1.1 of R6,500,000 was reduced to R6,000,000.

**4.2.3 Linking performance with budgets****4.2.3.1 Sub-programme expenditure**

Sub Programme Name	2019/20			2018/19		
	Final Appropriation	Actual Expenditure	(Over) / Under Expenditure	Final Appropriation	Actual Expenditure	(Over) / Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Management	886	879	7	379	376	3
Arts and Culture	39 664	38 123	1 541	24 043	23 858	185
Museum and Heritage	20 898	20 174	724	18 218	13 775	4 443
Language Services	10 530	10 176	354	9 222	9 065	157
<b>TOTAL</b>	<b>71 978</b>	<b>69 352</b>	<b>2 626</b>	<b>51 862</b>	<b>47 074</b>	<b>4 788</b>

**4.3 Programme 3: Library and Archives Services****Purpose:**

- To provide for free, equitable, accessible library and the promotion of a sustainable reading culture.
- To provide archive support services in terms of the national archives act.

**Sub-programmes**

- Library and information services
- Archives services

**Strategic objectives: Access to information promoted.****4.3.1 Strategic objectives****4.3.2.1 Programme name: Library and Archive Services**

Performance indicator		Actual achievement 2018\19	Planned target 2019\20	Actual achievement 2019\20	Deviation from planned target to actual achievement for 2019/20	Comment on deviations
1.1	Access to information promoted	0	4	1	-3	Progress is minimal due to delayed commencement and work interruptions on site by the labourers demanding high labour rates and community protests at Mulamula Library.

**Provide reasons for all deviations**

Contractors are experiencing cash flow problems at Seleteng and Mavalani libraries.

Progress is minimal due to delayed commencement and work interruptions on site by the labourers demanding high labour rates and community protests at Mulamula Library.

**4.3.2 Performance indicators and annual targets**

4.3.2.2.1		Programme / Sub-programme: Library and information services						
Performance indicator	Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation	
1.1	Number of new library facilities built	0	0	0	4	1	-3	None  Contractors are experiencing cash flow problems at Seleteng and Mavalani libraries.  Progress is minimal due to delayed commencement and work interruptions on site by the labourers demanding high labour rates and community protests at Mulamula Library.
						Construction progress is as follows: Runnymede library – 71% Seleteng library – 36% Mulamula library – 34% Mavalani library – 50%	Runnymede library: +4% Seleteng library: -31% Mavalani library: -17%  Mulamula library: -33%	

4.3.2.2.1		Programme / Sub-programme: Library and information services						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
1.2	Number of plans and designs for new libraries completed	Not measured	Not measured	0	5	5	0	None
1.3	Number of existing libraries upgraded for public library purposes	8	0	2	2	0	-2	The DPWRI appointed contractors late using maintenance term contractors.
1.4	Number of libraries provided with ICT Infrastructure	6	7	7	40	0	-40	There were delays with appointment of service provider
1.5	Number of library facilities maintained	0	0	1	8	0	-8	The DPWRI appointed contractors late.
1.6	Number of library materials procured	29 088	33 820	36 826	38 000	2 463	-35 537	There were delays with appointment of service provider
1.7	Number of community outreach	12	17	23	26	26	0	None

4.3.2.2.1		Programme / Sub-programme: Library and information services						
Performance indicator	Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation	
1	programme s in libraries, museums and archives conducted							

\*\*\* the indicator on number of plans and designs completed include library and Provincial Theatre.

\*\*\*\* targets on indicator 1.7 includes outreach programmes in libraries, museums and archive services.

4.3.2.2.2		Sub-programme: Archives Services						
Performance indicator	Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation	
1.1	Number of record classification systems approved	6	7	8	8	8	0	None
1.2	Number of inspections conducted	64	70	80	80	73	-7	Inspections cancelled due to unavailability of stakeholders.
1.3	Number of archive and records	5	5	6	6	7	1	Unanticipated request for training.

4.3.2.2.2		Sub-programme: Archives Services						
Performance indicator	Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation	
	training conducted							
1.4	Number of oral history/research projects undertaken	1	3	3	4	4	0 None	

**Strategy to overcome areas of underperformance.**

- An archaeologist was appointed to assist with the process of exhumation of graves at Mavalani. Work has since started and construction progress is at 50%.
- The Department has offered assistance through session agreements.
- The social facilitation section of IDT has engaged the labourers and community leaders and work is continuing on site. The contractors have been appointed for Mulamula library and construction is at 34%.
- Concept drawings completed for 4 libraries and will be submitted for approval in 2020/21 financial year.
- Contractors appointed using maintenance term contracts. Monitor the projects to ensure completion in September 2020.
- The project for the provision of 40 libraries with ICT infrastructure has been referred to SITA for implementation.
- Host remaining events in 2020/21

**Changes to planned targets**

The Annual Performance Plan was amended to include indicator on “Number of strategies approved”.

The quarterly activities for indicator “Number of new library facilities built” was reflected in percentages, with annual target of 67%, 25% quarter 1 target, 35% Quarter 2 ,55% quarter 3 and 67% quarter 4 target.

**4.3.3 Linking performance with budgets.****4.3.3.1 Sub-programme expenditure**

Sub Programme Name	2019/20			2018/19		
	Final Appropriation	Actual Expenditure	(Over) / Under Expenditure	Final Appropriation	Actual Expenditure	(Over) / Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Library Services	175 720	127 371	48 349	171 009	155 515	15 494
Archives Services	8 769	7 051	1 718	11 655	10 912	743
<b>TOTAL</b>	<b>184 489</b>	<b>134 422</b>	<b>50 067</b>	<b>182 664</b>	<b>166 427</b>	<b>16 237</b>

**4.4 Programme 4: Sport and Recreation****Purpose:**

- To contribute towards the promotion of sport and recreation, social cohesion and development of communities through equitable access to programs and services and excellence at all levels of participation.
- To promote a healthy lifestyle and develop school sport by ensuring mass participation and development of talent.
- To promote, develop, administer and fund sport in the Province.

**Sub- programmes**

- Sport Development
- Recreation.
- School sport

**Strategic objectives:** Sport and recreation programmes implemented.

#### 4.4.3 Strategic objectives

Programme name: Sport and Recreation					
Performance indicator	Actual achievement 2018\19	Planned target 2019\20	Actual achievement 2019\20	Deviation from planned target to actual achievement for 2019\20	Comment on deviations
Sport and recreation programs Implemented	135 489	102 900	79 920	-22 980	Reduction of number of athletes and age groups in codes for Indigenous, Winter and Summer Games.

#### Provide reasons for all deviations

Reduction of number of athletes and age groups in codes for indigenous, Winter and Summer Games

#### 4.4.2 Performance indicators

4.4.2.1		Programme / Sub-programme: Sport Development						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
1.1	Number of people trained as part of the club development	1028	1647	1513	1300	1303	+3	Increased interest on sport development trainings conducted by Federations

4.4.2.1		Programme / Sub-programme: Sport Development						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
	programme							
1.2	Number of leagues and or tournaments staged	55	67	68	60	63	+3	Request by the national Department to support to national leagues in netball, football, softball and volleyball.
1.3	Number of sport academies supported	6	6	6	6	6	0	None
1.4	Number of athletes supported by sports academies	507	515	574	500	496	-4	Non-attendance by athletes
1.5	Number of provincial programmes implemented	2	2	2	3	3	0	None

4.4.2.1		Programme / Sub-programme: Sport Development						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
1.6	Number of clubs trained using toolkit	396	400	452	400	400	0	None
1.7	Number of clubs supported as per Service Level Agreement	420	480	241	400	400	0	None
1.8	Number of special programme supported	4	7	7	5	5	0	None
1.9	Number of clubs participating in the Rural Sport Development program	Not measured	145	437	200	200	0	None
1.10	Number of people trained to deliver on academy programme	60	55	84	60	60	0	None

4.4.2.1		Programme / Sub-programme: Sport Development						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
1.11	Number of sport focus schools supported through the academy	5	5	5	5	5	0	None

4.2.2.2		Sub-programme: Recreation						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
1.1	Number of schools, hubs and clubs provided with equipment and attire.	196	671	728	1420	674	-746	Enforcement of norms and standard by the National Department limited the number of schools provided with equipments

4.2.2.2		Sub-programme: Recreation						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
1.2	Number of people trained to deliver Siyadlala	46	60	180	180	180	0	None
1.3	Number of Outreach Programmes supported	6	5	6	1	1	0	None
1.4	Number of sport and recreation events organised and implemented	12	31	62	31	84	53	Collaboration with other stakeholders
1.5	Number of people actively participating in organised sport and active recreational events	16 758	23 614	52 640	50 000	21 834	-28 166	Unsigned registers by some participants
1.6	Number of youths Participating at the National Youth Camp	232	250	250	200	200	0	None

4.2.2.2		Sub-programme: Recreation						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
1.7	Number of provincial programmes Implemented	2	2	7	2	3	+1	Additional Provincial event was implemented in collaboration with social partners
1.8	Number of sport and active recreation projects implemented by the Provincial Sport Confederation	1	1	1	1	1	0	None
1.9	Number of clubs participating in indigenous games tournament	Not measured	29	28	28	28	0	None
1.10	Number of people participate-	Not measured	Not measured	76 849	32 000	38155	6 155	High turnover of

4.2.2.2		Sub-programme: Recreation						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
	ing in sport and recreation hubs							participants

4.4.2.3		Sub-programme: School Sport						
Performance indicator		Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation
1.1	Number of learners participating in school sport tournaments at District level	15 045	29 586	19 654	20 900	19 931	-969	Reduction of number of athletes and age groups in codes for Indigenous, Winter and Summer Games
1.2	Number of learners participating in school sport tournaments provincial school	3 828	5 079	5 483	4 900	4 985	-85	Addition of age groups by the National DSAC.

4.4.2.3		Sub-programme: School Sport						
Performance indicator	Actual Achievement 2016/17	Actual Achievement 2017/18	Actual Achievement 2018/19	Planned Target 2019/20	Actual Achievement 2019/20	Deviation from planned target to Actual Achievement 2019/20	Comments on deviation	
	competition							
1.3	Number of learners participating in the national school sport competition	770	722	637	619	619	0	None
1.4	Number of school sport structures supported	19	19	17	9	19	10	More structures supported
1.5	Number of people trained to deliver School Sport.	550	625	695	950	1703	753	Additional training due to collaboration with SANDF during National Armed Forces Day

### Strategy to overcome areas of under performance

Revise registers to provide for signatures.

Alignment of planning between the National and Provincial Departments of Sports, Arts and Culture prior to finalisation of the Annual Performance Plan.

Ensure that the Business Plan budget allocation is aligned to norms and standard by the National Department on sport equipment.

### Changes to planned targets

Programme strategic objective indicator for the 5-year target was adjusted from 136 609 to 102 900.

### Recreation

- Indicator 1.4 on Number of sport and recreation events organized and implemented target of 30 was increased to 31. Quarter 1 target reduced to 4 and quarter 2 increased to 13.
- Indicator 1.5 on Number of people actively participating in organized sport and active recreational events were reduced from 75 000 to 50 000. Quarter 3 target reduced from 24 018 to 14 018, quarter 3 from 24 742 to 14 742 and quarter 4 from 14 800 to 9 800.

#### 4.4.4 Linking performance with budgets

##### 4.4.3.1 Program expenditure

Sub Programme Name	2019/20			2018/19		
	Final Appropriation	Actual Expenditure	(Over) / Under Expenditure	Final Appropriation	Actual Expenditure	(Over) / Under Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000
Management	1 904	972	932	7 908	7 863	45
Sport	7 718	7 277	441	8 832	7 328	1 504
School sport	89 360	86 315	3 045	80 185	75 724	4 461
<b>TOTAL</b>	<b>98 982</b>	<b>94 564</b>	<b>4 418</b>	<b>96 925</b>	<b>90 915</b>	<b>6 010</b>

## 5. Transfer Payments

### 5.1 Transfer payments to public entities

### 5.2 Transfer payments to all organizations other than public entities

The table below reflects the transfer payments made for the period 1 April 2019 to 31 March 2020

Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred (R'000)	Amount spent by the entity	Reasons for the funds unspent by the entity
<b>Limpopo Geographical Names Committee</b>	Statutory body	Admin costs	Not applicable	500	500	None
<b>Limpopo Heritage Resource Association</b>	Statutory body	Admin costs	Not applicable	1 000	1000	None
<b>Limpopo Arts and Culture Council</b>	Statutory body	Admin costs	Not applicable	50	0	Term of office expired
<b>Moral Regeneration Committee</b>	Statutory body	Admin costs	Not applicable	200	200	None
<b>Sport Council</b>	Statutory body	Admin costs	Not applicable	1 872	1 766	Delay in transfer of funds
<b>Academy of Sports</b>	Statutory body	Administrative costs	Not applicable	6 841	6 841	None

The table below reflects the transfer payments which were budgeted for in the period 1 April 2019 to 31 March 2020, but no transfer payments were made.

Name of transferee	Type of organisation	Purpose for which the funds were used	Did the dept. comply with s 38 (1) (j) of the PFMA	Amount transferred (R'000)	Reasons why funds were not transferred
<b>Limpopo Provincial Language Committee</b>	Statutory body	Admin costs	Not applicable	211	The transferee requested that funds be spent from within the Department.

<b>Limpopo Provincial Library Board</b>	Statutory body	Admin costs	Not applicable	112	Term of office expired.
<b>Provincial Council Archives</b>	Statutory body	Administrative costs	Not applicable	112	Structure not fully functional

## 6. Conditional Grants

### 6.1 Conditional grants and earmarked funds paid

The Department has not paid any conditional grant to municipalities during the year under review.

### 6.2 Conditional grants and earmarked funds received

The table/s below details the conditional grants and ear marked funds received during the period 1 April 2019 to 31 March 2020.

#### Conditional Grant: **Mass Sport & Recreation Participation Program**

Department who transferred the grant	Sport and recreation South Africa
Purpose of the grant	To facilitate mass participation within communities and schools through selected activities, empowerment of communities and schools in partnership with relevant stakeholders
Expected outputs of the grant	<ul style="list-style-type: none"> <li>• 619 of learners supported to participate in the National School Sport Championships</li> <li>• 4900 of learners participating in school sport tournaments at a provincial level.</li> <li>• 20900 of learners participating in school sport tournaments at a district level</li> <li>• 950 of people trained to deliver school sport</li> <li>• 1000 of schools provided with equipment and/ or attire</li> <li>• 12 of school sport coordinators remunerated</li> <li>• 9 of school sport structures supported</li> <li>• 107 0000 of people actively participating in organised sport and active recreation events</li> <li>• 30 of active recreation events organised and implemented</li> </ul>

	<ul style="list-style-type: none"> <li>• 200 of youth participating at the National Youth Camp</li> <li>• 180 of people trained to deliver Siyadlala</li> <li>• 28 of indigenous games clubs participating in Indigenous Games Tournaments</li> <li>• 60 of hubs provided with equipment and or attire</li> <li>• 60 of local leagues supported</li> <li>• 1300 of people trained to deliver the club development</li> <li>• 9 of community sport coordinators remunerated</li> </ul>
Actual outputs achieved	<ul style="list-style-type: none"> <li>• 619 of learners supported to participate in the National School Sport Championships</li> <li>• 5107 of learners participating in school sport tournaments at a provincial level.</li> <li>• 4973 of learners participating in school sport tournaments at a district level</li> <li>• 1703 of people trained to deliver school sport</li> <li>• 434 of schools provided with equipment and/ or attire</li> <li>• 11 of school sport coordinators remunerated</li> <li>• 19 school sport structures supported</li> <li>• 29 958 of people actively participating in organised sport and active and recreation events</li> <li>• 84 of active recreation events organised and implemented</li> <li>• 200 of youth participating at the National Youth Camp</li> <li>• 180 of people trained to deliver Siyadlala</li> <li>• 28 of indigenous games clubs participating in Indigenous Games Tournaments</li> <li>• 60 of hubs provided with equipment and or attire</li> <li>• 63 of local leagues supported</li> <li>• 1303 of people trained to deliver the club development</li> <li>• 0 of community sport coordinators remunerated</li> <li>• 200 of clubs participating in the Rural Sport Development Programme</li> <li>• 390 of clubs provided with equipment and or attire</li> </ul>

	<ul style="list-style-type: none"> <li>• 400 of clubs trained using the tool kit</li> <li>• 400 of clubs in the pilot project supported as per the service level agreement (SLA)</li> <li>• 496 of athletes supported by the sport academies of sport academies supported</li> <li>• 60 of people trained to deliver the sport academy programme of sport focus schools supported</li> <li>• 1 of sport and active recreation projects implemented by the provincial sports confederation</li> <li>• 3 provincial programmes implemented</li> <li>• 20 branding material procured as per specifications</li> <li>• 0 sports bus maintained and operational</li> <li>• 100% of administration standards met</li> <li>• 44 staff appointed on a long term contract</li> </ul>
Amount per amended DORA	74 854
Amount received (R'000)	74 854
Reasons if amount as per DORA was not received	None
Amount spent by the Department (R'000)	71 861
Reasons for the funds unspent by the entity	There were some activities which were held towards the end of the financial year.
Reasons for deviations on performance	Reduction of gender in Indigenous Games codes Enforcement of norms and standard by the National Department limited the number of schools provided with equipment's Enforcement of norms and standard by the National Department with equipment's
Measures taken to improve performance	Collaboration with Federations.
Monitoring mechanism by the receiving Department	Monthly and quarterly reports. Grant Annual evaluations.

**Conditional Grant Community Library Services Grant**

<b>Department who transferred the grant</b>	<b>National Arts and Culture</b>
Purpose of the grant	To transform urban and rural community library infrastructure, facilities, and services (primarily targeting previously disadvantaged communities) through a recapitalized programme at provincial level in support of local government and nationals' initiatives.
Expected outputs of the grant	<ul style="list-style-type: none"> <li>• New library structures started with phase 1 construction. Runnymede, Mavalani, Dumela &amp; Seleteng</li> <li>• Library structures maintained. Aganang, Bakenberg, Soetfontein and Bakgoma</li> <li>• 3 library structures upgraded</li> <li>• 38 000 items of library materials purchased</li> <li>• Mini libraries established in community libraries for visually impaired. Shiluvane, Vlaktefontein, Nzhelele, Phalaborwa, Mookgophong and Polokwane</li> <li>• 90 libraries provided with periodicals and newspapers</li> <li>• Maintenance of ICT infrastructure done for 40 community libraries</li> <li>• 90 libraries provided with leased multifunction printers</li> <li>• 18 libraries provided with ICT equipment</li> <li>• 99 libraries provided with free internet access</li> <li>• Rollout SLIMS to 31 libraries</li> <li>• libraries installed with library security systems and 23 security systems maintained</li> <li>• 3 annual subscriptions for GroupWise, intranet and email system and SABICAT paid</li> <li>• 15 libraries supported with the payment of electricity: Bakgoma, Eldorado, Fetakgomo, Ga-Phaahla, Maphalle, Molepo, Mulati, Phokwane, Ramokgopa, Rapotokwane, Shiluvane, Mahlabateng, Maphalle, Zamani and Regorogile</li> <li>• district libraries provided with office and specialised stationery</li> <li>• 10 libraries provided with office, specialised ICT furniture. Mahlabateng, Zamani, Mokwakwaila,</li> </ul>

	<p>Eldorado, Mphalle, Sekgopo, Senwamokgopo, Ramokgopa, Regorogile and Head Office</p> <ul style="list-style-type: none"> <li>• 126 staff contracts maintained and 19 new staff appointments</li> <li>• training programmes provided for the library staff</li> <li>• 2 conferences attended by the library staff</li> <li>• 12 library awareness programmes held in collaboration with community libraries</li> <li>• Promotional materials provided for 12 library awareness programmes</li> <li>• 4 IGR meetings held</li> <li>• 92 libraries visited for monitoring and evaluation</li> <li>• 4 quarterly review meetings attended and 2 business planning meetings attended</li> </ul>
Actual outputs achieved	<ul style="list-style-type: none"> <li>• 4 new library structures started with phase 1 construction. Multiyear project progress as follows: Runnymede 71%, Mavalani 50%, Mulamula 34% &amp; Seleteng 36%</li> <li>• Contractors for the maintenance of Aganang, Bakenberg, Soetfontein and Bakgoma appointed in March 2020. Site establishment started</li> <li>• Contractors for the upgrading of library structures were appointed in March 2020. Site establishment started</li> <li>• 2 463 items of library materials purchased</li> <li>• Funds transferred to SALB.</li> <li>• Advert for the project manager was done</li> <li>• Output for the provision of 90 libraries with periodicals and newspapers not achieved.</li> <li>• Output for maintenance of ICT infrastructure for 40 community libraries not achieved</li> <li>• 30 libraries provided with leased multifunction printers</li> <li>• 4 libraries provided with ICT equipment</li> <li>• 9 libraries provided with free internet access</li> <li>• Rolled-out SLIMS to 16 libraries</li> <li>• Target for the installation of 6 libraries with library security systems and the maintenance of 23 security systems not achieved</li> <li>• Target for 3 annual subscriptions for GroupWise, intranet and email system and payment of SABICAT not achieved.</li> </ul>

	<ul style="list-style-type: none"> <li>• 15 libraries supported with the payment of electricity: Bakgoma, Eldorado, Fetakgomo, Ga-Phaahla, Maphalle, Molepo, Mulati, Phokwane, Ramokgopa, Rapotokwane, Shiluvane, Mahlabateng, Maphalle, Zamani and Regorogile</li> <li>• Target for the provision of 6 district libraries with office and specialised stationery not achieved</li> <li>• Target for the provision of 10 libraries with office, specialised ICT furniture viz; Mahlabateng, Zamani, Mokwakwaila, Eldorado, Mphalle, Sekgopo, Senwamokgopo, Ramokgopa, Regorogile and Head Office not achieved.</li> <li>• 122 staff contracts maintained</li> <li>• 1 training programme provided for the library staff</li> <li>• Target for the attendance of 2 conferences by the library staff not achieved.</li> <li>• 10 library awareness programmes held in collaboration with community libraries</li> <li>• Promotional materials provided for 10 library awareness programmes</li> <li>• 1 IGR meeting held</li> <li>• 92 libraries visited for monitoring and evaluation</li> <li>• 1 quarterly review meetings attended and 2 business planning meetings attended</li> </ul>
Amount per amended DORA	151 920
Amount received (R'000)	151 920
Reasons if amount as per DORA was not received	None
Amount spent by the Department (R'000)	104 203
Measures taken to improve performance	<p>Management review</p> <p>Stakeholders engagements</p> <p>Meetings with IDT and DPWRI</p>
Monitoring mechanism by the receiving Department	Monthly and quarterly reports. Grant Annual

	evaluations.
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**Conditional Grant EPWP**

<b>Department who transferred the grant</b>	<b>National Arts and Culture</b>
Purpose of the grant	To increase job creation efforts by Provinces and municipalities by providing a financial performance reward.
Expected outputs of the grant	Employ large numbers of local, low skilled, unemployed persons who are willing to work for an EPWP wage
Actual outputs achieved	50 people appointed
Amount per amended DORA	2 000
Amount received (R'000)	2 000
Reasons if amount as per DORA was not received	None
Amount spent by the Department (R'000)	1 766
Reasons for the funds unspent by the entity	The Department planned to procure PPE, s for the next intake, and to service machinery at the museum and submitted specifications to Supply Chain which failed to deliver quotations in time
Reasons for deviations on performance	Supply Chain Management (procurement section) did not deliver quotations and service provider in time
Measures taken to improve performance	All Supply Chain challenges are now discussed at Management meetings to assist in unlocking challenges
Monitoring mechanism by the receiving Department	The Department planned to procure PPE, s for the next intake, and to service machinery at the museum and submitted specifications to Supply Chain which failed to deliver quotations in time.

**7. Donor funds****7.1 Donor funds received**

The Department has not received donor funding.

**8. Capital investment**

In the year under review the payment of capital assets amounted to R 43.329 million and 79.6% was spent. The underspending was due to delays in the cabling of libraries as a result of delays in the procurement processes, and the appointment in some of the project for construction of libraries by end of March 2020.

**8.1. Capital investment, maintenance and asset management plan**

Infrastructure projects	2018\19			2019\20		
	Final appropriation R'000	Actual Expenditure R'000	(over)/ under expenditure R'000	Final appropriation R'000	Actual Expenditure R'000	(Over)/ Under expenditure R'000
New and replacement assets	27 916	20 684	7 232	45 275	43 472	1 803
Existing infrastructure assets	16 488	14 721	1 767	17 514	7 678	9 836
Upgrades and additions	813	550	263	26	-	26
Rehabilitation, renovations and refurbishments	-	-	-	-	-	-
Maintenance and repairs	15 675	14 171	1 504	17 488	7 678	9 810
Infrastructure transfer	-	-	-	-	-	-

Infrastructure projects	2018\19			2019\20		
	Final appropriation	Actual Expenditure	(over)/ under expenditure R'000	Final appropriation	Actual Expenditure	(Over)/ Under expenditure R'000
	R'000	R'000		R'000	R'000	R'000
Current	16 488	14721	1 767	17 488	7 678	9 810
Capital	28 729	21 234	7 495	45 301	43 472	1 829
Total	44 404	35 405	7 999	62 789	51 150	11 639



# PART C: GOVERNANCE

## 1. Introduction

In promoting good governance and ensuring that the strategic objectives are effectively and efficiently achieved, the Department accounts to the following governmental structures:

- Executive Committee of the Province (EXCO)
- The Executing Authority (MEC)
- The Audit Committee
- The Portfolio Committee on Sport, Arts and Culture
- Standing Committee on Public Accounts (SCOPA)
- National Treasury
- Provincial Treasury
- MINMEC of Sport and Recreation
- MINMEC of Arts and Culture
- Office of the Premier
- Office of the Auditor General
- Risk Management Committee
- DPME

## 2. Risk Management

The critical risks mentioned in the Top Nine Risk and its mitigating factors are hereby tabled below:

Risks	Mitigating measures	Progress made
Skewed Sports and Recreation Developmental programs	<p>Reprioritization of resources for implementation of Sport programs</p> <p>Increase the number of hubs to increase participation.</p> <p>Integration of programmes with other Department and municipalities.</p>	<p>The Department has prioritised resources received from conditional grant to deliver sport and recreation programmes. 100% implementation of Siyadlala Programmes in Hubs at Community levels in all the Districts. (Mass Participation Programmes in Sport &amp; Recreation).</p> <p>The number of hubs will be considered to increase in the 2020/21 FY.</p>

Risks	Mitigating measures	Progress made
		<p>The Department is continuing to work with other stakeholders in the delivery of sport and recreation activities in the Province.</p> <p>(Love life and Municipalities)</p>
Deteriorating Provincial Museums and Heritage Services.	Reprioritization of programmes and upgrading of at least 01 museum as a Centre of attraction for the Province. The Department will also explore the Public Private Partnership option	The Implementing Agent (IDT) has appointed contractors for Schoemansdal Museum for maintenance and progress is at 90%. The DPWRI has been reappointed to resuscitate the project of upgrading the Information Centre at the Museum, drawings and tender documents were completed in March 2020 and the upgrading will commence in the 2020/21FY.
Over/ or and under spending on Conditional Grants budget	<p>Review the SLA with the implementing Agent and enforce implementation.</p> <p>The Department will explore with other implementing Agents for assistance agents.</p> <p>Strengthening capacity of Infrastructure Unit.</p>	<p>The SLA has been reviewed and signed by the DSAC, DPWRI and Implementing Agent (IDT) and implementation has commenced.</p> <p>The Department has requested the DPWRI to implement DSAC infrastructure in the 2020/21 financial year.</p> <p>The organisational structure has been reviewed and Infrastructure posts will be prioritized.</p>
Unaccounted assets	Development and implementation of the Asset	The Asset Management Procedure Manual has been



Risks	Mitigating measures	Progress made
	<p>Education and awareness to all employees</p> <p>Vetting of all SCM Practitioners</p> <p>Rotation of SCM Staff</p>	<p>Education and awareness were made on SCM Internal Control measures.</p> <p>A total number of 07 SCM Practitioners were vetted and certificates issued.</p> <p>SCM Practitioners were rotated within different Sub-Units in SCM.</p>
Disruption to Business process	Development and implementation of the BCP Policy, Strategy and Plan	The Business Continuity Policy and Framework has been developed and the draft is in place. The Business Continuity on Covid-19 has been developed and implemented.
Communication Network Failure	Development and Implementation of ICT Infrastructure improvement plans and monitoring thereof.	The Department has developed the ICT infrastructure Improvement Plan and the draft is in place. The approval and implementation will be in 2020/21 FY.
Dysfunctional Departmental Councils/Committees/Statutory Bodies	<p>Build Human capacity in Councils/Committees/Statutory Bodies</p> <p>Secondment of internal staff to operationalize the Councils/Committees/Statutory Bodies</p>	<p>The Statutory and Non-Statutory Councils/Committees have been resuscitated and consultation held. The Sport Confederation and Sport Academy) The Department is in the process of developing SOP's for all Councils/Committees that will ensure reporting on a monthly basis. The Statutory and Non-Statutory Bodies were requested to develop Business Plans 2020/21 FY for approval by the Department for effective reporting.</p>

Risks	Mitigating measures	Progress made
		The other Statutory and Non-Statutory Bodies (Councils / Committees) such as LACC, LIHRA, GNC, MRM, PLC, LLB etc. terms have expired and to be advertised in 2020/21 FY.
Unsustainable Development of DSAC Programmes	Development and implementation of Creative Arts Strategy and Social Cohesion Strategy	The Creative Arts and Social Cohesion Strategies have been developed and the draft is in place. The Creative Arts and Social Cohesion Strategies will be presented to the Social Cluster in 2020/21 FY.

### 3. Fraud and Corruption

Education and awareness workshops and campaigns on fraud and corruption were held during the financial year under review to encourage employees to report all acts of unethical behaviours. The Department is in the process of finalising the fraud and corruption cases that were reported to ensure that appropriate action is taken against the employees concerned. The Anti-Corruption Strategy, Protected Disclosure Policy and the Fraud Prevention Plan have been approved and implemented by the Department.

### 4. Minimising Conflict of Interest

In order to minimise and prevent conflict of Interest, the Department had put measures in place to ensure that all members of all the Bid Committees declare, in writing, any conflict of interest during committee meetings. All SCM practitioners are also obliged to sign SCM code of conduct and to declare any business interest they might have in writing. This process also affects the members of the Senior Management Level. Financial disclosure was declared by members of the SMS, MMS and all SCM Practitioners as per the requirement of the public service prescripts. The Department is in the processes of taking disciplinary actions against officials in contravention of the RWOPS policy, the Department is in the process of construed disciplinary.

### 5. Code of Conduct

In order to promote good ethical conduct in the Department, the Public Service Code of Conduct has been adopted and workshops were conducted to educate all members of staff including those in the Districts and SMS's. The copies of the Code of Conduct were distributed to Departmental officials during the workshops and sessions. The code of

conduct forms part of the induction package to ensure that new employees comply with the code of conduct. The Department has also developed the Code of Ethics Policy and the draft is in place.

## 6. Health Safety and Environmental Issues

Occupational Health and Safety representatives are appointed by the accounting officer from various districts, museums, district libraries and Head office. The main responsibilities of the OHS Representatives are to conduct monthly workplace OHS inspections in their respective offices to identify hazards and the causes thereof. The inspections were conducted at: Olympic Towers, Mopani district office, Tzaneen library, Muti wa VaTsonga museum, Schoemansdal museum, Giyani Library, Vhembe district office, Dzata museum, Sekhukhune District, Capricorn library and Provincial archives.

## 7. Portfolio committees

Date	Item	Matters raised by the committee	Management response
19 November 2019	Departmental 2019/20 1 <sup>ST</sup> Quarter Report	Provide progress on capacitating the Asset Management Unit on the new RFID system which has been developed.	The Asset Management Unit has been provided with training in using the new RFID and went through the Change Management workshop in March 2020. The training included District Librarians in five districts. RFID equipment with the assistance of Provincial Treasury to implement the system going forward.
		Provide progress on asset management verifications on quarterly basis. Target the training of staff members should be adjusted with emphasis on training in asset management	The verification of the assets has been done in the four quarters of the financial year in all sites. The verification of library materials (books) have been done through the RFID system. The Asset verification and bank reconciliations activities are

Date	Item	Matters raised by the committee	Management response
			<p>reported to the Provincial Treasury on a quarterly basis through the Asset Management Forum.</p> <p>The training of the Asset Management officials has been done in the last quarter of the 2019/20.</p>
		Fill all the critical posts	The Department has prioritised the filling of critical positions in the MTEF period. The delays of filling the positions was as a result of the Budget reduction to contribute towards the COVID – 19 provincial and national relief fund.
		Stick to the 30 days payment of invoices of the service providers	The payment of invoices within a period of 30 days is monitored on a monthly basis is through prescribed reporting to Provincial Treasury. In closing the financial year of 2019/20, the payment of invoices was at 98, 7%.
		Strengthen the Supply Chain Management systems and avoid underspending.	The Supply Chain Management Unit is operating within the Transversal Supply Chain Management Policy. Delegations of Supply Chain Management have been

Date	Item	Matters raised by the committee	Management response
			<p>developed and are implemented. Officials in in the Unit were subjected to formal supply chain management courses offered by recognised institutions of higher learning.</p> <p>Budget Management Unit verifies the availability of budget prior to any expenditure going through.</p>
		Maintain, upgrade and equip libraries at all cost to ensure it contributes effectively and efficiently to the educational development of communities	Contractors were appointed in March 2020 for the maintenance of 16 libraries. Contractors are currently onsite and work is progressing.
		Evaluate internal controls on a continuous basis and enhanced where to ensure improvement in audit outcomes.	The Asset Management Procedure Manual has been reviewed and aligned to the Transversal Financial Policy and implemented. Currently the Department is implementing the RFID for asset management to improve the Audit outcomes.
		Develop action plans that will address reported root causes and that the implementation thereof, monitor and prevent recurring audit findings.	The AGSA action Plan has been developed and implemented effectively.
		Fully implement	Out of 38 findings raised by

Date	Item	Matters raised by the committee	Management response
		recommendations of the Auditor-General in order to move towards obtaining a clean audit before the end of this financial year.	AGSA, 29 resolved and 09 still on progress
<b>19 November 2019</b>	Departmental 2019/20 2 <sup>nd</sup> Quarter Report	Provide progress on the filling of the 16 vacant positions during the 3 <sup>rd</sup> quarter briefing.	5 Posts filled; 3 posts reprioritised; 3 submitted to PPMC for approval.  5 delayed by the directive on keeping the recruitment process on hold.
		Provide progress on the construction of four new libraries for 2019/20 financial year.	Progress report on the construction of four libraries was compiled and submitted to the Portfolio Committee.
		Maintain, upgrade and equip libraries at all cost to ensure it contributes effectively and efficiently to the educational development of communities.	Contractors were appointed in March 2020 for the maintenance 16 libraries.



**8. SCOPA resolutions****Report on all outstanding SCOPA resolutions outstanding from the previous year.**

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
1.	Key Audit findings	<p>The Committee has noted with concern that for the past three financial years, the Department of Sport, Arts and Culture had the following matters as listed below: Expenditure Management, material under spending of the budget, material misstatement in the preparation in the preparation of Annual Financial Statement [AFS]. As a result, Department of Sport, Arts and Culture failed to achieve unqualified audit opinion without matters from the Auditor General South Africa (AGSA).</p> <p>The Committee recommends that the Executing Authority must develop comprehensive plan and appoint personnel with requisite skills to deal with Expenditure management, material under spending of the budget, Material misstatement in the preparation of the Annual Financial Statements (AFS).</p>	<p>The Department developed the AFS implementation plan which made provision for review processes by both internal and external structures (Management, Internal Audit, Provincial Treasury and Audit Committee).</p> <p>Deputy Director Salaries &amp; Expenditure and Assistant Director Financial Management reporting were appointed. Other</p>	No

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
		<p>The Executing Authority must brief the House on progress made every six months on the implementation of this resolution until the resolution is fully implemented with effect from 30 September 2018.</p>	<p>posts have been reprioritised and to be considered during the 2019/20 Financial Year in order to enhance capacity.</p> <p>Currently three [3] posts have since been advertised and recruitment and selection processes have commenced. has been appointed, however Deputy Director Asset Management, Assistant Director Salaries and State Accountant still to be finalised. However, the posts will not be filled due to CoE budget cuts as a result of COVID-19.</p> <p>Awaiting for the date to present progress to the House.</p>	
2.	None improvement in the audit outcomes	<p>The Committee has noted with concern that for the past three financial years, the Department Sport, Arts and Culture's audit outcomes has been receiving qualified audit opinion with matters of emphasis since 2014/15 to date.</p> <p>The Committee recommends that the Executing Authority</p>	<p>The Department developed the AFS implementation plan which made provision for review processes by both internal and external structures (Management, Internal Audit, Provincial Treasury and Audit Committee).</p> <p>Deputy Director Salaries &amp;</p>	No

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
		<p>must develop comprehensive plan and appoint personnel with requisite skills to deal with Expenditure management, material under spending of the budget, Material misstatements in the preparation of the Annual Financial Statements (AFS).</p> <p>The Executive Authority must brief the House on progress made every six months on the implementation of this resolution until the resolution is fully implemented with effect from 30 September 2018.</p>	<p>Expenditure and Assistant Director Financial Management reporting were appointed. Other posts have been reprioritised and to be considered during the 2019/20 Financial Year in order to enhance capacity.</p> <p>Currently three [3] posts have since been advertised and recruitment and selection processes have commenced. has been appointed, however Deputy Director Asset Management, Assistant Director Salaries and State Accountant still to be finalised. However, the posts will not be filled due to CoE budget cuts as a result of COVID-1</p> <p>Awaiting for the date to present progress to the House.</p>	
3.	Movable tangible capital assets and Minor Assets	The Committee has heard and considered evidence that a significant number of minor assets belonging to the Department amounting to R5 139 426 was not accounted for in the Department's underlying		Yes

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
		<p>accounting records and annual financial statements.</p> <p>The Department did not have an adequate system of internal control in place for the recording of assets in the accounting records. Assets to the value of R18 283 906 included in the financial statements for movable tangible and minor assets could not be physically verified. The AG could not determine whether any adjustment to minor library materials or assets stated at R95 233 000 on the financial statements were necessary. Furthermore, the AG identified library materials amounting to R7 778 939 disposed of without being initially recognised on the asset register. This matter is recurring and was raised by the AG over a number of years.</p> <p>The Committee recommends that the Accounting Officer must develop and adequate system of Internal Control to safeguard all movable and immovable capital assets.</p>	<p>The Department is implementing the BAUD system in order to promote effective assets management.</p> <p>The Department has also put in place asset registers for all the assets.</p>	

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
		<p>The Executive Authority must brief the House on progress made every six months on the implementation of these resolution until the resolution is fully implemented with effect from 30 September 2018.</p>	<p>The Department is also conducting asset verifications twice a year.</p> <p>Inventory lists are also updated when asset verifications are done.</p> <p>Library Books are now captured through the Radio Frequency Identification Database (RFID) System.</p> <p>Awaiting for the date to present progress to the House.</p>	
4.	Uncertainty relating to the future outcome of exceptional litigation	<p>The Committee has heard and considered evidence that the Department is the defendant in several legal claims. The Department is opposing these claims as it believes it has reasonable grounds to defend each claim. The ultimate outcome of the matter cannot presently be determined and no provision for any liability that may result has been made in the financial statements. This matter was also raised by the office of the auditor general in the</p>		No

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
		<p>2014/15 financial year.</p> <p>The Committee recommends that Executive Authority must speedily conclude all pending cases against the Department since this matter was also raised by the office of the Auditor-General in the 2014/15 financial year.</p>	<p>Moraba vs Department of Sport Art and Culture (DSAC), Motor Vehicle Accident (MVA), claim amount R54 154.58, status to date: pleading stage however plaintiff is no longer actively pursuing the case.</p> <p>Magula Promotions Pty Ltd vs DSAC, Breach of Contract and unpaid Services, claim amount R8 592 936.35, status to date: awaiting Judgement.</p> <p>Glenshiel Boutique Pty Ltd vs DSAC, Unpaid Services, claim amount, R191 064.00., status to date: pleading stage plaintiff is no longer actively pursuing the case.</p> <p>Gumbu R S vs DSAC, Motor Vehicle Accident, claim amount R115 012.73, status to date: state attorney has recommended settlement of the plaintiff claim.</p> <p><b>Claims instituted by the State:</b></p> <p>DSAC vs Magula Promotions Pty Ltd v, over payment, claim amount R2 744 193.81 status to date: awaiting for Judgement.</p> <p>DSAC vs Vibe Zone Entertainment CC, Breach of</p>	

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
		<p>The Executive Authority must brief the House on progress made every six months on the implementation of this resolution until the resolution is fully implemented with effect from 30 September 2018.</p>	<p>Contract, claim amount R1 217 406, status to date: Instruction was given to sheriff to serve summons on the plaintiff new address. Advocate drafted documents to do Substituted Services as the plaintiff was not found at the new address. The Department is finalizing affidavit for supporting substituted services.</p> <p>Lerato Moloko v DSAC, Unpaid services, status to date: case is finalized and Judgement was granted against the Department in the amount of R1447 800.00 plus interest.</p> <p>Cases of Technology Acceptance Pty Ltd, Zip Security Services CC, Tlou Setumo and Bakone Kwaai Jazz CC was removed on the Department contingency liabilities register because the case was inactive for more than ten years.</p> <p>One Love Travelling Agency vs DSAC, unpaid services, status to date: case is finalized Judgement was granted in favour of the Department.</p> <p>Awaiting for the date to present progress to the House.</p>	
5.	Annual financial	The Committee has heard and considered evidence that the		No

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
	statements, performance and annual report	<p>financial statements submitted for auditing were not prepared in accordance with the prescribed financial reporting framework as required by section 40(1)(b) of the PFMA. Furthermore, in paragraph 34 the AG reports that material misstatements identified by the auditors in the submitted financial statements were not corrected, which resulted in the financial statements receiving a qualified audit opinion. This matter was raised in the previous financial years.</p> <p>The Committee recommends that the Executing Authority must take appropriate action commensurate with the misconduct committed against both the Accounting Officer and the Chief Financial Officer for submitting financial statements that were not prepared in accordance with prescribed financial reporting framework as required by section 40 (1)(b) of the PFMA.</p> <p>The Executing Authority must brief the House on progress made every six months on the</p>	<p>Disciplinary action has been taken against the then Accounting Officer who has been demoted to Director Position.</p> <p>Disciplinary actions were instituted against the Chief Financial Officer who has since been dismissed.</p> <p>Awaiting for the date to present progress to the House.</p>	

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
		implementation of this resolution until the resolution is fully implemented with effect from 30 September 2018.		
6.	Expenditure	<p>The Committee has heard and considered evidence that contractual obligations and/or money owed by the Department were not met and/or settled within 30 days, as required by section 38 (1)(f) of the PFMA and treasury regulation 8.2.3.</p> <p>The Committee recommends that the Executive Authority must take appropriate action against the Accounting Officer and the Chief Financial Officer for failing to pay money owed by the Department within 30 days, as required by section 38(1)(f) of the PFMA and Treasury regulation 8.2.3.</p> <p>The Executive Authority must brief the House on progress made in every six months on the implementation of this resolution until the resolutions is fully implemented with effect from 30 September 2018.</p>	<p>Disciplinary action has been taken against the then Accounting Officer who has been demoted to Director Position.</p> <p>Disciplinary actions were instituted against the Chief Financial Officer who has since been dismissed.</p>	Yes
7.	Irregular	The Committee heard and considered evidence that		

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
	Expenditure	<p>effective steps were not taken to prevent irregular expenditure amounting to R19 228 720 as disclosed in note 31 to the annual financial statements, as required by section 38(1)©(ii) of the PFMA and treasury regulation 9.1.1. The irregular expenditure is a recurring matter which was an audit finding since 2014/2015.</p> <p>The Committee recommends that the Executive Authority must take appropriate action against the Accounting Officer and the Chief Financial Officer for failing to pay money owed by the Department within 30 days, as required by section 38(1)(f) of the PFMA and Treasury regulation 8.2.3.</p>	<p>Disciplinary action has been taken against the then Accounting Officer who has been demoted to Director Position.</p> <p>Disciplinary actions were instituted against the Chief Financial Officer who has since been dismissed.</p>	Yes
8.	Procurement and contract management	<p>The committee has heard and considered evidence that quotations were accepted from prospective suppliers who did not submit declaration on whether they are employed by the state or connected to any person employed by the state, which is prescribed in order to comply with Treasury Regulation 16A8.3.</p>		

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
		<p>The committee also noted with concerns that persons in service of the Department who had private or business interest in contracts awarded by the Department fail to disclose such interest. Furthermore, contracts were awarded to bidders who did not submit a declaration of past supply chain practices such as fraud, abuse of SCM system and non-performance, which is prescribed in order to comply with Treasury regulation 16A9.2</p> <p>The committee recommends that the Executive Authority must take action commensurate with misconduct committed against the Accounting Officer for awarding employees of the Department contracts to perform remunerative work with their own Department and for awarding contract to bidders who did not submit a declaration of past supply chain practices such as fraud, abuse of SCM system and non-performance, which is prescribed in order to comply with Treasury regulation 16A9.2</p>	<p>Disciplinary action has been taken against the then Accounting Officer who has been demoted to Director Position.</p> <p>The Forensic Investigation on Mapungubwe Arts and Culture Festival was completed in March 2020 and the findings will be implemented in the 2020/21 financial year.</p> <p>Awaiting for the date to present progress to the House.</p>	Yes

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
		<p>The committee further recommends that Provincial Treasury must appoint a forensic investigation into all income and expenditure into the 2017 Mapungubwe Arts Festival as a matter of urgency. Furthermore, Executive Authority must provide a detailed report of all NGOs and their directors who were associated with the Mapungubwe Arts Festival over a period of 5 yrs</p> <p>The Executive Authority must brief the House on progress made every six months on the implementation of this resolution until the resolution is fully implemented with effect from 30 September 2018.</p>		
9.	Unauthorised Expenditure	<p>The committee has heard and considered evidence that the Department has disclosed a balance of unauthorised expenditure to the tune of R904 000.00 which relate to the 2011/12 financial year.</p> <p>The committee recommends that the Accounting Officer must recover the unauthorised expenditure from the responsible officials.</p>	<p>The Department has commenced with the process to recover the Unauthorised Expenditure from the responsible official.</p>	No

Resolution No.	Subject	Details	Response by the Department	Resolved (Yes/No)
		The Executive Authority must brief the House on progress made every six months on the implementation of this resolution until the resolution is fully implemented with effect from 30 September 2018.	The matter has been referred to Legal Services for recovery processes.  Awaiting for the date to present progress to the House.	
10.	Investigation reports	The committee resolved that all Departments which are conducting investigations must table the report in the House by 30 June 2018 and all recommendations by 30 September 2018.	The Executing Authority will submit the investigation report upon confirmation of a date.	No

## 8. Prior modifications to audit reports

The Department has developed an external audit action plan to address the audit findings of the Auditor General South Africa.

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it first arose	Progress made in clearing / resolving the matter*
Qualified opinion	2012/2013	The Department is still in the process of clearing all the historical exceptions pertaining to recognising library books as assets

## 9. Internal control unit

The Department has established the internal control unit with only an Assistant Director reporting to the Deputy Director compliance. The unit will be capacitated once funds are available.

The Department's systems of internal accounting control provide reasonable assurance on the following:

- **Existence** – Assets, liabilities and ownership interests exist as of a point in time
- **Occurrence** – Recorded transactions represent economic events that actually occurred during a stated period of time
- **Completeness** – All transactions and other events and circumstances that occurred during a specific period, and should have been recognized in that period, have, in fact, been recorded.
- **Rights and obligations** – Assets and liabilities reported on the balance sheet are bona fide rights and obligations of the entity as of that point in time
- **Valuation or allocation** – Assets, liabilities, revenues and expenses are recorded at appropriate amounts in accordance with relevant accounting principles
- **Presentation and disclosure** – Items in the statements are properly described and classified as well as fairly presented.

## 10. Internal audit and audit committees

The Department utilises the transversal services of the Internal Audit Unit based in Provincial Treasury. Progress made in relation to findings made by the Internal Audit Unit is also reported to the Audit Committee on a quarterly basis. In order to improve the financial management of the Department, transversal financial policies developed by Provincial Treasury have been adopted.

### 11.1 Summary of audit work done

The following audits were performed during the year under review and the recommendations are being implemented:

- Interim financial reporting
- DORA MSPP
- DORA libraries
- Performance Management

- Supply Chain Management (SCM)
- Expenditure management
- Language Services
- Subsistence & travelling allowance
- Transfer payments
- Compensation of employees
- Service delivery improvement plan
- Assets management

## 11.2 Key activities and objectives of the Audit Committee

Audit Committee (AC) has satisfactorily performed its mandate as enshrined in Sections 76 (4) (d) and 77 of the Public Finance Management Act (Act No. 1 of 1999) read in conjunction with Treasury Regulations 3.1 which states that AC must, amongst others, review the following:

- the effectiveness of the internal control systems;
- the effectiveness of the internal audit function;
- the risk areas of the institution's operations to be covered in the scope of internal and external audits;
- the adequacy, reliability and accuracy of the financial information provided to management and other users of such information;
- any accounting and auditing concerns identified as a result of internal and external audits;
- the institution's compliance with legal and regulatory provisions; and
- the activities of the internal audit function, including its annual work programme, coordination with the external auditors, the reports of significant investigations and the responses of management to specific recommendations.

### 11.2.1 Key activities of the Audit Committee

Table 1: The following table stipulate the nature and activities of each AC meeting/event held:

No.	Period	Nature of the AC meeting	Information / documents reviewed
1.	May 2019	Review of Fourth Quarterly Performance Information and Draft Annual Report	a. Performance Information, b. Draft Annual Financial Statements, c. Accounting Officer's Report to the

		(Including Draft Annual Financial Statements) before submission to the Auditor General	AC (Financial & Non-Financial), d. Quarterly Risk Management Report, e. SCOPA Resolutions Implementation Progress, f. Auditor General Audit Findings Implementation Progress, g. Internal Audit Quarterly Progress Report.
2.	May 2019	Special Meeting to Review & Recommend for Audit; Education & Social Development AFS (Teleconference Meeting)	a. Draft Annual Financial Statements. b. Annual Performance Report
3.	July 2019	Review of Draft Audit and Management Reports	a. Draft Management Reports, b. Draft Audit Reports.
4.	September 2019	Review of First Quarter Performance Reports (Financial and Non-Financial)	a. All information under No. 1 except point a & b, and b. Procurement Plans of the Departments.
5.	November 2019	Review of Second Quarter Performance Reports (Financial & Non-Financial)	a. All information under No. 1 except point a & b.
6.	18 – 20 February 2020	AC Annual Strategic Planning Workshop	a. Approval of the Audit Committee Charter, b. Approval of the Internal Audit Charter, c. Review of the Accounting Officer's Reporting Framework to the AC, d. AC Improvement Plan by Clusters AC Chairpersons e. Reflection on the Status of the Previous Year AC Resolutions, f. 360 Degree AC Evaluation Feedback.
7.	March 2020	Approval of the Three-Year Internal Audit Plan plus Annual Plan and Auditor	Meetings were cancelled on the last hour due to COVID-19 and the National Lockdown announcement by

	General Audit Coverage Strategy	the State President.
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### 11.2.2 Objectives of the Audit Committee

The Strategic Objectives of the AC as stipulated in its approved written Terms of Reference (AC Charter) are to ensure:

- a. the availability of a well-resourced, functional and sustained internal audit function;
- b. sound relationship with all assurance providers, oversight structures and other stakeholders;
- c. effective and efficient Internal and External Audit processes;
- d. promotion of sound functional interaction between the internal audit and other assurance providers;
- e. that there is adequate and effective corporate governance, encompassing fraud and risk management, information technology, internal control, financial management and reporting systems;
- f. Accounting Officers are fully supported in fulfilling their responsibilities in terms of the PFMA;
- g. accountability in terms of financial management and performance information for effective service delivery; and
- h. Compliance with relevant laws and regulations.

### 11.3 Attendance of Audit Committee meetings by Audit Committee members

Initials & surname	Qualifications	Internal or external member	If internal, position in the Department	Date appointed	Date resigned / terminated	No. of meetings attended
S.A.B Ngobeni	1. SAIPA 2. RGA 3. MBA 4. M Com: Tax 5. B Compt Honours: CTA 6. B Com: Accounting 7. Cert: Portfolio & Invest Analysis 8. H. Dip.:	External	Not applicable	01 February 2017	Contract Ended: 31 December 2019  (Reappointed : 01 February 2020 – 31 December 2022)	05

Initials & surname	Qualifications	Internal or external member	If internal, position in the Department	Date appointed	Date resigned / terminated	No. of meetings attended
	Computer Auditing 9. Cert: Mining Taxation 10. Cert: Project Management 11. Cert: Labour Relations					
V. Pangwa	1. CA (SA) 2. IRBA Membership 3. B COM: Hon (Acc) 4. Post-Grad Dip: Fin Acc. 5. B COM: Accounting	External	Not applicable	01 February 2017	31 December 2019	05
T. Mudaly	1. CA (SA) 2. B COM 3. B COM (Honours – CTA) 4. Diploma in Solvency Law & Practice 5. Grow Your Business	External	Not applicable	01 February 2017	31 December 2019	05
A.P.C Mangoma	1. CISA 2. B Com Honours: Auditing 3. B Com: Accounting	External	Not applicable	01 February 2017	31 December 2019  (Reappointed to Cluster 04: 01 February 2020)	05

## 11. AUDIT COMMITTEE REPORT

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**LIMPOPO**  
PROVINCIAL GOVERNMENT  
REPUBLIC OF SOUTH AFRICA

### PROVINCIAL TREASURY

#### REPORT OF THE AUDIT COMMITTEE ON THE DEPARTMENT OF DEPARTMENT OF SPORT, ARTS AND CULTURE (DSAC)

We are pleased to present our report for the financial year ended 31 March 2020.

##### **Audit Committee Structure**

Limpopo Provincial Government has an Audit Committee which is two-tiered consisting of 4 Cluster Audit Committees, dealing with specific departments, and a shared Central Audit Committee.

##### **Audit Committee Responsibility**

The Audit Committee reports that it has complied with its responsibilities arising from Section 38 (1) (a) (ii) of the Public Finance Management Act and Treasury Regulation 3.1.13. The Audit Committee also reports that it has adopted appropriate formal terms of reference as its Audit Committee Charter, regulated its affairs in compliance with this charter and discharged all its responsibilities as contained therein, except that we have not reviewed changes in accounting policies and practices.

##### **Stakeholder Engagement/s**

The committee has been able to engage with the following stakeholders:

- Limpopo Provincial Treasury. Senior Management
- Shared Provincial Internal Audit Services (SIAS)
- Limpopo Provincial Auditor (AGSA)

##### **The Effectiveness of Internal Control**

Shared Internal Audit Services (SIAS) conducted an evaluation on the design and effectiveness of the institution's system of internal controls for the financial year ended 31 March 2020. SIAS reports were presented to the Audit Committee on a quarterly basis for deliberation and engagement with the Department's Accounting Officer and senior management. Overall, the system of internal controls has been adequately designed to

identify and mitigate risks. However, management should make concerted effort to implement recommendations from both SIAS and the Audit Committee.

The following Shared Internal Audit Services Internal audit work was completed during the year under review:

#### **Risk Based Audit**

- Annual Financial Statements
- Asset Management - Library Books
- Infrastructure Maintenance (Museums & Heritage Services)
- Library Services (Infrastructure)
- Supply Chain Management
- Interim Financial Statements
- Statutory Bodies
- Related Follow up Audits

#### **Performance Audit**

- Service Delivery Improvement Plan
- Assurance services on Quarterly Performance Information
- Adhoc audit: Assurance services on Quarterly Performance Information

#### **Information Systems Audit**

- Cyber Security
- Follow Up Audits – quarters 2 and 4

#### **Fraud Audit**

- Fraud Risk Governance

The following were areas of concern:

- The vacancy of the Chief Financial Officer compromises the tone at the top;
- Inadequate capacity in the Internal Control unit;
- Delayed finalisation of the implementation of Radio Frequency Identification (RFID) in the libraries;
- Poor management and implementation of Infrastructure projects; and
- Non-adherence to prescripts in the Supply Chain Management

#### **Combined assurance**

The Audit committee reviewed the plans and reports of the external and internal auditors and other assurance providers including management and concluded that these were not

adequate to address all significant risks facing the department. However internal audit unit should finalize the full implementation of Combined Assurance Framework.

### **In-Year Management and Monthly/Quarterly Report**

Based on the quarterly review of in-year monitoring systems and reports, the Audit Committee acknowledges progress with the improvement on the quality, accuracy, usefulness, reliability, appropriateness and adequacy of the department's in-year reporting systems and would like to commend the department for that. There is still room for improvement on quality assurance processes, record keeping and sharpening the performance indicators for measurability and evidence of performance.

### **Evaluation of Financial Statements**

The Audit Committee reviewed the annual financial statements prior to submission to AGSA for annual regulatory audit. The Audit Committee is of the view that, in all material respects, the department did not provide reasonable action to consider and implement the Audit Committee recommendations.

### **Auditor-General's Report**

We have reviewed the department's implementation plan for audit issues raised in the previous year and we are satisfied that the matters have been adequately resolved except for the following where there is still much scope for improvement:

- misstatements resulting in many adjustments;
- reliability of performance information;
- quality assurance processes and record keeping;
- compliance with supply chain management;
- completeness of assets.

The Audit Committee concurs and accepts the conclusions of the Auditor-General on the annual financial statements and is of the opinion that the audited annual financial statements be accepted and read together with the report of the Auditor-General.

### **Events Post Reporting**

The Department reviewed its Business Continuity Plan to incorporate measures to deal with the risks of COVID-19 outbreak. The Audit Committee was satisfied with the action plan. However, as a result of the budget cuts due to COVID-19, the Department needs to relook at

its Strategic Plan and the Annual Performance Plan to ensure reprioritisation of deliverables and resourcing, the efficacy of operations and reasonable levels of service delivery.

### **Conclusion**

The Audit Committee acknowledges the positive role played by all assurance providers. The gains realized will require competent and management capacity to be sustained and leadership stability within the Department.



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**MaLlele PeTje Chairperson of the Audit Committee**

**Department of Sport, Arts and Culture**

**Date: 02 November 2020**



**12. B-BBEE Compliance Performance Information**

<b>Has the Department / Public Entity applied any relevant Code of Good Practice (B-BBEE Certificate Levels 1 – 8) with regards to the following:</b>		
<b>Criteria</b>	<b>Response (Yes/No)</b>	<b>Discussion (include a discussion on your response and indicate what measures have been taken to comply)</b>
Determining qualification criteria for the issuing of licences, concessions or other authorisations in respect of economic activity in terms of any law?	No	The Department is not responsible for issuing of concessions and business license to operate economic activities in its jurisdiction.
Developing and implementing a preferential procurement policy?	Yes	The Department is implementing the Preferential Procurement policies in line with the Preferential Procurement Regulations of 2011 and 2017 that are aligned to the aims of the Preferential Procurement Policy Framework Act and Broad-Based Black Economic Empowerment Framework (B- BBEE)
Determining qualification criteria for the sale of state-owned enterprises?	No	The sale of the state – owned enterprises is not within the scope of the Department.
Developing criteria for entering into partnerships with the private sector?	No	The Department did not enter in private partnerships in the year under review.
Determining criteria for the awarding of incentives, grants and investment schemes in support of Broad Based Black Economic Empowerment?	No	To support the Broad Based Black Economic Empowerment, the Department evaluates suppliers in terms its requirements and ensures that the suppliers qualifies for points if they produce a B-BBEE certificate.

## PART D: HUMAN RESOURCE MANAGEMENT

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### 1. Introduction

Employees are a valuable resource in achieving strategic objectives of the Department and to this extent the Human Resource Management directorate provides support to all the branches in line with Batho Pele principles and values espoused in Section 195 of the Constitution of the Republic of South Africa.

Currently the Department has a staff establishment of 474 employees. 299 employees are employed on a permanent staff and 175 are employed on contract basis funded through Sport and Recreation as well as Library Grants.

The organisational structure has been reviewed after thorough consultation with all stakeholders and it is due for submission to Office of the Premier and Provincial Treasury as well as concurrence with the Minister of Public Service and Administration.

In an endeavor to increase capacity and stabilise the Department, 13 permanent funded vacant posts (including key posts) and 51 contract posts were advertised with the view to fill them in the 2020/21 financial year, unfortunately, the Department experience budget cuts due to COVID-19 pandemic and the posts will be prioritised for filling in the MTEF. Executive Management posts will be filled in the 20/21 financial year whilst the remaining posts will be filled in the MTEF.

The Department has an approved Human Resources Plan and Employment Equity Plan which are being implemented. A workplace Skills Plan was in use and implemented through a Human Resource Development Plan. Partnership with institutions of higher learning saw the Department implementing capacity building programmes for youth in the Province. Progress was reported on quarterly basis using the Quarterly Monitoring Tool.

The Department is implementing the Provincial Transversal Performance Management System through which employee development plans are integrated into the Workplace Skills Plan and good performance is rewarded. The Department is also implementing Internship and Learnership programmes as capacity building programmes for youth.

Employee wellness programmes were implemented to sustain a healthy and productive workforce, and serious cases were referred to external expertise for assistance. Wellness days were conducted on quarterly basis in partnership with the Departments Health and Social Development as well health and wellness organisations to reach out to employees on health and wellness related programmes.

**2. HUMAN RESOURCE OVERSIGHT STATISTICS****3. Personnel related expenditure**Table 3.1.1 Personnel expenditure by programme for the period 1 April 2019 and 31 March 2020

Programme	Total expenditure (R'000)	Personnel expenditure (R'000)	Training expenditure (R'000)	Professional and special services (R'000)	Personnel expenditure as a % of total expenditure	Average personnel cost per employee (R'000)
Administration	171,998	80,641	553	0	47.62	539.99
Cultural Affairs	69,352	30,758	0	0	44.35	512.63
Library & Archives Services	134,422	58,384	213	0	43.43	331.73
Sport & Recreation	94,564	25,945	6 080	0	27.44	305.24
<b>Total as on Financial Systems (BAS)</b>	<b>470 336</b>	<b>195 728</b>	<b>6 846</b>	<b>0</b>	<b>41.9</b>	<b>417.1</b>

Table 3.1.2 Personnel costs by salary band for the period 1 April 2019 and 31 March 2020

Salary band	Personnel expenditure (R'000) including Transfers	% of total Personnel Cost	Number of Employees	Average personnel cost per employee (R)
Lower skilled (Levels 1-2)	2 947	1.5	18	310 857
Skilled (Levels 3-5)	28 576	13.8	128	447 970
Highly skilled production (Levels 6-8)	69 308	33.5	172	788 521
Highly skilled supervision (Levels 9-12)	72 370	35	98	1 378 055
Senior management (Levels 13-16)	24 229	11.8	19	2 390 529
Other	1 855	0.9	39	47 564
<b>Total</b>	<b>199 285</b>	<b>96.5</b>	<b>474</b>	<b>5 363 496</b>

Table 3.1.3 Salaries, Overtime, Home Owners Allowance and Medical Aid by programme for the period 1 April 2019 and 31 March 2020

Programme	Salaries		Overtime		Home owners allowance		Medical Aid	
	Amount (R'000)	Salaries as % of Personnel Cost	Amount (R'000)	Overtime as % of Personnel Cost	Amount (R'000)	HOA as % of Personnel Cost	Amount (R'000)	Medical Ass. as % of Personnel Cost
Programme 1: Administration	70 101	35.8	303	0.15	2 248	1.1	4 005	2.0
Programme 2: Cultural Affairs	26 398	13.5	79	1.04	907	0.5	1 490	0.8
Programme 3: Library and Information services	55 145	28.2	0	0	825	0.4	1 347	0.7
Programme 4: Sport and Recreation	23 208	11.9	0	0	262	0.1	510	0.3
<b>TOTAL</b>	<b>174 852</b>	<b>89.3</b>	<b>382</b>	<b>0.2</b>	<b>4 243</b>	<b>2.1</b>	<b>7 351</b>	<b>3.6</b>

Table 3.1.4 Salaries, Overtime, Home Owners Allowance and Medical Aid by salary band for the period 1 April 2019 and 31 March 2020

Salary band	Salaries		Overtime		Home owners allowance		Medical Aid	
	Amount (R'000)	Salaries as % of Personnel Cost	Amount (R'000)	Overtime as % of Personnel Cost	Amount (R'000)	HOA as % of Personnel Cost	Amount (R'000)	Medical Ass. as % of Personnel Cost
Lower skilled (Levels 1-2)	2 168	1.1	0	0	216	0.1	373	0.1
Skilled (Levels 3-5)	24 401	12.4	11	0	998	0.5	1584	0.8

Highly skilled production (Levels 6-8)	59 533	30.4	150	0.1	1604	0.8	3240	1.7
Highly skilled supervision (Levels 9-12)	62 849	32.1	220	0.1	1117	0.5	1867	0.9
Senior management (Levels 13-16)	24 050	12.2	0	0	308	0.1	287	0.1
Contract other	1 851	0,9	0	0	0	0	0	0
<b>Total</b>	<b>174 852</b>	<b>89.3</b>	<b>382</b>	<b>0.2</b>	<b>4 243</b>	<b>2.1</b>	<b>7 351</b>	<b>3.6</b>

### 3.1. Employment and Vacancies

Table 3.2.1 Employment and vacancies by programme as of 31 March 2020

Programme	Number of Posts on approved establishment	Number of Posts Filled	Vacancy Rate	Number of employees additional to the establishment
Programme 1: Administration	223	207	9.5	4
Programme 2: Cultural Affairs	63	60	4.8	0
Programme 3: Library and Information Services	185	176	4.9	122
Programme 4: Sport and Recreation	33	31	6.3	55
<b>TOTAL</b>	<b>504</b>	<b>474</b>	<b>6</b>	<b>181</b>

Table 3.2.2 Employment and vacancies by salary band as of 31 March 2020

Salary Band	Number of Posts on approved establishment	Number of Posts Filled	Vacancy Rate	Number of employees Additional to the Establishment
Lower Skilled (Levels 1-2)	22	14	36.4	39
Skilled (Levels 3-5)	64	84	3.1	62
Highly Skilled Production (Levels 6-8)	111	102	4.5	70
Highly Skilled Supervision (Levels 9-12)	96	93	9.4	9
Senior Management (Levels 13-16)	23	17	26.1	1
<b>Total</b>	<b>355</b>	<b>293</b>	<b>6</b>	<b>181</b>

Table 3.2.3 Employment and vacancies by critical occupations of 31 March 2020

Critical occupation	Number of Posts on approved establishment	Number of Posts Filled	Vacancy Rate	Number of employees Additional to the Establishment
Administrative related	85	81	4.7	4
Archivists curators and related professionals	6	6	0	0
Building and other property caretakers,	3	3	0	0
Bus and heavy vehicle drivers	1	1	0	0
Cashiers tellers and related clerks	1	1	0	0
Cleaners in offices workshops hospitals etc.	40	31	22.5	0
Client inform clerks (switchboard receptionists, inform clerks)	3	3	0	0
Communication and information	5	5	0	0

Critical occupation	Number of Posts approved establishment	Number of Posts Filled	Vacancy Rate	Number of employees Additional to the Establishment
related, permanent				
Farm hands and labourers	8	8	0	0
Finance and economics related	7	6	14.3	0
Financial and related professionals	11	7	36.4	0
Financial clerks and credit controllers	16	15	6.3	0
Historians and political scientists	2	2	0	0
Human resources & organizational development & relate prof	5	5	0	0
Human resources clerks	20	19	5	0
Human resources related	7	7	0	3
Identification experts	1	1	0	0
Language practitioners interpreters & other communication	5	5	0	0
Librarians and related professionals	5	5	0	0
Library mail and related clerks	135	134	0.7	119
Light vehicle drivers	2	2	0	0
Logistical support personnel	6	5	16.7	0
Messengers porters and deliverers	7	7	0	0
Other administrators & related clerks and organizers	90	88	2.2	0
Other administrative policy and related officers	2	2	0	55
Other occupations	3	3	0	0
Risk management and security service	4	4	0	0

Critical occupation	Number of Posts approved establishment	Number of Posts Filled	Vacancy Rate	Number of employees Additional to the Establishment
Secretaries & other keyboard operating clerks	8	7	12.5	0
Senior managers	16	11	31.3	1
<b>Total</b>	504	474	6	1

### 3.3. Filling of SMS Posts

Table 3.3.1 SMS post information as on 31 March 2020

SMS Level	Total Number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% SMS posts vacant
Salary level 16	1	1	100	0	0.0%
Salary level 15	1	1	100	0	0.0%
Salary level 14	5	2	0.1	3	0.6%
Salary level 13	17	15	2.5	2	0.11%
<b>Total</b>	24	19	4.5	5	0.29%

Table 3.3.2 SMS post information as on 30 September 2019

SMS Level	Total Number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% SMS posts vacant
Director General / Head of Department	0	0	0	0	0
Salary level 16	1	1	100	0	0.00%
Salary level 15	1	1	100	0	0.00%

SMS Level	Total Number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% SMS posts vacant
Salary level 14	5	1	0.5	4	0.8%
Salary level 13	17	14	2.38	1	0.05%
<b>Total</b>	24	17	4.08	5	0.20%

Table 3.3.3 Advertising and filing of SMS posts for the period 1 April 2019 and 31 March 2020

SMS Level	Advertising	Filling of posts	
	Number of vacancies per level advertised in 6 months of becoming vacant	Number of vacancies per level filled in 6 months of becoming vacant	Number of vacancies per level not filled in 6 months but filled in 12 months
Director General / Head of Department	0	0	0
Salary level 14	1	0	0
Salary level 13	1	0	0
<b>Total</b>	2	0	0

Table 3.3.4 Reason for not having complied with the filing of funded vacant SMS-Advertising within 6 months and filled within 12 months after becoming vacant for the period 1 April and 31 March 2010

**Reason for vacancies not advertised within six months**

- Approval processes

**Reason for vacancies not filled within twelve months**

- None

Table 3.3.5 Disciplinary steps taken for not complying with the prescribed timeframes for filling of SMS posts within twelve months for the period 1 April 2019 and 31 March 2020

<b><u>Reason for vacancies not advertised within six months</u></b>
<ul style="list-style-type: none"> <li>None</li> </ul>

<b><u>Reason for vacancies not filled within twelve months</u></b>
<ul style="list-style-type: none"> <li>None</li> </ul>

### 3.4 Job Evaluation

Table 3.4.1 Job Evaluation by Salary band for period 1 April 2019 and 31 March 2020

Salary Band	Number of Posts approved on establishment	Number of Jobs Evaluated	% of Posts Evaluated by salary bands	Posts upgraded	Posts downgraded		
				Number	% of Upgraded Posts Evaluated	Number	% of posts evaluated
Lower Skilled (Levels 1-2)	61	0	0	0	0	0	0
Skilled (Levels 3-5)	68	0	0	0	0	0	0
Highly Skilled Production (Levels 6-8)	177	0	0	0	0	0	0
Highly Skilled Supervision (Levels 9-12)	162	0	0	0	0	0	0
Senior Management Service Band A	27	0	0	0	0	0	0
Senior Management	5	0	0	0	0	0	0

Salary Band	Number of Posts on approved establishment	Number of Jobs Evaluated	% of Posts Evaluated by salary bands	Posts upgraded	Posts downgraded		
				Number	% of Upgraded Posts Evaluated	Number	% of posts evaluated
Service Band B							
Senior Management Service Band C	2	0	0	0	0	0	0
<b>Total</b>	<b>504</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table 3.4.2 Profile of employees whose positions were upgraded due to their posts being upgraded for the period 1 April 2019 and 31 March 2020

Gender	African	Asian	Coloured	White	Total
Female	0	0	0	0	0
Male	0	0	0	0	0
<b>Total</b>	0	0	0	0	0
Employees with a Disability	0	0	0	0	0

Table 3.4.3 Employees with salary levels higher than those determined by job evaluation by occupation for the period 1 April 2019 and 31 March 2020

Occupation	Number of employees	Job evaluation level	Remuneration level	Reason for deviation
Lower Skilled (Levels 1-2)	34	2	3	PSCBC Resolution 3 of 2009
Highly Skilled Production (Levels 6-8)	2	4	7	Rank and leg

Occupation	Number of employees	Job evaluation level	Remuneration level	Reason for deviation
				promotion
Highly Skilled Supervision (Levels 9-12)	20	0	0	Upgrade and PSBC resolution 1 of 2012
Total number of employees whose salaries exceeded the level determined by job evaluation				56
Percentage of total employed				19

Table 3.4.4 Profile of employees who have salary levels higher than those determined by job evaluation by occupation for the period 1 April 2019 and 31 March 2020

Gender	African	Asian	Coloured	White	Total
Female	24	1	0	0	25
Male	30	0	0	1	31
<b>Total</b>	54	1	0	1	56
<b>Employees with a Disability</b>					1

### 3.5 Employment Changes

Table 3.4.1 Annual turnover rates by salary band for the period 1 April 2019 and 31 March 2020

Salary Band	Number of employees at beginning of period 1 April 2019	Appointments and transfers into Department	Terminations and transfers out of the Department	Turnover Rate
Lower Skilled (Levels 1-2)	17	1	0	0
Skilled (Levels 3-5)	135	12	19	28.3

Salary Band	Number of employees at beginning of period 1 April 2019	Appointments and transfers into Department	Terminations and transfers out of the Department	Turnover Rate
Highly Skilled Production (Levels 6-8)	176	11	9	12.2
Highly Skilled Supervision (Levels 9-12)	96	4	5	15.7
Senior Management Service Band A	15	1	2	57.7
Senior Management Service Band B	2	1	1	50
Senior Management Service Band D	1	0	0	0
<b>TOTAL</b>	<b>482</b>	<b>35</b>	<b>42</b>	<b>8.70</b>

Table 3.5.2 Annual turnover rates by critical occupation for the period 1 April 2019 and 31 March 2020

Critical Occupation	Number of employees at beginning of period 1 April 2019	Appointments and transfers into Department	Terminations and transfers out of the Department	Turnover Rate
Administrative related	0	10	10	12.30
Archivists curators and related professionals	7	0	1	14.30
Building and other property caretakers	3	0	0	0.00
Bus and heavy vehicle drivers	1	0	0	0.00
Cashiers tellers and related clerks	1	0	0	0.00
Cleaners in offices workshops hospitals etc.	32	1	2	6.30
Client inform clerks (switchboard reception information clerks)	3	0	0	0.00

Critical Occupation	Number of employees at beginning of period 1 April 2019	Appointments and transfers into Department	Terminations and transfers out of the Department	Turnover Rate
Communication and information related	5	0	0	0.00
Farm hands and labourers	11	0	2	18.20
Finance and economics related	7	0	1	14.30
Financial and related professionals	9	0	1	11.10
Financial clerks and credit controllers	14	0	1	7.10
Historians and political scientists	2	0	0	0.00
Human resources & organisation development & relate professional	4	0	0	0.00
Human resources clerks	22	1	4	18.20
Human resources related	6	0	0	0.00
Identification experts	1	0	0	0.00
Language practitioners interpreters & other communication	5	0	0	0.00
Librarians and related professionals	5	0	0	0.00
Library mail and related clerks	134	20	16	11.90
Light vehicle drivers	1	1	0	0.00
Logistical support personnel	0	0	0	0.00
Messengers porters and deliverers	8	0	1	12.50
Other administrative & related clerks and organisers	88	2	2	2.30
Other administrative policy and related officers	2	0	0	0.00

Critical Occupation	Number of employees at beginning of period 1 April 2019	Appointments and transfers into Department	Terminations and transfers out of the Department	Turnover Rate
Other occupations	3	0	0	0.00
Risk management and security services	4	0	0	0.00
Secretaries & other keyboard operating clerks	7	0	0.	0.00
Senior Managers	11	0	1	9.10
<b>TOTAL</b>	<b>482</b>	<b>35</b>	<b>42</b>	<b>8.70</b>

The table below identifies the major reasons why staff left the Department.

Table 3.5.3 Reasons why staff left the Department for the period 1 April 2019 and 31 March 2020

Termination type	Number	% of total resignations
Death	1	2.4
Resignation	8	19
Expiry of contract	26	61.9
Dismissal-misconduct	1	2.4
Retirement	6	14.3
<b>TOTAL</b>	<b>42</b>	<b>100</b>

Table 3.5.4 Promotions by critical occupation for the period 1 April 2019 and 31 March 2020

Occupation	Employees 1 April 2019	Promotions to another Salary Level	Salary Level Promotions as a % of Employees by occupation	Progression s to another Notch within Salary Level	Notch progressio ns as a % of Employee s
Administrative related	81	1	1.2	37	45.7
Archivists curators and related professionals	7	0	0	3	42.9
Building and other property caretakers	3	0	0	0	0
Bus and heavy vehicle drivers	1	0	0	0	0
Cashiers tellers and related clerks	1	0	0	0	0
Cleaners in offices workshops hospitals etc.	32	0	0	8	25
Client inform clerks (switchboard reception information clerks)	3	0	0	2	66.7
Communication and information related	5	0	0	4	80
Farm hands and labourers	11	0	0	1	9.1
Finance and economics related	7	0	0	5	71.4
Financial and related professionals	9	0	0	4	44.4
Financial clerks and credit controllers	14	2	14.3	7	50
Historians and political scientists	2	0	0	2	100

Occupation	Employees 1 April 2019	Promotions to another Salary Level	Salary Level Promotions as a % of Employees by occupation	Progression s to another Notch within Salary Level	Notch progressio ns as a % of Employee s
Human resources & organisational development & relate prof	4	0	0	3	75
Human resources clerks	22	0	0	13	59.1
Human resources related	6	0	0	3	50
Identification experts	1	0	0	0	0
Language practitioners interpreters & other communication	5	0	0	1	20
Librarians and related professionals	5	0	0	3	60
Library mail and related clerks	134	0	0	20	14.9
Light vehicle drivers	1	0	0	1	100
Logistical support personnel	5	0	0	2	40
Messengers porters and deliverers	8	0	0	3	37.5
Other administrative & related clerks and organisers	88	0	0	21	23.9
Other administrative policy and related officers	2	0	0	0	0
Other occupations	3	0	0	2	66.7
Risk management and security services	4	0	0	2	50
Secretaries & other keyboard operating clerks	7	0	0	3	42.9

Occupation	Employees 1 April 2019	Promotions to another Salary Level	Salary Level Promotions as a % of Employees by occupation	Progressions to another Notch within Salary Level	Notch progressions as a % of Employee s
Senior Managers	11	0	0	9	81.8
<b>TOTAL</b>	<b>482</b>	<b>3</b>	<b>0.6</b>	<b>159</b>	<b>33</b>

Table 3.5.5 Promotions by salary band for period 1 April 2019 and 31 March 2020

Occupation	Employees 1 April 2019	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within salary level	Notch progressions as a % of employees
Administrative related	81	1	1.2	37	45.7
Archivists curators and related professionals	7	0	0	3	42.9
Building and other property caretakers	3	0	0	0	0
Bus and heavy vehicle drivers	1	0	0	0	0
Cashiers tellers and related clerks	1	0	0	0	0
Cleaners in offices workshops hospitals etc.	32	0	0	8	25
Client inform clerks (switchboard reception information clerks)	3	0	0	2	66.7
Communication and information related	5	0	0	4	80
Farm hands and labourers	11	0	0	1	9.1

Occupation	Employees 1 April 2019	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within salary level	Notch progressions as a % of employees
Finance and economics related	7	0	0	5	71.4
Financial and related professionals	9	0	0	4	44.4
Financial clerks and credit controllers	14	2	14.3	7	50
Historians and political scientists	2	0	0	2	100
Human resources & organisation development & relate professional	4	0	0	3	75
Human resources clerks	22	0	0	13	59.1
Human resources related	6	0	0	3	50
Identification experts	1	0	0	0	0
Language practitioners interpreters & other communication	5	0	0	1	20
Librarians and related professionals	5	0	0	3	60
Library mail and related clerks	134	0	0	20	14.9
Light vehicle drivers	1	0	0	1	100
Logistical support personnel	5	0	0	2	40

Occupation	Employees 1 April 2019	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within salary level	Notch progressions as a % of employees
Messengers porters and deliverers	8	0	0	3	37.5
Other administration & related clerks and organizers	88	0	0	21	23.9
Other administrative policy and related officers	2	0	0	0	0
Other occupations	3	0	0	2	66.7
Risk management and security services	4	0	0	2	50
Secretaries & other keyboard operating clerks	7	0	0	3	42.9
Senior Managers	11	0	0	9	81.8
<b>TOTAL</b>	<b>482</b>	<b>3</b>	<b>0.6</b>	<b>159</b>	<b>33</b>

### 3.6 Employment Equity

Table 3.6.1 Total number of employees (including employees with disabilities) in each of the following occupational categories as at 31 March 2020

Occupational Categories	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, Senior officials and managers	7	0	0	0	5	0	0	0	12
Professionals	17	0	0	0	28	1	0	2	48
Technicians and associate	48	0	0	1	37	0	1	1	88

Occupational Categories	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
professionals									
Clerks	110	0	0	0	157	0	0	1	268
Service and sales workers	1	0	0	0	3	0	0	0	4
Plant and machine operators and assemblers	2	0	0	0	1	0	0	0	3
Labourers and related workers	34	0	0	0	17	0	0	0	51
<b>Total</b>	<b>219</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>474</b>
<b>Employees with disabilities</b>	8	0	0	0	4	0	0	0	12

Table 3.6.2 Total number of employees (including employees with disabilities) in each of the following occupational band as at 31 March 2020

Occupational Bands	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0	0	0	0	2	0	0	0	2
Senior Management	13	0	0	0	4	0	0	0	17
Professionally qualified and experienced specialists and mid-management	46	0	0	1	50	0	1	0	98

Occupational_ Bands	Male				Female				Total
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	63	0	0	0	104	1	0	4	172
Semi-skilled and discretionary decision making	67	0	0	0	61	0	0	0	128
Unskilled and defined decision making	30	0	0	0	27	0	0	0	57
<b>TOTAL</b>	<b>219</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>248</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>474</b>

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0	0	0	0	1	0	0	0	1
Senior Management,	2	0	0	0	0	0	0	0	2
Professionally qualified and experienced specialists and mid-management	3	0	0	0	1	0	0	0	4
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	2	0	0	0	9	0	0	0	11

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Semi-skilled and discretionary decision making	1	0	0	0	11	0	0	0	12
Unskilled and defined decision making	3	0	0	0	3	0	0	0	6
<b>TOTAL</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>36</b>
<b>Employees with disabilities</b>	1	0	0	0	0	0	0	0	1

Table 3.6.4 Promotions for the period 1 April 2019 and 31 March 2020

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Senior Management	9	0	0	0	3	0	0	0	12
Professionally qualified and experienced specialists and mid-management	27	0	0	0	29	0	0	0	56
Skilled technical and academically qualified workers, junior management, supervisors, foremen	25	0	0	0	35	0	0	0	60
Semi-skilled and discretionary decision making	13	0	0	0	13	0	0	0	26
Unskilled and	4	0	0	0	4	0	0	0	8

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
defined decision making									
<b>Total</b>	<b>78</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>84</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>162</b>
<b>Employees with disabilities</b>	4	0	0	0	2	0	0	0	6

Table 3.6.5 Terminations for the period 1 April 2019 and 31 March 2020

Occupational band	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	0	0	0	0	0	0	0	0	0
Senior Management	2	0	0	0	1	0	0	0	3
Professionally qualified and experienced specialists and mid-management	2	0	0	0	3	0	0	0	5
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendants	5	0	0	0	4	0	0	0	9
Semi-skilled and discretionary decision making	6	0	0	0	13	0	0	0	19
Not Available	2	0	0	0	4	0	0	0	6
<b>TOTAL</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>42</b>

Employees with disabilities	1	0	0	0	0	0	0	0	1
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Table 3.6.6 Disciplinary action for the period 1 April 2019 and 31 March 2020

Disciplinary action	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Dismissal	0	0	0	0	1	0	0	0	1
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>

Table 3.6.7 Skills development for the period 1 April 2019 and 31 March 2020

Occupational Categories	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, Senior Officials and Managers	15	0	0	0	18	0	0	0	<b>33</b>
Professionals	22	0	0	0	45	1	0	0	<b>68</b>
Technicians and Associate Professionals	21	0	0	0	38	0	0	0	<b>59</b>
Clerks	16	0	0	0	22	0	0	0	<b>38</b>
Service and Sales Workers	0	0	0	0	0	0	0	0	<b>0</b>
Skilled Agriculture and Fishery Workers	0	0	0	0	0	0	0	0	<b>0</b>
Craft and related Trades Workers	0	0	0	0	0	0	0	0	<b>0</b>

Occupational Categories	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Plant and Machine Operators and Assemblers	2	0	0	0	0	0	0	0	2
Elementary occupations	2	0	0	0	1	0	0	0	3
Employees with disabilities	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>78</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>124</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>203</b>

### 3.7 Signing of Performance Agreements by SMS Members

Table 3.7.1 Signing of Performance Agreements by SMS members as on 31 May 2019

SMS Level	Total number of funded SMS posts	Total number of SMS members	Total number of signed performance agreements	Signed performance agreements as % of total number of SMS members
Director General / Head of Department	1	1	1	100%
Salary level 14	5	2	2	100%
Salary level 13	17	15	15	100%
<b>Total</b>	<b>24</b>	<b>19</b>	<b>19</b>	<b>100%</b>

Table 3.7.2 Reason for not having concluded Performance Agreement for all SMS members as on 31 March 2020

Reasons
None

Table 3.7.3 Disciplinary steps taken against SMS members for not having concluded Performance Agreements

Reasons
None

### 3.8 Performance Rewards

Table 3.8.1 Performance Rewards by race, gender and disability for the period 1 April 2019 and 31 March 2020

Race and gender	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% of total within group	Cost (R'000)	Average cost per employee
<b>African</b>	103	244	42.2	767.86	7 455.00
Male	95	211	45	687.63	7 238.00
Female	1	1	100	13.62	13 623.00
<b>Asian</b>	0	0	0	0	0
Male	0	1	0	0	0
Female	0	0	0	0	0
<b>Colored</b>	103	244	42.2	767.86	7 455.00
Male	95	211	45	687.63	7 238.00
Female	1	1	100	13.62	13 623.00
<b>White</b>	3	4	75	22.28	7 426.00
Male	1	1	100	13.62	13 623.00
Female	5	12	41.7	34.37	6 874.00
<b>Total</b>	<b>208</b>	<b>474</b>	<b>43.9</b>	<b>1 539.38</b>	<b>7 401.00</b>

**Table 3.8.2 Performance Rewards by salary band for personnel below Senior Management**  
**Service for the period 1 April 2019 and 31 March 2020**

Salary band	Beneficiary profile			Cost		Total cost as % of the personnel expenditure
	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost (R'000)	Average cost per employee	
Lower Skilled (Levels 1-2)	12	18	85.7	35.21	2 934.00	12
Skilled (Levels 3-5)	59	128	95.2	241.6	4 095.00	59
Highly Skilled Production (Levels 6-8)	77	172	72.6	559.09	7 261.00	77
Highly Skilled Supervision (Levels 9-12)	58	98	66.7	691.4	11 921.00	58
<b>Total</b>	<b>206</b>	<b>455</b>	<b>45.30</b>	<b>1 527.30</b>	<b>7 414.00</b>	<b>0.7</b>

**Table 3.8.3 Performance Rewards by critical occupation for the period 1 April 2019 and 31 March 2020**

Critical occupation	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% within occupation	Total cost (R'000)	Average cost per employee
Financial clerks and credit controllers	6	15	40	49.25	8 209.00
Human resources clerks	13	19	68.4	89.5	6 884.00
Human resources & organisational development & relate professionals	4	5	80	38.61	9 652.00
Messengers porters and deliverers	7	7	100	24.04	3 434.00

Critical occupation	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% within occupation	Total cost (R'000)	Average cost per employee
Risk management and security services	3	4	75	26.27	8 755.00
Logistical support personnel	2	5	40	12.01	6 003.00
Finance and economics related	5	6	83.3	52.49	10 499.00
Other administrative & related clerks and organisers	23	88	26.1	157.83	6 862.00
Identification experts	1	1	100	9.07	9 073.00
Other occupations	2	3	66.7	16.46	8 230.00
Financial and related professionals	3	7	42.9	29.4	9 801.00
Building and other property caretakers	3	3	100	11.5	3 835.00
Administrative related	46	81	56.8	497.41	10 813.00
Communication and information related	5	5	100	51.72	10 343.00
Historians and political scientists	2	2	100	12.8	6 399.00
Secretaries & other keyboard operating clerks	5	7	71.4	35.96	7 193.00
Cleaners in offices workshops hospitals etc.	29	31	93.5	104.55	3 605.00
Library mail and related clerks	15	134	11.2	86.63	5 775.00
Human resources related	4	7	57.1	49.09	12 272.00

Critical occupation	Beneficiary Profile			Cost	
	Number of beneficiaries	Number of employees	% within occupation	Total cost (R'000)	Average cost per employee
Cashiers tellers and related clerks	0	1	0	0	0
Language practitioners' interpreters & other communicators	1	5	20	13.03	13 028.00
Archivists curators and related professionals	5	6	83.3	41.71	8 341.00
Farm hands and labourers	10	8	125	37.91	3 791.00
Other administrative policy and related officers	2	2	100	18.15	9 073.00
Bus and heavy vehicle drivers	1	1	100	3.81	3 807.00
Senior managers	2	11	18.2	12.08	6 039.00
Client inform clerks (switchboard reception information clerks)	3	3	100	14.38	4 794.00
Light vehicle drivers	1	2	50	3.64	3 641.00
Librarians and related professionals	5	5	100	40.09	8 017.00
<b>TOTAL</b>	<b>208</b>	<b>474</b>	<b>43.9</b>	<b>1 539.38</b>	<b>7 401.00</b>

Table 3.8.4 Performance related rewards (cash bonus), by salary band for Senior Management Service for the period 1 April 2019 and 31 March 2020

Salary band	Beneficiary profile			Cost		Total cost as a % of the total personnel expenditure
	Number of beneficiaries	Number employees	% of total within salary bands	Total cost (R'000)	Average cost per employee	
Band A	2	15	13.3	12.08	6 038.90	0.1
Band B	0	2	0	0	0	0
Band C	0	1	0	0	0	0
Band D	0	1	0	0	0	0
<b>Total</b>	<b>2</b>	<b>19</b>	<b>10.5</b>	<b>12.08</b>	<b>6 038.90</b>	<b>0</b>

### 3.9. Foreign Workers

The tables below summarise the employment of foreign nationals in the Department in terms of salary band and major occupation.

Table 3.9.1 foreign workers by salary band for the period 1 April 2019 and 31 March 2020

Salary band	1 April 2019		31 March 2020		Change	
	Number	% total	Number	% total	Number	% change
Highly skilled supervision (Levels 9-12)	1	100%	1	100%	0	0.0
<b>TOTAL</b>	<b>1</b>	<b>100%</b>	<b>1</b>	<b>100%</b>	<b>0</b>	<b>0.0</b>

**Table 3.9.2 foreign workers by major occupation** for the period 1 April 2019 and 31 March 2020

Major occupation	1 April 2019		31 March 2020		Change	
	Number	% total	Number	% total	Number	% change
Professionals and managers	1.00	100.00	1.00	100.00	0.00	0.00
<b>TOTAL</b>	<b>1.00</b>	<b>100.00</b>	<b>1.00</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>

**3.10 Leave Utilization**

The Public Service Commission identified the need for careful monitoring of sick leave within the public service. The following tables provide an indication of the use of sick leave and disability leave. In both cases, the estimated cost of the leave is also provided.

**Table 3.10.1 Sick leave for period 1 January 2019 to 31 December 2019**

Salary band	Total days	% days with medical certification	Number of employees using sick leave	% of total employees using sick leave	Average days per employee	Estimated cost (r'000)
Contract (Levels 3-5)	138	82.6	25	10.7	6	105
Contract (Levels 6-8)	220	92.7	26	11.2	8	294
Contract (Levels 9-12)	18	83.3	2	0.9	9	35
Contract Other	4	50	2	0.9	2	2
Highly skilled production (Levels 6-8)	462	82.3	63	27	7	720
Highly skilled supervision (Levels 9-12)	313	80.2	52	22.3	6	882
Lower skilled (Levels 1-2)	26.5	98.1	6	2.6	4	15
Senior management (Levels 13-16)	138	96.4	11	4.7	13	602
Skilled (Levels 3-5)	258	88	46	19.7	6	206
<b>TOTAL</b>	<b>1 577.50</b>	<b>85.7</b>	<b>233</b>	<b>100</b>	<b>7</b>	<b>2 861.00</b>

Table 3.10.2 Disability leave (temporary and permanent) for the period 1 April 2019 and 31 December 2019

Salary band	Total days	% days with medical certification	Number of employees using disability leave	% of total employees using disability leave	Average days per employee	Estimated cost (R'000)
Contract (Levels 6-8)	12	100	1	50	12	16
Senior management (Levels 13-16)	43	100	1	50	43	194
<b>TOTAL</b>	<b>55</b>	<b>100</b>	<b>2</b>	<b>100</b>	<b>28</b>	<b>210</b>

Table 3.10.3 Annual Leave for the period 1 January and 2019 and December 2019

Salary band	Total days taken	Number of employees who took leave	Average per employee
Below level 1-2	223	10	23
Lower skilled (Levels 1-2)	352.92	40	17
Skilled (Levels 3-5)	2714	43	124
Highly skilled production (Levels 6-8)	3890	44	171
Highly skilled supervision (Levels 9-12)	2337	42	94
Senior management (Levels 13-16)	389	37	18
<b>TOTAL</b>	<b>9 905.92</b>	<b>22.00</b>	<b>447.00</b>

Table 3.10.4 Capped leave for the period 1 January to 31 December 2019

Salary band	Total days of capped leave taken	Number of employees who took capped leave	Average number of days taken per employee	Average capped leave per employee as on 31 march 2020
Highly skilled production (Levels 6-8)	0	0	0	76
Highly skilled supervision (Levels 9-12)	1	1	1	65
Lower skilled (Levels 1-2)	0	0	0	0
Senior management (Levels 13-16)	0	0	0	66
Skilled (Levels 3-5)	0	0	0	94
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>79</b>

The following table summarise payments made to employees as a result of leave that was not taken.

Table 3.10.5 Leave payouts for the period 1 April 2019 and 31 March 2020

Reason	Total amount (R'000)	Number of employees	Average payment per employee (R)
Leave payout for 2019/20 due to non utilisation of leave for the previous cycle	0	0	0
Capped leave payout on termination of service for 2019/20	902	6	150 333.00
Current leave payout on termination of service for 2019/20	736	13	186 000.00
<b>Total</b>	<b>1 637.00</b>	<b>17</b>	<b>336 333.00</b>

**3.11 HIV/AIDS & Health Promotion Programs**Table 3.11.1 Steps taken to reduce the risk of occupational exposure

<b>Units/categories of employees identified to be at high risk of contracting HIV &amp; related diseases (if any)</b>	<b>Key steps taken to reduce the risk</b>
Sport officials, cultural officers and officials at museums are at risk of contracting HIV/AIDS, STIs and TB and other illnesses due to the nature of their work and the working environment.	<p>Health promotion information made available to staff during sessions and circulated through e-mails.</p> <p>Proactive programmes provided to staff to improve employees' wellbeing.</p> <p>Condoms placed at strategic places within the Department and distributed regularly.</p> <p>Health screening services offered to employees including HCT &amp; TB screenings.</p> <p>OHS inspection conducted to identify the health hazards that employees might be exposed to in their working environment.</p>

Table 3.11.2 Details of Health Promotion and HIV/AIDS Programmes (tick the applicable boxes and provide the required information)

<b>Question</b>	<b>Yes</b>	<b>No</b>	<b>Details, if yes</b>
1. Has the Department designated a member of the SMS to implement the provisions contained in Chapter 4, Part 3 of the Public Service Regulations, 2006? If so, provide her/his name and position.	<b>x</b>		Mathonsi S  susanm@sac.limpopo.gov.za
2. Does the Department have a dedicated unit or have you designated specific staff members to promote health and wellbeing of	<b>x</b>		The Department does have an Employee Health and wellness unit which have three (3) officials a Deputy Director and two (2) admin officers

Question	Yes	No	Details, if yes
your employees? If so, indicate the number of employees who are involved in this task and the annual budget that is available.			dedicated to promote employee health and wellness services. R100 000 was allocated for <b>EHW</b> in 2019/20 financial year.
3. Has the Department introduced an Employee 4. 4. 4. Assistance or Health Promotion Program for your employees? If so, indicate the key elements/services of the program.	x		Employee Health and wellness unit provides various services such proactive programmes which includes financial management, health promotion services, crisis intervention, assessment and referral to appropriate professionals, counselling, formation of links between workplace, community resources and other external resources that provide such services. The unit also provides health promotion programmes and screenings to promote the wellbeing of the employees.
5.Has the Department established (a) committee(s) as contemplated in Part VI E.5 (e) of Chapter 1 of the Public Service Regulations, 2001? If so, please provide the names of the members of the committee and the stakeholder(s) that they represent.	x		Mogodi Paulina- Language services Baloyi Vincent-Sport Development Moshidi Promise-Library services Ngomani Ophilia-EHW Mahlatji Mbazoo-School sport and recreation Phalane Naum-Communication Makgopa Priscilla- Capricorn District Mbedzi M- Vhembe District Mathonsi Phyllis- Mopani District Madigoe Rosina-Sekhukhune District Seleka Refiloe- Waterberg District PSA

Question	Yes	No	Details, if yes
			NEHAWU
6. Has the Department reviewed its employment policies and practices to ensure that these do not unfairly discriminate against employees on the basis of their HIV status? If so, list the employment policies or practices so reviewed.	X		The Department has reviewed its HIV/AIDS and STI policy which incorporate issues of discrimination
7. Has the Department introduces measures to protect HIV-positive from discrimination? If so, list the key elements of these measures.	X		The Departmental HIV/AIDS & STI policy incorporate the aspect of non-discrimination on the basis of HIV status
8 .Does the Department encourage its employees to undergo Voluntary Counseling and Testing? If so, list the result that you have achieved.	X		HIV counselling and testing conducted in the workplace

### **3.11 Labour Relations**

Table 3.12.1 Collective agreements for the period 1 April 2019 and 31 March 2020

Total number of collective agreements	None
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Table 3.12.2 Misconduct and disciplinary hearings finalised for the period 1 April 2019 and 31 March 2020

Outcomes of disciplinary hearings	Number	% of total
Written warning	2	100
Dismissal	1	100
Total	3	100

Table 3.12.3 Types of misconduct addressed at disciplinary hearings for the period 1 April 2019 and 31 March 2020

Type of misconduct	
-Negligence	1
Prejudices administration of organisation or Department	2
<b>Total</b>	<b>3</b>

Table 3.12.4 Grievances lodged for the period 1 April 2019 and 31 March 2020

Grievances	Number	% of Total
Number of grievances resolved	6	100
Number of grievances not resolved	0	0
Total number of grievances lodged	6	100

Table 3.12.5 Disputes lodged for the period 1 April 2019 and 31 March 2020

Disputes	Number	% of Total
Number of disputes upheld	5	71%
Number of disputes dismissed	2	29
Total number of disputes lodged	7	100%

Table 3.12.6 Strike actions for the period 1 April 2019 and 31 March 2020

Total number of persons working days lost	0
Total costs working days lost	0
Amount recovered as a result of no work no pay (R'000)	0

Table 3.12.7 Precautionary suspensions for the period 1 April 2019 and 31 March 2020

Number of people suspended	1
Number of people whose suspension exceeded 30 days	1
Average number of days suspended	317 days
Cost of suspension (R'000)	R 1,388,060.53

**3.13 Skills development**

Table 3.13.1 Training needs identified for the period 1 April 2019 and 31 March 2020

Occupational category	Gender	Number of employee as at 1 April 2020	Training needs identified at start of the reporting period			
			Learnerships	Skills programs & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	5	0	14	4	18
	Male	7	0	14	1	15
Professionals	Female	31	0	20	4	24
	Male	17	0	12	1	13
Technicians and associate professionals	Female	39	0	37	0	37
	Male	49	0	18	0	18
Clerks	Female	158	0	58	0	58
	Male	110	0	40	0	40
Service and sales workers	Female	3	0	1	1	2
	Male	1	0	1	0	1
Skilled agriculture and fishery workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Craft and related trades workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Plant and machine operators and assemblers	Female	1	0	1	0	1
	Male	2	0	1	0	1
Elementary occupations	Female	17	0	7	8	15
	Male	34	0	16	2	18
<b>Total</b>		474	0	240	21	261

Table 3.11.2 Training provided for the period 1 April 2019 and 31 March 2020

Occupational category	Gender	Number of employee as at 1 April 2020	Training needs identified at start of the reporting period			
			Learnerships	Skills programs & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	5	0	14	4	18
	Male	7	0	14	1	15
Professionals	Female	31	0	20	4	24
	Male	17	0	12	1	13
Technicians and associate professionals	Female	39	0	37	0	37
	Male	49	0	18	0	18
Clerks	Female	158	0	58	0	58
	Male	110	0	40	0	40
Service and sales workers	Female	3	0	1	1	2
	Male	1	0	1	0	1
Skilled agriculture and fishery workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Craft and related trades workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Plant and machine operators and assemblers	Female	1	0	1	0	1
	Male	2	0	1	0	1
Elementary occupations	Female	17	0	7	8	15
	Male	34	0	16	2	18
<b>Total</b>		474	0	240	21	261

**13.14 Injury on duty**

Table 3.14.1 the following tables provide basic information on injury on duty for the period  
1 April 2019 and 31 March 2020

Nature of injury on duty	Number	% of total
Required basic medical attention only	2	100
<b>Total</b>	<b>2</b>	<b>100</b>

**13.14 Utilization of Consultants**

Table 3.15.1 Report on consultant appointments using appropriated funds for the period  
1 April 2019 and 31 March 2020

Project Title	Total Number of consultants that worked on project	Duration Work days	Contract value in Rand
Mavalani Library	7	131 Days	R2 367 615,71
New Dumela Library	6	131 Days	R 2 239 567,53
Seleteng Library	6	131 Days	R 2 414 306,98
Runnymede Library	6	131 Days	R2 504 038,50
Schoemandal Museum	1	131 Days	R117 738,34
Muti Wa Vhatsonga Museum	1	131 Days	R44 458,35
<b>Total number of projects</b>	<b>Total individual consultants</b>	<b>Total duration Work days</b>	<b>Total contract value in Rand</b>
6	11	131	R9 687 725,41

Table 3.15.2 Analysis of consultant appointments using appropriated funds, in terms of Historically Disadvantaged Individuals (HDI`s) for the period 1 April 2019 and 31 March 2020

<b>Project Title</b>	<b>Percentage ownership by HDI groups</b>	<b>Percentage management by HDI groups</b>	<b>Number of Consultants from HDI groups that work on the project</b>
Mavalani Library	Principal Agent-66% Quantity Surveyor-100% Electrical Engineer-100% Civil Engineer-100% Structural Engineer- Mechanical Engineer-53,21% OHS Consultant-100%	Principal Agent-66% Quantity Surveyor-100% Electrical Engineer-100% Civil Engineer-100% Structural Engineer- Mechanical Engineer-53,21% OHS Consultant-100%	7
New Dumela Library	Principal Agent-66% Quantity Surveyor-100% Electrical Engineer-100% Civil Engineer-100% Structural Engineer- Mechanical Engineer-53,21% OHS Consultant-100%	Principal Agent-66% Quantity Surveyor-100% Electrical Engineer-100% Civil Engineer-100% Structural Engineer-90,5% Mechanical Engineer-53,21% OHS Consultant-100%	7
Seleteng Library	Principal Agent-66% Quantity Surveyor-100%	Principal Agent-66% Quantity Surveyor-100%	6

Project Title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of Consultants from HDI groups that work on the project
	Electrical Engineer-100% Civil Engineer- Structural Engineer-100% OHS Consultant-100%	Electrical Engineer-100% Civil Engineer-90,5% Structural Engineer-100% OHS Consultant-100%	
Runnymede Library	Principal Agent-66% Quantity Surveyor-100% Electrical Engineer-100% Civil Engineer- Structural Engineer-100% OHS Consultant-100%	Principal Agent-66% Quantity Surveyor-100% Electrical Engineer-100% Civil Engineer- Structural Engineer-100% OHS Consultant-100%	6
Schoemansdal Museum	100%	100%	1
Muti Wa Va Tsonga Museum	100%	100%	1

Table 3.15.3 Report on consultant appointments using Donor funds for the period 1 April 2019 and 31 March 2020

Project Title	Total Number of consultants worked on project	Duration Work days	Donor and Contract value in Rand
None	0	0	0
Total number of projects	Total individual consultants	Total duration Work days	Total contract value in Rand
None	0	0	0

Table 3.15.4 Analysis of consultant appointments using Donor funds, in terms of Historically Disadvantaged Individuals (HDI's) for the period 1 April 2019 and 31 March 2020

Project Title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of Consultants from HDI groups that work on the project
None	0	0	0

### 3.16 Severance Packages

Table 3.16.1 Granting of employee-initiated severance packages for the period 1 April 2019 and 31 March 2020

Salary Band	Number of applications received	Number of applications referred to the MPSA	Number of applications supported by MPSA	Number of packages approved by Department
None	0	0	0	00

## **PART E:**

# **FINANCIAL INFORMATION**



## Report of the auditor-general to the Limpopo Provincial Legislature on vote no. 10: Department of Sport, Arts and Culture

### Report on the audit of the financial statements

#### Opinion

1. I have audited the financial statements of the Department of Sport, Arts and Culture set out on pages 153 to 275, which comprise the appropriation statement, the statement of financial position as at 31 March 2020, the statement of financial performance, statement of changes in net assets and cash flow statement for the year then ended, as well as the notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion the financial statements present fairly, in all material respects, the financial position of the Department of Sport, Arts and Culture as at 31 March 2020, and its financial performance and cash flows for the year then ended in accordance with Modified Cash Standard and the requirements of the Modified Cash Standard (MCS) prescribed by the National Treasury and the requirements of the Public Finance Management Act, 1999 (Act 1 of 1999) (PFMA) and the Division of Revenue Act, 2019 (Act No 16 of 2019) (DoRA).

#### Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of this auditor's report.
4. I am independent of the Department in accordance with sections 290 and 291 of the *Code of ethics for professional accountants* and parts 1 and 3 of the *International Code of Ethics for Professional Accountants (including International Independence Standards)* of the International Ethics Standards Board for Accountants (IESBA codes) as well as the ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA codes.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Emphasis of matters

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

**Restatement of corresponding figures**

7. As disclosed in note 44 to the financial statements, the corresponding figures for 31 March 2019 were restated as a result of an error in the financial statements of the department at, and for the year ended, 31 March 2020.

**Events after reporting date**

8. I draw attention to note 38 to the financial statements, which deals with subsequent events and specifically the possible effects of the future implications of Covid-19 on department's future prospects, performance and cash flows. The declaration of Covid - 19 as a national disaster by the President of the Republic of South Africa on 15 March 2020 impacted on the performance of the planned targets and led to budget cuts of R115 630 000 in the 2020-21 financial year.

**Material underspending of the budget**

9. As disclosed in the appropriation statement, the department materially underspent its budget on programme 3: library and archives by R50 062 000.

**Other matter**

10. I draw attention to the matter below. My opinion is not modified in respect of this matter.

**Unaudited supplementary schedules**

11. The supplementary information set out on pages 276 to 303 does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion on them.

**Responsibilities of the accounting officer for the financial statements**

12. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the MCS and the requirements of the PFMA and DoRA, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.
13. In preparing the financial statements, the accounting officer is responsible for assessing the department's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the department or to cease operations, or has no realistic alternative but to do so.

**Auditor-general's responsibilities for the audit of the financial statements**

14. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
15. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

**Report on the audit of the annual performance report****Introduction and scope**

16. In accordance with the Public Audit Act of South Africa 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report on the usefulness and reliability of the reported performance information against predetermined objectives for selected programmes presented in the annual performance report. I performed procedures to identify material findings but not to gather evidence to express assurance.
17. My procedures address the usefulness and reliability of the reported performance information, which must be based on the approved performance planning documents of the department. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures do not examine whether the actions taken by the department enabled service delivery. My procedures also do not extend to any disclosures or assertions relating to planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.
18. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected programme presented in the annual performance report of the department for the year ended 31 March 2020:  


Programme	Pages in the annual performance report
Programme 4: Sport and recreation	48-57

19. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
20. The material findings in respect of the usefulness and reliability of the selected programme are as follows:

***Programme 4: Sport and recreation***

**Various indicators**

21. The achievements reported in the annual performance report materially differed from the supporting evidence provided for the indicators listed below:

Indicator description	Reported achievement
Number of clubs supported per SLA	400
Number of people participating in sport and recreation hubs	38155
Number of sport and active recreation projects implemented by the Provincial Sport Confederation	1
Number of sport and active recreational events organised and implemented	84

## Other matters

22. I draw attention to the matters below.

### ***Achievement of planned targets***

23. Refer to the annual performance report on pages 31 to 57 for information on the achievement of planned targets for the year and explanations provided for under/overachievement of a number of targets. This information should be considered in the context of the material findings on the reliability of reported performance information in paragraph 21 of this report.

### ***Adjustment of material misstatements***

24. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were in the reported performance information for programme 4: sport and recreation. As management subsequently corrected some of the misstatements, I raised material findings on usefulness and the reliability of the reported performance information for programme 4. Those that were not corrected are reported above.

## Report on the audit of compliance with legislation

### **Introduction and scope**

25. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the department's compliance with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.

26. The material findings on compliance with specific matters in key legislation are as follows:

### ***Annual financial statements, performance and annual report.***

27. The financial statements submitted for auditing were not prepared in accordance with the prescribed financial reporting framework and/or supported by full and proper records, as required by section 40(1)(a) and (b) of the PFMA.

28. Material misstatements of assets; inventories; capital expenditure; goods and services; irregular expenditure and other disclosure items identified by the auditors in the submitted financial statements were corrected subsequently resulting in the financial statements receiving an unqualified opinion.

**Strategic management**

29. Specific information systems were not implemented to enable the monitoring of progress made towards achieving targets, core objectives and service delivery as required by public service regulation 25(1)(e)(i) and (iii)

**Other information**

30. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report. The other information does not include the financial statements, the auditor's report and those selected programmes presented in the annual performance report that have been specifically reported in this auditor's report.
31. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion thereon.
32. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected programmes presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
33. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

**Internal control deficiencies**

34. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it. The matters reported below are limited to the significant internal control deficiencies that resulted in the findings on the performance report and the findings on compliance with legislation included in this report.
35. The accounting officer did not adequately review the financial statements before submitting it for auditing, resulting in material misstatements not identified and corrected. Staff in the finance department also did not fully understanding the

requirements of the financial reporting framework resulting in material misstatements due to errors made

36. The department developed a plan to address internal and external audit findings, but the adherence to the plan was not monitored in a timely manner.
37. The department did not have a proper record management system to maintain information that supported the reported financial and performance information in the annual financial statements and annual performance report. This included information that related to the collection, collation, verification, storing and reporting of actual performance information.

### Other reports

38. I draw attention to the following engagement conducted by other parties which had, or could have, an impact on the matters reported in the department's financial statements, reported performance information, compliance with applicable legislation and other related matters. This report did not form part of my opinion on the financial statements or my findings on the reported performance information or compliance with legislation.
39. An independent consultant firm is investigating allegations of possible irregularities in the procurement processes and procedures of the Mapungubwe Arts festival hosted by the department covering the financial period 2012-13 to 2016-17. The investigation was commissioned by the Provincial Legislature through the Provincial Treasury. These investigations were ongoing at the date of this auditor's report.

*Auditor General*  
Polokwane

30 October 2020



AUDITOR - GENERAL  
SOUTH AFRICA

*Auditing to build public confidence*

## Annexure – Auditor-general’s responsibility for the audit

1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for selected programmes and on the department’s compliance with respect to the selected subject matters.

### Financial statements

2. In addition to my responsibility for the audit of the financial statements as described in this auditor’s report, I also:
  - identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control
  - obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the department’s internal control
  - evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer
  - conclude on the appropriateness of the accounting officer’s use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the department of Sport, Arts and Culture to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor’s report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor’s report. However, future events or conditions may cause a department to cease operating as a going concern
  - evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

**Communication with those charged with governance**

3. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.
4. I also confirm to the accounting officer that I have complied with relevant ethical requirements regarding independence, and communicate all relationships and other matters that may reasonably be thought to have a bearing on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

# ANNUAL FINANCIAL STATEMENTS FOR THE PROVINCIAL DEPARTMENT OF SPORT, ARTS & CULTURE

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For the year ended  
31 March 2020



**ANNUAL FINANCIAL STATEMENTS**  
for the year ended 31 March 2020

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**APPROPRIATION STATEMENT**  
for the year ended 31 March 2020

Appropriation per programme									
2019/20								2018/19	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Programme</b>									
1.ADMINISTRATION	168 873	-	4 208	173 081	170 020	3 061	98.2%	154 285	145 295
2.CULTURAL AFFAIRS	77 675	-	(5 697)	71 978	69 352	2 626	96.4%	51 862	47 074
3.LIBRARY AND ARCHIVES	185 260	-	(771)	184 489	134 422	50 067	72.9%	182 664	166 427
4.SPORT AND RECREATION	96 722	-	2 260	98 982	94 564	4 418	95.5%	96 925	90 915
<b>Subtotal</b>	<b>528 530</b>	<b>-</b>	<b>-</b>	<b>528 530</b>	<b>468 358</b>	<b>60 172</b>	<b>88.6%</b>	<b>485 736</b>	<b>449 711</b>
<b>Statutory Appropriation</b>	<b>1 978</b>	<b>-</b>	<b>-</b>	<b>1 978</b>	<b>1 978</b>	<b>-</b>	<b>100.0%</b>	<b>1 978</b>	<b>1 970</b>
President and Deputy President salary									
Members' remuneration									
Debt service costs	1 978	-	-	1 978	1 978	-	100.0%	1 978	1 970
Provincial equitable share									
General fuel levy sharing with metropolitan municipalities									
National Revenue Fund payments									
Skills levy and sector education and training authorities									
Judges' and magistrates' salaries									
<b>TOTAL</b>	<b>530 508</b>	<b>-</b>	<b>-</b>	<b>530 508</b>	<b>470 336</b>	<b>60 167</b>	<b>88.7%</b>	<b>487 714</b>	<b>451 681</b>

**APPROPRIATION STATEMENT**  
for the year ended 31 March 2020

	2019/20		2018/19	
	Final Appropriation	Actual Expenditure	Final Appropriation	Actual Expenditure
<b>TOTAL (brought forward)</b>				
Reconciliation with statement of financial performance				
<b>ADD</b>				
Departmental receipts	2 659		1 741	
NRF Receipts	-		-	
Aid assistance	3 354		1 190	
<b>Actual amounts per statement of financial performance (total revenue)</b>	<b>536 521</b>		<b>490 645</b>	
<b>ADD</b>				
Aid assistance		1 509		1 029
Prior year unauthorised expenditure approved without funding				
<b>Actual amounts per statement of financial performance (total expenditure)</b>		<b>471 845</b>		<b>452 710</b>

**APPROPRIATION STATEMENT**  
for the year ended 31 March 2020

Appropriation per economic classification									
	2019/20							2018/19	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Economic classification									
<b>Current Payment</b>	<b>457310</b>	-	(114)	<b>457 196</b>	<b>407 873</b>	<b>49323</b>	<b>89.2%</b>	<b>427275</b>	<b>401599</b>
Compensation of employees	212 001	-	-	212 001	197 706	14 295	93.3%	198 412	190 376
Salaries and wages	190 476	(623)	-	189 853	176 563	13 290	93.0%	177 440	170 088
Social contributions	21 525	623	-	22 148	21 143	1 005	95.5%	20 972	20 288
Goods and services	245 309	-	(2 006)	243 303	208 275	028	85.6%	228 863	211 223
Administrative fees	4	-	-	4	4	-	100.0%	-	-
Advertising	3 556	(101)	(205)	3 250	2 998	252	92.2%	2 788	1 746
Minor assets	17 897	(12 555)	-	5 342	1 856	3 486	34.8%	16 938	15 728
Audit costs: External	5 400	17	-	5 417	5 417	-	100.0%	5 085	5 085
Bursaries Employees	35	91	-	126	76	50	60.3%	138	93
Catering: Departmental activities	8 340	(611)	(317)	7 412	6 716	696	90.6%	8 018	7 225
Communication	3 191	(163)	-	3 028	3 018	10	99.7%	2 910	2 638
Computer services	29 151	5255	-	34 406	21 793	12613	63.3%	16 420	15 870
Consultant: Business and advisory services	378	(158)	-	220	212	8	96.4%	336	283
Infrastructure and planning services	-	-	-	-	-	-	-	-	-

## APPROPRIATION STATEMENT

for the year ended 31 March 2020

Legal services	3 933	(238)	192	3 887	3 824	63	98.4%	1 137	793
Contractors	17 326	516	(643)	17 199	16 193	1 006	94.2%	12 436	11 050
Agency and support / outsourced services	-	-	-	-	-	-	-	-	-
Entertainment	-	-	-	-	-	-	-	-	-
Fleet services	2 383	(433)	(18)	1 932	1 760	172	91.1%	1 622	1 445
Housing	-	-	-	-	-	-	-	-	-
Inventory: Clothing material and supplies	7 587	(1161)	616	7 042	6 985	57	99.2%	7 521	7 347
Inventory: Farming supplies	130	(91)	-	39	38	1	97.4%	39	23
Inventory: Food and food supplies	-	-	-	-	-	-	-	-	-
Inventory: Fuel oil and gas	30	(30)	-	-	-	-	-	39	29
Inventory: Learner and teacher support material	-	-	-	-	-	-	-	-	-
Inventory: Materials and supplies	5 866	252	-	6 118	5 977	141	97.7%	6 341	6 026
Inventory: Medical supplies	-	-	-	-	-	-	-	-	-
Medsas Inventory Interface	-	-	-	-	-	-	-	-	-
Inventory: Other supplies	-	-	-	-	-	-	-	-	-
Consumable supplies	2 701	1 216	(794)	3 123	2 754	369	88.2%	1 507	1 637
Consumable: Stationery printing and office supplies	5 184	(2163)	(46)	2 975	1 840	1 135	61.8%	2 173	1 553

**APPROPRIATION STATEMENT**  
for the year ended 31 March 2020

Operating leases	31 474	(546)	-	30 928	30 727	201	99.4%	35 926	35 238
Property payments	42 020	9766	(1 300)	50 486	41 171	9 315	81.5%	57 755	52 022
Transport provided:									
Departmental activity	11 316	544	(246)	11 614	10 780	834	92.8%	9 724	8 791
Travel and subsistence	31 902	339	1 149	33 390	30 571	2 819	91.6%	29 738	28 078
Training and development	6 610	1084	-	7 694	6 770	924	88.0%	3 794	2 779
Operating payments	3 215	229	(20)	3 424	3 224	200	94.2%	2 288	2 165
Venues and facilities	5 680	(1059)	(374)	4 247	3 571	676	84.1%	4 190	3 579
Rental and hiring	-	-	-	-	-	-	-	-	-
Interest and rent on Land	-	-	1 892	1 892	1 892	-	100.0%	-	-
Interest	-	-	1 892	1 892	1 892	-	100.0%	-	-
Rent on land	-	-	-	-	-	-	-	-	-
<b>Transfers and subsidies</b>	<b>13 303</b>	<b>-</b>	<b>1 464</b>	<b>14 767</b>	<b>14 488</b>	<b>279</b>	<b>98.1%</b>	<b>16 864</b>	<b>15 353</b>
Provinces and municipalities	36	(18)	-	18	18	-	100.0%	1 535	910
Provinces	-	-	-	-	-	-	-	-	-
Provincial Revenue Funds	-	-	-	-	-	-	-	-	-
Provincial agencies and funds	-	-	-	-	-	-	-	-	-
Municipalities	36	(18)	-	18	18	-	100.0%	1 535	910
Municipal bank accounts	36	(18)	-	18	18	-	100.0%	1 535	910
Municipal agencies and funds	-	-	-	-	-	-	-	-	-
Departmental agencies and accounts	-	1214	1 234	2 448	2 448	-	100.0%	5 123	5 123

## APPROPRIATION STATEMENT

for the year ended 31 March 2020

Social security funds	-	-	-	-	-	-	-	-	-
Departmental agencies and accounts	-	1214	1 234	2 448	2 448	-	100.0%	5 123	5 123
Higher education institutions	-	-	-	-	-	-	-	-	-
Foreign governments and international organisations	-	-	-	-	-	-	-	-	-
Public corporations and private enterprises	-	-	-	-	-	-	-	-	-
Subsidies on products and production	-	-	-	-	-	-	-	-	-
Other transfers to private enterprises	-	-	-	-	-	-	-	-	-
Non-profit institutions	12 175	(1150)	(250)	10 775	10 514	261	97.6%	9 205	8 342
Households	1 092	(46)	480	1 526	1 508	18	98.8%	1 001	978
Social benefits	1 092	(46)	480	1 526	1 508	18	98.8%	1 001	978
Other transfers to households	-	-	-	-	-	-	-	-	-
<b>Payments for capital assets</b>	<b>59 890</b>	<b>-</b>	<b>(1 350)</b>	<b>58 540</b>	<b>47 970</b>	<b>10 570</b>	<b>81.9%</b>	<b>43 575</b>	<b>34 729</b>
Buildings and other fixed structures	47 301	-	(2 000)	45 301	43 472	1 829	96.0%	28 729	21 234
Buildings	47 301	-	(2 000)	45 301	43 472	1 829	96.0%	28 729	21 234
Other fixed structures	-	-	-	-	-	-	-	-	-
Machinery and equipment	12 407	-	650	13 057	4 317	8 740	33.1%	14 666	13 495
Transport equipment	1 000	-	-	1 000	-	1 000	-	1 400	1 310

**APPROPRIATION STATEMENT**  
for the year ended 31 March 2020

Other machinery and equipment	11 407	-	650	12 057	4 317	7 740	35.8%	13 266	12 185
Heritage assets	182	-	-	182	181	1	99.5%	180	-
Land and subsoil assets	-	-	-	-	-	-	-	-	-
Intangible assets	-	-	-	-	-	-	-	-	-
<b>Payments for financial assets</b>	<b>5</b>	<b>-</b>	<b>-</b>	<b>5</b>	<b>5</b>	<b>-</b>	<b>100.0%</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>530 508</b>	<b>-</b>	<b>-</b>	<b>530 508</b>	<b>470 336</b>	<b>60 172</b>	<b>88.7%</b>	<b>487 714</b>	<b>451 681</b>

**APPROPRIATION STATEMENT**  
for the year ended 31 March 2020

Statutory Appropriation per economic classification									
	2019/20							2018/19	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
<b>Economic classification</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>%</b>	<b>R'000</b>	<b>R'000</b>
<b>Current payments</b>	<b>1 978</b>	-	-	<b>1 978</b>	<b>1 978</b>	-	<b>100.0%</b>	<b>1 978</b>	<b>1 970</b>
Compensation of employees	1 978	-	-	1 978	1 978	-	100.0%	1 978	1 970
Goods and services	-	-	-	-	-	-	-	-	-
Interest and rent on land	-	-	-	-	-	-	-	-	-
<b>Transfers and subsidies</b>	-	-	-	-	-	-	-	-	-
Provinces and municipalities	-	-	-	-	-	-	-	-	-
Departmental agencies and accounts	-	-	-	-	-	-	-	-	-
Higher education institutions	-	-	-	-	-	-	-	-	-
Foreign governments and international organisations	-	-	-	-	-	-	-	-	-
Public corporations and private enterprises	-	-	-	-	-	-	-	-	-
Non-profit institutions	-	-	-	-	-	-	-	-	-
Households	-	-	-	-	-	-	-	-	-
<b>Payments for capital assets</b>	-	-	-	-	-	-	-	-	-
Buildings and other fixed structures	-	-	-	-	-	-	-	-	-

## APPROPRIATION STATEMENT

for the year ended 31 March 2020

Machinery and equipment	-	-	-	-	-	-	-	-	-
Heritage assets	-	-	-	-	-	-	-	-	-
Specialised military assets	-	-	-	-	-	-	-	-	-
Biological assets	-	-	-	-	-	-	-	-	-
Land and subsoil assets	-	-	-	-	-	-	-	-	-
Intangible assets	-	-	-	-	-	-	-	-	-
<b>Payments for financial assets</b>	-	-	-	-	-	-	-	-	-
	<b>1978</b>	-	-	<b>1978</b>	<b>1978</b>	-	<b>100.0%</b>	<b>1978</b>	<b>1970</b>



**APPROPRIATION STATEMENT**  
for the year ended 31 March 2020

PROGRAMME 1: ADMINISTRATION									
	2019/20							2018/19	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Sub programme</b>									
1.MEC'S OFFICE	5 996	63	240	6 299	5 989	310	95.1%	6 189	5 029
2.CORPORATE SERVICES	162 877	(63)	3 968	166 782	164 031	2 751	98.4%	148 096	140 266
<b>Total for sub programmes</b>	<b>168 873</b>	<b>-</b>	<b>4 208</b>	<b>173 081</b>	<b>170 020</b>	<b>3 061</b>	<b>98.2%</b>	<b>154 285</b>	<b>145 295</b>
<b>Economic classification</b>									
<b>Current payments</b>	<b>164 425</b>	<b>-</b>	<b>2 324</b>	<b>166 749</b>	<b>165 770</b>	<b>979</b>	<b>99.4%</b>	<b>148 883</b>	<b>140 752</b>
Compensation of employees	80 553	-	240	80 793	80 641	152	99.8%	79 332	74 898
Salaries and wages	70 116	(225)	240	70 131	70 101	30	100.0%	68 976	65 033
Social contributions	10 437	225	-	10 662	10 540	122	98.9%	10 356	9 865
Goods and services	83 872	-	192	84 064	83 237	827	99.0%	69 551	65 854
Administrative fees	-	-	-	-	-	-	-	-	-
Advertising	630	(293)	-	337	336	1	99.7%	336	283
Minor assets	597	49	-	646	631	15	97.7%	184	5
Audit costs: External	5 400	17	-	5 417	5 417	-	100.0%	5 085	5 085
Bursaries: Employees	35	91	-	126	76	50	60.3%	138	93
Catering: Departmental activities	552	(151)	-	401	371	30	92.5%	305	276
Communication	3 153	(143)	-	3 010	3 006	4	99.9%	2 889	2 627
Computer services	4 041	(245)	-	3 796	3 787	9	99.8%	3 023	2 759

## APPROPRIATION STATEMENT

for the year ended 31 March 2020

Consultants: Business and advisory services	338	(146)	-	192	188	4	97.9%	251	222
Infrastructure and planning services	-	-	-	-	-	-	-	-	-
Laboratory services	-	-	-	-	-	-	-	-	-
Scientific and technological services	-	-	-	-	-	-	-	-	-
Legal services	3 933	238	192	3 887	3 824	63	98.4%	1 137	793
Contractors	290	196	-	94	60	34	63.8%	234	170
Agency and support / outsourced services	-	-	-	-	-	-	-	-	-
Entertainment	-	-	-	-	-	-	-	-	-
Fleet services	1 583	(33)	-	1 550	1 543	7	99.5%	1 244	1 155
Housing	-	-	-	-	-	-	-	-	-
Inventory: Clothing material and supplies	10	(10)	-	-	-	-	-	-	-
Inventory: Farming supplies	-	-	-	-	-	-	-	-	-
Inventory: Food and food supplies	-	-	-	-	-	-	-	-	-
Inventory: Fuel oil and gas	30	(30)	-	-	-	-	-	37	27
Inventory: Learner and teacher support material	-	-	-	-	-	-	-	-	-
Inventory: Materials and supplies	-	-	-	-	-	-	-	-	-
Inventory: Medical supplies	-	-	-	-	-	-	-	-	-
Inventory: Medicine	-	-	-	-	-	-	-	-	-
Medsas Inventory Interface	-	-	-	-	-	-	-	-	-

**APPROPRIATION STATEMENT**  
for the year ended 31 March 2020

Inventory: Other supplies	-	-	-	-	-	-	-	-	-
Consumable supplies	259	1196	-	1 455	1 437	18	98.8%	331	315
Consumable: Stationery printing and office supplies	1 426	(54)	-	1 372	1 160	212	84.5%	1 170	892
Operating lease	31 074	(546)	-	30 528	30 497	31	-	33 144	33 077
Property payments	22 513	1805	-	24 318	24 317	1	100.0%	13 407	11 912
Transport provided: Departmental activity	40	(2)	-	38	37	1	97.4%	-	-
Travel and subsistence	5 863	(646)	-	5 217	5 002	215	95.9%	5 303	4 911
Training and development	993	(514)	-	479	477	2	99.6%	605	535
Operating payments	767	(5)	-	762	744	18	97.6%	508	498
Venues and facilities	345	94	-	439	327	112	74.5%	220	219
Rental and hiring	-	-	-	-	-	-	-	-	-
Interest and rent on land	-	-	1 892	1 892	1 892	-	100.0%	-	-
Interest	-	-	1 892	1 892	1 892	-	100.0%	-	-
Rent on land	-	-	-	-	-	-	-	-	-
<b>Transfers and subsidies</b>	<b>597</b>	<b>-</b>	<b>1 234</b>	<b>1 831</b>	<b>1 829</b>	<b>2</b>	<b>99.9%</b>	<b>2 096</b>	<b>1 468</b>
Provinces and municipalities	36	(18)	-	18	18	-	100.0%	1 535	910
Provinces	-	-	-	-	-	-	-	-	-
Provincial Revenue Funds	-	-	-	-	-	-	-	-	-
Provincial agencies and funds	-	-	-	-	-	-	-	-	-
Municipalities	36	(18)	-	18	18	-	100.0%	1 535	910
Municipal bank accounts	36	(18)	-	18	18	-	100.0%	1 535	910
Municipal agencies and funds	-	-	-	-	-	-	-	-	-

## APPROPRIATION STATEMENT

for the year ended 31 March 2020

Departmental agencies and accounts	-	214	1 234	1 448	1 448	-	100.0%	-	-
Social security funds	-	-	-	-	-	-	-	-	-
Departmental agencies	-	214	1 234	1 448	1 448	-	100.0%	-	-
Higher education institutions	-	-	-	-	-	-	-	-	-
Foreign governments and international organisations	-	-	-	-	-	-	-	-	-
Public corporations and private enterprises	-	-	-	-	-	-	-	-	-
Public corporations	-	-	-	-	-	-	-	-	-
Private enterprises	-	-	-	-	-	-	-	-	-
Subsidies on products and production	-	-	-	-	-	-	-	-	-
Other transfers to private enterprises	-	-	-	-	-	-	-	-	-
Non-profit institutions	-	-	-	-	-	-	-	-	-
Households	561	(196)	-	365	363	2	99.5%	561	558
Social benefits	561	(196)	-	365	363	2	99.5%	561	558
Other transfers to households	-	-	-	-	-	-	-	-	-
<b>Payments for capital assets</b>	<b>3 846</b>	<b>-</b>	<b>650</b>	<b>4 496</b>	<b>2 416</b>	<b>2 080</b>	<b>53.7%</b>	<b>3 306</b>	<b>3 075</b>
Buildings and other fixed structures	-	-	-	-	-	-	-	-	-
Buildings	-	-	-	-	-	-	-	-	-
Other fixed structures	-	-	-	-	-	-	-	-	-
Machinery and equipment	3 846	-	650	4 496	2 416	2 080	53.7%	3 306	3 075

## APPROPRIATION STATEMENT

for the year ended 31 March 2020

Transport equipment	1 000	-	-	1 000	-	1 000	-	1 400	1 310
Other machinery and equipment	2 846	-	650	3 496	2 416	1 080	69.1%	1 906	1 765
Heritage assets	-	-	-	-	-	-	-	-	-
Specialised military assets	-	-	-	-	-	-	-	-	-
Biological assets	-	-	-	-	-	-	-	-	-
Land and subsoil assets	-	-	-	-	-	-	-	-	-
Intangible assets	-	-	-	-	-	-	-	-	-
<b>Payments for financial assets</b>	<b>5</b>	<b>-</b>	<b>-</b>	<b>5</b>	<b>5</b>	<b>-</b>	<b>100.0%</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>168 873</b>	<b>-</b>	<b>4 208</b>	<b>173 081</b>	<b>170 020</b>	<b>3 061</b>	<b>98.2%</b>	<b>154 285</b>	<b>145 295</b>

**APPROPRIATION STATEMENT**  
for the year ended 31 March 2020

PROGRAMME 2: CULTURAL AFFAIRS									
	2019/20							2018/19	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Sub programme</b>									
1.MANAGEMENT	846	230	(190)	886	879	7	99.2%	379	376
2.ARTS AND CULTURE	42 714	(230)	(2 820)	39 664	38 123	1 541	96.1%	24 043	23 858
3.MUSEUM AND HERITAGE	23 805	(220)	(2 687)	20 898	20 174	724	96.5%	18 218	13 775
4.LANGUAGE SERVICES	10 310	220	-	10 530	10 176	354	96.6%	9 222	9 065
<b>Total for sub programmes</b>	<b>77 675</b>	<b>-</b>	<b>(5 697)</b>	<b>71 978</b>	<b>69 352</b>	<b>2 626</b>	<b>96.4%</b>	<b>51 862</b>	<b>47 074</b>
<b>Economic classification</b>									
<b>Current payments</b>	<b>65 455</b>	<b>-</b>	<b>(3 927)</b>	<b>61 528</b>	<b>59 519</b>	<b>2 009</b>	<b>96.7%</b>	<b>50 734</b>	<b>46 882</b>
Compensation of employees	32 024	-	-	32 024	30 758	1 266	96.0%	29 777	29 747
Salaries and wages	27 696	(287)	-	27 409	26 398	1 011	96.3%	25 611	25 587
Social contributions	4 328	287	-	4 615	4 360	255	94.5%	4 166	4 160
Goods and services	33 431	-	(3 927)	29 504	28 761	743	97.5%	20 957	17 135
Administrative fees	4	-	-	4	4	-	100.0%	-	-
Advertising	824	(9)	(86)	729	720	9	98.8%	758	574
Minor assets	-	-	-	-	-	-	-	11	-
Audit costs: External	-	-	-	-	-	-	-	-	-
Bursaries: Employees	-	-	-	-	-	-	-	-	-
Catering: Departmental activities	1 936	(4)	(304)	1 628	1 589	39	97.6%	1 635	1 335

## APPROPRIATION STATEMENT

for the year ended 31 March 2020

Communication	-	-	-	-	-	-	-	5	-
Computer services	-	-	-	-	-	-	-	-	-
Consultants: Business and advisory services	40	(12)	-	28	24	4	85.7%	50	37
Infrastructure and planning services	-	-	-	-	-	-	-	-	-
Laboratory services	-	-	-	-	-	-	-	-	-
Scientific and technological services	-	-	-	-	-	-	-	-	-
Legal services	-	-	-	-	-	-	-	-	-
Contractors	14 562	343	(576)	14 329	14 159	170	98.8%	9 233	8 618
Agency and support / outsourced services	-	-	-	-	-	-	-	-	-
Entertainment	-	-	-	-	-	-	-	-	-
Fleet services	100	-	(18)	82	7	75	85%	78	77
Housing	-	-	-	-	-	-	-	-	-
Inventory: Clothing material and supplies	43	-	-	43	42	1	97.7%	-	-
Inventory: Farming supplies	30	-	-	30	30	-	100.0%	14	-
Inventory: Food and food supplies	-	-	-	-	-	-	-	-	-
Inventory: Fuel oil and gas	-	-	-	-	-	-	-	2	2
Inventory: Learner and teacher support material	-	-	-	-	-	-	-	-	-
Inventory: Materials and supplies	57	-	-	57	7	50	12.3%	300	203
Inventory: Medical supplies	-	-	-	-	-	-	-	-	-
Inventory: Medicine	-	-	-	-	-	-	-	-	-

## APPROPRIATION STATEMENT

for the year ended 31 March 2020

Meds as Inventory Interface	-	-	-	-	-	-	-	-	-	-
Inventory: Other supplies	-	-	-	-	-	-	-	-	-	-
Consumable supplies	1 101	(81)	(728)	292	280	12	95.9%	526	515	
Consumable: Stationery printing and office supplies	20	4	-	24	6	18	25.0%	73	73	
Operating leases	-	-	-	-	-	-	-	-	-	-
Property payments	6 500	-	(1 300)	5 200	5 192	8	99.8%	3 072	1 090	
Transport provided: Departmental activity	1 041	(25)	(193)	823	814	9	98.9%	496	391	
Travel and subsistence	2 646	94	(444)	2 296	2 161	135	94.1%	1 977	1 821	
Training and development	-	-	-	-	-	-	-	-	-	-
Operating payments	2 398	233	(20)	2 611	2 455	156	94.0%	1 735	1 646	
Venues and facilities	2 129	(543)	(258)	1 328	1 271	57	95.7%	992	753	
Rental and hiring	-	-	-	-	-	-	-	-	-	-
Interest and rent on land	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-
Rent on land	-	-	-	-	-	-	-	-	-	-
<b>Transfers and subsidies</b>	<b>2 008</b>	<b>-</b>	<b>230</b>	<b>2 238</b>	<b>2 233</b>	<b>5</b>	<b>99.8%</b>	<b>938</b>	<b>182</b>	
Provinces and municipalities	-	-	-	-	-	-	-	-	-	-
Provinces	-	-	-	-	-	-	-	-	-	-
Provincial Revenue Funds	-	-	-	-	-	-	-	-	-	-
Provincial agencies and funds	-	-	-	-	-	-	-	-	-	-
Municipalities	-	-	-	-	-	-	-	-	-	-

## APPROPRIATION STATEMENT

for the year ended 31 March 2020

Municipal bank accounts	-	-	-	-	-	-	-	-	-
Municipal agencies and funds	-	-	-	-	-	-	-	-	-
Departmental agencies and accounts	-	1 000	-	1 000	1 000	-	100.0%	-	-
Social security funds	-	-	-	-	-	-	-	-	-
Departmental agencies	-	1 000	-	1 000	1 000	-	100.0%	-	-
Higher education institutions	-	-	-	-	-	-	-	-	-
Foreign governments and international organisations	-	-	-	-	-	-	-	-	-
Public corporations and private enterprises	-	-	-	-	-	-	-	-	-
Public corporations	-	-	-	-	-	-	-	-	-
Subsidies on products and production	-	-	-	-	-	-	-	-	-
Other transfers to public corporations	-	-	-	-	-	-	-	-	-
Private enterprises	-	-	-	-	-	-	-	-	-
Subsidies on products and production	-	-	-	-	-	-	-	-	-
Other transfers to private enterprises	-	-	-	-	-	-	-	-	-
Non-profit institutions	1 950	(1 000)	(250)	700	700	-	100.0%	856	100
Households	58	-	480	538	533	5	99.1%	82	82
Social benefits	58	-	480	538	533	5	99.1%	82	82
Other transfers to households	-	-	-	-	-	-	-	-	-

## APPROPRIATION STATEMENT

for the year ended 31 March 2020

<b>Payments for capital assets</b>	<b>10 212</b>	-	<b>(2 000)</b>	<b>8 212</b>	<b>7 600</b>	<b>612</b>	<b>92.5%</b>	<b>190</b>	<b>10</b>
Buildings and other fixed structures	10 000	-	(2 000)	8 000	7 419	581	92.7%	-	-
Buildings	10 000	-	(2 000)	8 000	7 419	581	92.7%	-	-
Other fixed structures	-	-	-	-	-	-	-	-	-
Machinery and equipment	30	-	-	30	-	30	-	10	10
Transport equipment	-	-	-	-	-	-	-	-	-
Other machinery and equipment	30	-	-	30	-	30	-	10	10
Heritage assets	182	-	-	182	181	1	99.5%	180	-
Specialised military assets	-	-	-	-	-	-	-	-	-
Biological assets	-	-	-	-	-	-	-	-	-
Land and subsoil assets	-	-	-	-	-	-	-	-	-
Intangible assets	-	-	-	-	-	-	-	-	-
<b>Payments for financial assets</b>	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>77 675</b>	-	<b>(5 697)</b>	<b>71 978</b>	<b>69 352</b>	<b>2 626</b>	<b>96.4%</b>	<b>51 862</b>	<b>47 074</b>

**APPROPRIATION STATEMENT**  
for the year ended 31 March 2020

PROGRAMME 3: LIBRARY AND ARCHIVES SERVICES									
	2019/20							2018/19	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Sub programme</b>									
1.LIBRARY SERVICES	175 682	38	-	175 720	127 371	48 349	72.5%	171 009	155 515
2.ARCHIVES SERVICES	9 578	(38)	(771)	8 769	7 051	1 718	80.4%	11 655	10 912
<b>Total for sub programmes</b>	<b>185 260</b>	<b>-</b>	<b>(771)</b>	<b>184 489</b>	<b>134 422</b>	<b>50 067</b>	<b>72.9%</b>	<b>182 664</b>	<b>166 427</b>
<b>Economic classification</b>									
<b>Current payments</b>	<b>137 503</b>	<b>-</b>	<b>(771)</b>	<b>136 732</b>	<b>94 711</b>	<b>42 026</b>	<b>69.3%</b>	<b>142 579</b>	<b>134 880</b>
Compensation of employees	68 672	-	-	68 672	58 384	10 288	85.0%	59 797	57 972
Salaries and wages	65 105	(59)	-	65 046	55 145	9 901	84.8%	56 458	54 720
Social contributions	3 567	59	-	3 626	3 239	387	89.3%	3 339	3 252
Goods and services	68 831	-	(771)	68 060	36 322	31 733	53.4%	82 782	76 908
Administrative fees	-	-	-	-	-	-	-	-	-
Advertising	1 000	-	(119)	881	799	82	90.7%	536	251
Minor assets	17 300	(12 604)	-	4 696	1 225	3 471	26.2%	16 743	15 723
Audit costs: External	-	-	-	-	-	-	-	-	-
Bursaries: Employees	-	-	-	-	-	-	-	-	-
Catering: Departmental activities	800	-	(13)	787	319	468	40.5%	573	494
Communication	10	-	-	10	7	3	70.0%	11	6
Computer services	25 110	5 500	-	30 610	18 006	12 604	58.8%	13 397	13 111
Consultants: Business and advisory services	-	-	-	-	-	-	-	35	24
Infrastructure and planning services	-	-	-	-	-	-	-	-	-
Laboratory services	-	-	-	-	-	-	-	-	-
Scientific and technological services	-	-	-	-	-	-	-	-	-

## APPROPRIATION STATEMENT

for the year ended 31 March 2020

Legal services	-	-	-	-	-	-	-	-	-
Contractors	411	500	(67)	844	103	741	12.2%	761	523
Agency and support / outsourced services	-	-	-	-	-	-	-	-	-
Entertainment	-	-	-	-	-	-	-	-	-
Fleet services	300	-	-	300	210	90	70.0%	300	213
Housing	-	-	-	-	-	-	-	-	-
Inventory: Clothing material and supplies	-	14	-	14	-	14	-	-	-
Inventory: Farming supplies	-	-	-	-	-	-	-	-	-
Inventory: Food and food supplies	-	-	-	-	-	-	-	-	-
Inventory: Fuel oil and gas	-	-	-	-	-	-	-	-	-
Inventory: Learner and teacher support material	-	-	-	-	-	-	-	-	-
Inventory: Materials and supplies	-	-	-	-	-	-	-	1	-
Inventory: Medical supplies	-	-	-	-	-	-	-	-	-
Inventory: Medicine	-	-	-	-	-	-	-	-	-
Meds as Inventory Interface	-	-	-	-	-	-	-	-	-
Inventory: Other supplies	-	-	-	-	-	-	-	-	-
Consumable supplies	381	126	(66)	441	146	295	33.1%	65	267
Consumable: Stationery printing and office supplies	3 678	(2 140)	(46)	1 492	640	852	42.9%	868	538
Operating leases	400	-	-	400	230	170	57.5%	2 782	2 161
Property payments	13 007	7 961	-	20 968	11 662	9 306	55.6%	41 276	39 020
Transport provided: Departmental activity	140	700	(53)	787	187	600	23.8%	139	89
Travel and subsistence	4 301	(57)	(291)	3 953	2 302	1 651	58.2%	4 167	3 549
Training and development	1 127	-	-	1 127	213	914	18.9%	473	366
Operating payments	31	1	-	32	6	26	18.8%	45	21
Venues and facilities	835	(1)	(116)	718	267	451	37.2%	610	552
Rental and hiring	-	-	-	-	-	-	-	-	-

## APPROPRIATION STATEMENT

for the year ended 31 March 2020

Interest and rent on land	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-
Rent on land	-	-	-	-	-	-	-	-	-
<b>Transfers and subsidies</b>	<b>1 925</b>	-	-	<b>1 925</b>	<b>1 762</b>	<b>163</b>	<b>91.5%</b>	<b>274</b>	<b>163</b>
Non-profit institutions	1 512	(150)	-	1 362	1 207	155	88.6%	106	-
Households	413	150	-	563	555	8	98.6%	168	163
Social benefits	413	150	-	563	555	8	98.6%	168	163
Other transfers to households	-	-	-	-	-	-	-	-	-
<b>Payments for capital assets</b>	<b>45 832</b>	-	-	<b>45 832</b>	<b>37 954</b>	<b>7 878</b>	<b>82.8%</b>	<b>39 811</b>	<b>31 384</b>
Buildings and other fixed structures	37 301	-	-	37 301	36 053	1 248	96.7%	28 729	21 234
Buildings	37 301	-	-	37 301	36 053	1 248	96.7%	28 729	21 234
Other fixed structures	-	-	-	-	-	-	-	-	-
Machinery and equipment	8 531	-	-	8 531	1 901	6 630	22.3%	11 082	10 150
Transport equipment	-	-	-	-	-	-	-	-	-
Other machinery and equipment	8 531	-	-	8 531	1 901	6 630	22.3%	11 082	10 150
Heritage assets	-	-	-	-	-	-	-	-	-
Specialised military assets	-	-	-	-	-	-	-	-	-
Biological assets	-	-	-	-	-	-	-	-	-
Land and subsoil assets	-	-	-	-	-	-	-	-	-
Intangible assets	-	-	-	-	-	-	-	-	-
<b>Payments for financial assets</b>	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>185 260</b>	<b>-</b>	<b>(771)</b>	<b>184 489</b>	<b>134 422</b>	<b>50 067</b>	<b>72.9%</b>	<b>182 664</b>	<b>166 427</b>

**APPROPRIATION STATEMENT**  
for the year ended 31 March 2020

PROGRAMME 4: SPORT AND RECREATION									
	2019/20							2018/19	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
<b>Sub programme</b>									
1.MANAGEMENT	1 704	200	-	1 904	972	932	51.1%	7 908	7 863
2.SPORTS	8 158	(200)	(240)	7 718	7 277	441	94.3%	8 832	7 328
3.SCHOOL SPORTS	86 860	-	2 500	89 360	86 315	3 045	96.6%	80 185	75 724
<b>Total for sub programmes</b>	<b>96 722</b>	<b>-</b>	<b>2 260</b>	<b>98 982</b>	<b>94 564</b>	<b>4 418</b>	<b>95.5%</b>	<b>96 925</b>	<b>90 915</b>
<b>Economic classification</b>									
<b>Current payments</b>	<b>87 949</b>	<b>-</b>	<b>2 260</b>	<b>90 209</b>	<b>85 900</b>	<b>4 309</b>	<b>95.2%</b>	<b>83 101</b>	<b>77 115</b>
Compensation of employees	28 774	-	(240)	28 534	25 945	2 589	90.9%	27 528	25 789
Salaries and wages	25 845	(52)	(240)	25 553	23 208	2 345	90.8%	24 677	23 038
Social contributions	2 929	52	-	2 981	2 737	244	91.8%	2 851	2 751
Goods and services	59 175	-	2 500	61 675	59 955	1 720	97.2%	55 573	51 326
Administrative fees	-	-	-	-	-	-	-	-	-
Advertising	1 102	201	-	1 303	1 143	160	87.7%	1 158	638
Minor assets	-	-	-	-	-	-	-	-	-
Audit costs: External	-	-	-	-	-	-	-	-	-
Bursaries: Employees	-	-	-	-	-	-	-	-	-
Catering: Departmental activities	5 052	(456)	-	4 596	4 437	159	96.5%	5 505	5 120
Communication	28	(20)	-	8	5	3	62.5%	5	5
Computer services	-	-	-	-	-	-	-	-	-
Consultants: Business and advisory services	-	-	-	-	-	-	-	-	-
Infrastructure and planning services	-	-	-	-	-	-	-	-	-
Laboratory services	-	-	-	-	-	-	-	-	-
Scientific and technological services	-	-	-	-	-	-	-	-	-
Legal services	-	-	-	-	-	-	-	-	-
Contractors	2 063	(131)	-	1 932	1 871	61	96.8%	2 208	1 739

## APPROPRIATION STATEMENT

for the year ended 31 March 2020

Agency and support / outsourced services	-	-	-	-	-	-	-	-	-
Entertainment	-	-	-	-	-	-	-	-	-
Fleet services	400	(400)	-	-	-	-	-	-	-
Housing	-	-	-	-	-	-	-	-	-
Inventory: Clothing material and supplies	7 534	(1 165)	616	6 985	6 943	42	99.4%	7 521	7 347
Inventory: Farming supplies	100	(91)	-	9	8	1	88.9%	25	23
Inventory: Food and food supplies	-	-	-	-	-	-	-	-	-
Inventory: Fuel oil and gas	-	-	-	-	-	-	-	-	-
Inventory: Learner and teacher support material	-	-	-	-	-	-	-	-	-
Inventory: Materials and supplies	5 809	252	-	6 061	5 970	91	98.5%	6 040	5 823
Inventory: Medical Supplies	-	-	-	-	-	-	-	-	-
Inventory: Medicine	-	-	-	-	-	-	-	-	-
Medsas Inventory Interface	-	-	-	-	-	-	-	-	-
Inventory: Other supplies	-	-	-	-	-	-	-	-	-
Consumable supplies	960	(25)	-	935	891	44	95.3%	585	540
Consumable: Stationery printing and office supplies	60	27	-	87	34	53	39.1%	62	50
Operating leases	-	-	-	-	-	-	-	-	-
Property payments	-	-	-	-	-	-	-	-	-
Transport provided: Departmental activity	10 095	(129)	-	9 966	9 742	224	97.8%	9 089	8 311
Travel and subsistence	19 092	948	1 884	21 924	21 106	818	96.3%	18 291	17 797
Training and development	4 490	1 598	-	6 088	6 080	8	99.9%	2 716	1 878
Operating payments	19	-	-	19	19	-	100.0%	-	-
Venues and facilities	2 371	(609)	-	1 762	1 706	56	96.8%	2 368	2 055
Rental and hiring	-	-	-	-	-	-	-	-	-
Interest and rent on land	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-

## APPROPRIATION STATEMENT

for the year ended 31 March 2020

Rent on land	-	-	-	-	-	-	-	-	-
<b>Transfers and subsidies</b>	<b>8 773</b>	-	-	<b>8 773</b>	<b>8 664</b>	<b>109</b>	<b>98.8%</b>	<b>13 556</b>	<b>13 540</b>
Provinces and municipalities	-	-	-	-	-	-	-	-	-
Provinces	-	-	-	-	-	-	-	-	-
Provincial Revenue Funds	-	-	-	-	-	-	-	-	-
Provincial agencies and funds	-	-	-	-	-	-	-	-	-
Municipalities	-	-	-	-	-	-	-	-	-
Municipal bank accounts	-	-	-	-	-	-	-	-	-
Municipal agencies and funds	-	-	-	-	-	-	-	-	-
Departmental agencies and accounts	-	-	-	-	-	-	-	5 123	5 123
Social security funds	-	-	-	-	-	-	-	-	-
Departmental agencies	-	-	-	-	-	-	-	5 123	5 123
Higher education institutions	-	-	-	-	-	-	-	-	-
Foreign governments and international organisations	-	-	-	-	-	-	-	-	-
Public corporations and private enterprises	-	-	-	-	-	-	-	-	-
Public corporations	-	-	-	-	-	-	-	-	-
Subsidies on products and production	-	-	-	-	-	-	-	-	-
Other transfers to public corporations	-	-	-	-	-	-	-	-	-
Private enterprises	-	-	-	-	-	-	-	-	-
Subsidies on products and production	-	-	-	-	-	-	-	-	-
Other transfers to private enterprises	-	-	-	-	-	-	-	-	-
Non-profit institutions	8 713	-	-	8 713	8 607	106	98.8%	8 243	8 242
Households	60	-	-	60	57	3	95.0%	190	175
Social benefits	60	-	-	60	57	3	95.0%	190	175
Other transfers to households	-	-	-	-	-	-	-	-	-

## APPROPRIATION STATEMENT

for the year ended 31 March 2020

<b>Payments for capital assets</b>	-	-	-	-	-	-	-	268	260
Buildings and other fixed structures	-	-	-	-	-	-	-	-	-
Buildings	-	-	-	-	-	-	-	-	-
Other fixed structures	-	-	-	-	-	-	-	-	-
Machinery and equipment	-	-	-	-	-	-	-	268	260
Transport equipment	-	-	-	-	-	-	-	-	-
Other machinery and equipment	-	-	-	-	-	-	-	268	260
Heritage assets	-	-	-	-	-	-	-	-	-
Specialised military assets	-	-	-	-	-	-	-	-	-
Biological assets	-	-	-	-	-	-	-	-	-
Land and subsoil assets	-	-	-	-	-	-	-	-	-
Intangible assets	-	-	-	-	-	-	-	-	-
<b>Payments for financial assets</b>	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>96 722</b>	<b>-</b>	<b>2 260</b>	<b>98 982</b>	<b>94 564</b>	<b>4 418</b>	<b>95.5%</b>	<b>96 925</b>	<b>90 915</b>

## NOTES TO THE APPROPRIATION STATEMENT

### for the year ended 31 March 2020

#### 1. Detail of transfers and subsidies as per Appropriation Act (after Virement):

Detail of these transactions can be viewed in the note on Transfers and subsidies disclosure notes and Annexure 1 (A-H) to the Annual Financial Statements.

#### 2. Detail of specifically and exclusively appropriated amounts voted (after Virement):

Detail of these transactions can be viewed in note 1 (Annual Appropriation) to the Annual Financial Statements.

#### 3. Detail on payments for financial assets

Detail of these transactions per programme can be viewed in the note on Payments for financial assets to the Annual Financial Statements.

#### 4. Explanations of material variances from Amounts Voted (after Virement):

4.1 Per programme	Final Appropriation	Actual Expenditure	Variance R'000	Variance as a % of Final Appropriation
Programme 1: Administration	175 059	171 998	3 061	2%

There were delays in filling of the vacant post.

Programme 2: Cultural Affairs	71 978	69 352	2 626	4%
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The underspending was as a result of maintenance and repairs of museums which was not spent as anticipated.

Programme 3: Library and Archives	184 489	134 427	50 062	27%
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The underspending on the programme was as a result of delay in the appointment of the service providers for the supply of library materials magazines lease of machinery and equipment's and procurement of furniture and IT equipment's in the libraries.

There were some activities which were held towards the end of the financial year.

## NOTES TO THE APPROPRIATION STATEMENT

### for the year ended 31 March 2020

4.2 Per economic classification	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Appropriation
	R'000	R'000	R'000	R'000
<b>Current payments</b>				
Compensation of employees	212 001	197 706	14 295	7%
Goods and services	243 303	208 275	35 028	14%
Interest and rent on land	1 892	1 892	-	0%
<b>Transfers and subsidies</b>				
Provinces and municipalities	18	18	-	0%
Departmental agencies and accounts	2 448	2 448	-	0%
Higher education institutions	-	-	-	0%
Public corporations and private enterprises	-	-	-	0%
Foreign governments and international organisations	-	-	-	0%
Non-profit institutions	10 775	10 514	261	2%
Households	1 526	1 508	18	1%
<b>Payments for capital assets</b>				
Buildings and other fixed structures	45 301	43 472	1 829	4%
Machinery and equipment	13 057	4 317	8 740	67%
Heritage assets	182	181	1	1%
Specialised military assets	-	-	-	0%
Biological assets	-	-	-	0%
Land and subsoil assets	-	-	-	0%
Intangible assets	-	-	-	0%
<b>Payments for financial assets</b>	5	5	-	0%

The underspending was as a result of maintenance and repairs of museums which was not spent as anticipated delay in the appointment of the service providers for the supply of library materials magazines lease of machinery and equipment's and procurement of furniture and IT equipment's in the libraries vacant posts that were not yet filled.

**NOTES TO THE APPROPRIATION STATEMENT**  
for the year ended 31 March 2020

<b>Per conditional grant</b>	<b>Final Appropriation</b>	<b>Actual Expenditure</b>	<b>Variance</b>	<b>Variance as % of Final Appropriation</b>
	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>	<b>R'000</b>
Community Library Services Grant	151 920	104 203	47 717	31%
Participation and Sport Dev Grant	74 854	71 861	2 993	4%
Expanded Public Works Programme Grant	2 000	1 766	234	12%

The underspending was as a result of delay in the appointment of the service providers for the supply of library materials magazines lease of machinery and equipment's and procurement of furniture and IT equipment's in the libraries.

## STATEMENT OF FINANCIAL PERFORMANCE

### for the year ended 31 March 2020

	<i>Note</i>	2019/20 R'000	2018/19 R'000
<b>REVENUE</b>			
Annual appropriation	<u>1</u>	528 530	485 736
Statutory appropriation	<u>2</u>	1 978	1 978
Departmental revenue	<u>3</u>	2 659	1 741
NRF Receipts		-	-
Aid assistance		3 354	1 190
<b>TOTAL REVENUE</b>		<b>536 521</b>	<b>490 645</b>
<b>EXPENDITURE</b>			
<b>Current expenditure</b>			
Compensation of employees	<u>5</u>	197 706	190 376
Goods and services	<u>6</u>	212 629	211 222
Interest and rent on land	<u>7</u>	1 892	-
Aid assistance	<u>4</u>	1 509	1 029
<b>Total current expenditure</b>		<b>413 736</b>	<b>402 627</b>
<b>Transfers and subsidies</b>			
Transfers and subsidies	<u>9</u>	14 489	15 353
Aid assistance	<u>4</u>	-	-
<b>Total transfers and subsidies</b>		<b>14 489</b>	<b>15 353</b>
<b>Expenditure for capital assets</b>			
Tangible assets	<u>10</u>	43 615	34 730
Intangible assets	<u>10</u>	-	-
<b>Total expenditure for capital assets</b>		<b>43 615</b>	<b>34 730</b>
Unauthorised expenditure approved without funding	<u>11</u>	-	-
	<u>8</u>	5	1
<b>Payments for financial assets</b>			
<b>TOTAL EXPENDITURE</b>		<b>471 845</b>	<b>452 711</b>
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>		<b>64 676</b>	<b>37 934</b>

## STATEMENT OF FINANCIAL PERFORMANCE

### for the year ended 31 March 2020

#### Reconciliation of Net Surplus/(Deficit) for the year

Voted funds		<b>60 172</b>	<b>36 032</b>
Annual appropriation		9 223	18 786
Conditional grants		50 944	17 247
Departmental revenue and NRF Receipts	<u>19</u>	2 659	1 741
Aid assistance	<u>4</u>	1 845	161
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>		<b><u>64 676</u></b>	<b><u>37 934</u></b>

## STATEMENT OF FINANCIAL POSITION

as at 31 March 2020

	<i>Note</i>	2019/20	2018/19
		R'000	R'000
<b>ASSETS</b>			
<b>Current assets</b>		<b>62 669</b>	<b>36 306</b>
Unauthorised expenditure	<u>11</u>	904	904
Cash and cash equivalents	<u>12</u>	57 587	31 319
Other financial assets	<u>13</u>	-	-
Prepayments and advances	<u>14</u>	-	-
Receivables	<u>15</u>	4 178	4 083
Loans	<u>17</u>	-	-
Aid assistance prepayments	<u>4</u>	-	-
Aid assistance receivable	<u>4</u>	-	-
<b>Non-current</b>	<b>assets</b>	<b>171</b>	<b>216</b>
Investments	<u>16</u>	-	-
Receivables	<u>15</u>	171	216
Loans	<u>17</u>	-	-
Other financial assets	<u>13</u>	-	-
<b>TOTAL ASSETS</b>		<b>62 840</b>	<b>36 522</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>		<b>62 604</b>	<b>36 301</b>
Voted funds to be surrendered to the Revenue Fund	<u>18</u>	60 172	36 033
Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund	<u>19</u>	531	31
Bank overdraft	<u>20</u>	-	-
Payables	<u>21</u>	56	76

## STATEMENT OF FINANCIAL POSITION

as at 31 March 2020

	<i>Note</i>	2019/20	2018/19
		R'000	R'000
Aid assistance repayable	4	-	-
Aid assistance unutilised	4	1 845	161
<b>Non-current liabilities</b>			
Payables	22	-	1
<b>TOTAL LIABILITIES</b>		<b>62 604</b>	<b>36 302</b>
<b>NET ASSETS</b>		<b>236</b>	<b>221</b>

	<i>Note</i>	2019/20	2018/19
		R'000	R'000
<b>Represented by:</b>			
Capitalisation reserve		-	-
Recoverable revenue		236	221
Retained funds		-	-
Revaluation reserves		-	-
<b>TOTAL</b>		<b>236</b>	<b>221</b>

**STATEMENT OF CHANGES IN NET ASSETS**

For the year ended 31 March 2020

	<i>Note</i>	2019/20 R'000	2018/19 R'000
<b>Capitalisation Reserves</b>			
Opening balance		-	-
Transfers:			
Movement in Equity		-	-
Movement in Operational Funds		-	-
Other movements		-	-
Closing balance		-	-
<b>Recoverable revenue</b>			
Opening balance		221	7
Transfers:	<u>8.3</u>	10	214
Irrecoverable amounts written off			
Debts revised			
Debts recovered (included in departmental receipts)		-68	-7
Debts raised		78	221
Closing balance		231	221
<b>Retained funds</b>			
Opening balance		-	-
Transfer from voted funds to be surrendered (Parliament/Legislatures ONLY)		-	-
Utilised during the year		-	-
Other transfers		-	-
Closing balance		-	-
<b>Revaluation Reserve</b>			
Opening balance		-	-
Revaluation adjustment (Housing departments)		-	-
Transfers		-	-
Other		-	-
Closing balance		-	-
<b>TOTAL</b>		<b>231</b>	<b>221</b>

## CASH FLOW STATEMENT

### For the year ended 31 March 2020

#### CASH FLOWS FROM OPERATING ACTIVITIES

Receipts		<b>536 521</b>	<b>490 539</b>
Annual appropriated funds received	<u>1.1</u>	528 530	485 736
Statutory appropriated funds received	<u>2</u>	1 978	1 978
Departmental revenue received	<u>3</u>	2 659	1 635
Interest received	<u>3.3</u>	-	-
NRF Receipts		-	-
Aid assistance received	<u>4</u>	3 354	1 190
Net (increase)/decrease in working capital		-115	-220
Surrendered to Revenue Fund		-38 192	-13 308
Surrendered to RDP Fund/Donor		-161	-388
Current payments		-411 844	-402 627
Interest paid	<u>7</u>	-1 892	-
Payments for financial assets		-5	-
Transfers and subsidies paid		-14 489	-15 353
<b>Net cash flow available from operating activities</b>	<u>23</u>	<b>69 823</b>	<b>58 643</b>

#### CASH FLOWS FROM INVESTING ACTIVITIES

Distribution/dividend received		-	-
Payments for capital assets	<u>10</u>	-43 615	-34 730
Proceeds from sale of capital assets	<u>3.4</u>	-	106
(Increase)/decrease in loans		-	-
(Increase)/decrease in investments		-	-
(Increase)/decrease in other financial assets		-	-
(Increase)/decrease in non-current receivables	<u>15</u>	45	-

## CASH FLOW STATEMENT

For the year ended 31 March 2020

<b>Net cash flows from investing activities</b>	<u>-43 570</u>	<u>-34 624</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Increase/(decrease) in net assets	15	214
Increase/(decrease) in non-current payables	-	-
<b>Net cash flows from financing activities</b>	<u>15</u>	<u>214</u>
Net increase/(decrease) in cash and cash equivalents	26 268	24 233
Cash and cash equivalents at beginning of period	31 319	7 086
Unrealised gains and losses within cash and cash equivalents	-	-
<b>Cash and cash equivalents at end of period</b>	<u>57 587</u>	<u>31 319</u>

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## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### PART A: ACCOUNTING POLICIES

<b>Summary of significant accounting policies</b>	
<p>The financial statements have been prepared in accordance with the following policies which have been applied consistently in all material aspects unless otherwise indicated. Management has concluded that the financial statements present fairly the department's primary and secondary information.</p> <p>The historical cost convention has been used except where otherwise indicated. Management has used assessments and estimates in preparing the annual financial statements. These are based on the best information available at the time of preparation.</p> <p>Where appropriate and meaningful additional information has been disclosed to enhance the usefulness of the financial statements and to comply with the statutory requirements of the Public Finance Management Act (PFMA) Act 1 of 1999 (as amended by Act 29 of 1999) and the Treasury Regulations issued in terms of the PFMA and the annual Division of Revenue Act.</p>	
<b>1</b>	<p><b>Basis of preparation</b></p> <p>The financial statements have been prepared in accordance with the Modified Cash Standard.</p>
<b>2</b>	<p><b>Going concern</b></p> <p>The financial statements have been prepared on a going concern basis.</p>
<b>3</b>	<p><b>Presentation currency</b></p> <p>Amounts have been presented in the currency of the South African Rand (R) which is also the functional currency of the department.</p>
<b>4</b>	<p><b>Rounding</b></p> <p>Unless otherwise stated financial figures have been rounded to the nearest one thousand Rand (R'000).</p>
<b>5</b>	<p><b>Foreign currency translation</b></p> <p>Cash flows arising from foreign currency transactions are translated into South African Rands using the spot exchange rates prevailing at the date of payment / receipt.</p>
<b>6</b>	<p><b>Comparative information</b></p>
<b>6.1</b>	<p><b>Prior period comparative information</b></p> <p>Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.</p>
<b>6.2</b>	<p><b>Current year comparison with budget</b></p> <p>A comparison between the approved final budget and actual amounts for each programme and economic classification is included in the appropriation statement.</p>
<b>7</b>	<p><b>Revenue</b></p>
<b>7.1</b>	<p><b>Appropriated funds</b></p> <p>Appropriated funds comprise of departmental allocations as well as direct charges against the revenue</p>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

	<p>fund (i.e. statutory appropriation).</p> <p>Appropriated funds are recognised in the statement of financial performance on the date the appropriation becomes effective. Adjustments made in terms of the adjustments budget process are recognised in the statement of financial performance on the date the adjustments become effective.</p> <p>The net amount of any appropriated funds due to / from the relevant revenue fund at the reporting date is recognised as a payable / receivable in the statement of financial position.</p>
<b>7.2</b>	<p><b>Departmental revenue</b></p> <p>Departmental revenue is recognised in the statement of financial performance when received and is subsequently paid into the relevant revenue fund unless stated otherwise.</p> <p>Any amount owing to the relevant revenue fund at the reporting date is recognised as a payable in the statement of financial position.</p>
<b>7.3</b>	<p><b>Accrued departmental revenue</b></p> <p>Accruals in respect of departmental revenue (excluding tax revenue) are recorded in the notes to the financial statements when:</p> <ul style="list-style-type: none"> <li>• it is probable that the economic benefits or service potential associated with the transaction will flow to the department; and</li> <li>• the amount of revenue can be measured reliably.</li> </ul> <p>The accrued revenue is measured at the fair value of the consideration receivable.</p> <p>Accrued tax revenue (and related interest and / penalties) is measured at amounts receivable from collecting agents.</p> <p>Write-offs are made according to the department's debt write-off policy</p>
<b>8</b>	<b>Expenditure</b>
<b>8.1</b>	<b>Compensation of employees</b>
<b>8.1.1</b>	<p><b>Salaries and wages</b></p> <p>Salaries and wages are recognised in the statement of financial performance on the date of payment.</p>
<b>8.1.2</b>	<p><b>Social contributions</b></p> <p>Social contributions made by the department in respect of current employees are recognised in the statement of financial performance on the date of payment.</p> <p>Social contributions made by the department in respect of ex-employees are classified as transfers to households in the statement of financial performance on the date of payment.</p>
<b>8.2</b>	<p><b>Other expenditure</b></p> <p>Other expenditure (such as goods and services transfers and subsidies and payments for capital assets) is recognised in the statement of financial performance on the date of payment. The expense is classified as a capital expense if the total consideration paid is more than the capitalisation threshold.</p>
<b>8.3</b>	<p><b>Accruals and payables not recognised</b></p> <p>Accruals and payables not recognised are recorded in the notes to the financial statements at cost at the reporting date.</p>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

<b>8.4</b>	<b>Leases</b>
<b>8.4.1</b>	<p><b>Operating leases</b></p> <p>Operating lease payments made during the reporting period are recognised as current expenditure in the statement of financial performance on the date of payment.</p> <p>The operating lease commitments are recorded in the notes to the financial statements.</p>
<b>8.4.2</b>	<p><b>Finance leases</b></p> <p>Finance lease payments made during the reporting period are recognised as capital expenditure in the statement of financial performance on the date of payment.</p> <p>The finance lease commitments are recorded in the notes to the financial statements and are not apportioned between the capital and interest portions.</p> <p>Finance lease assets acquired at the end of the lease term are recorded and measured at the lower of:</p> <ul style="list-style-type: none"> <li>• cost being the fair value of the asset; or</li> <li>• the sum of the minimum lease payments made including any payments made to acquire ownership at the end of the lease term excluding interest.</li> </ul>
<b>9</b>	<b>Aid Assistance</b>
<b>9.1</b>	<p><b>Aid assistance received</b></p> <p>Aid assistance received in cash is recognised in the statement of financial performance when received. In-kind aid assistance is recorded in the notes to the financial statements on the date of receipt and is measured at fair value.</p> <p>Aid assistance not spent for the intended purpose and any unutilised funds from aid assistance that are required to be refunded to the donor are recognised as a payable in the statement of financial position.</p>
<b>9.2</b>	<p><b>Aid assistance paid</b></p> <p>Aid assistance paid is recognised in the statement of financial performance on the date of payment. Aid assistance payments made prior to the receipt of funds are recognised as a receivable in the statement of financial position.</p>
<b>10</b>	<p><b>Cash and cash equivalents</b></p> <p>Cash and cash equivalents are stated at cost in the statement of financial position.</p> <p>Bank overdrafts are shown separately on the face of the statement of financial position as a current liability.</p> <p>For the purposes of the cash flow statement cash and cash equivalents comprise cash on hand deposits held other short-term highly liquid investments and bank overdrafts.</p>
<b>11</b>	<p><b>Prepayments and advances</b></p> <p>Prepayments and advances are recognised in the statement of financial position when the department receives or disburses the cash.</p> <p>Prepayments and advances are initially and subsequently measured at cost.</p> <p>&lt;Indicate when prepayments and advances are expensed and under what circumstances.&gt;</p>
<b>12</b>	<p><b>Loans and receivables</b></p> <p>Loans and receivables are recognised in the statement of financial position at cost plus accrued interest</p>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

	where interest is charged less amounts already settled or written-off. Write-offs are made according to the department's write-off policy.
<b>13</b>	<b>Investments</b> Investments are recognised in the statement of financial position at cost.
<b>14</b>	<b>Financial assets</b>
<b>14.1</b>	<b>Financial assets (not covered elsewhere)</b> A financial asset is recognised initially at its cost plus transaction costs that are directly attributable to the acquisition or issue of the financial asset. At the reporting date a department shall measure its financial assets at cost less amounts already settled or written-off except for recognised loans and receivables which are measured at cost plus accrued interest where interest is charged less amounts already settled or written-off.
<b>14.2</b>	<b>Impairment of financial assets</b> Where there is an indication of impairment of a financial asset an estimation of the reduction in the recorded carrying value to reflect the best estimate of the amount of the future economic benefits expected to be received from that asset is recorded in the notes to the financial statements.
<b>15</b>	<b>Payables</b> Payables recognised in the statement of financial position are recognised at cost.
<b>16</b>	<b>Capital Assets</b>
<b>16.1</b>	<b>Immovable capital assets</b> Immovable assets reflected in the asset register of the department are recorded in the notes to the financial statements at cost or fair value where the cost cannot be determined reliably. Immovable assets acquired in a non-exchange transaction are recorded at fair value at the date of acquisition. Immovable assets are subsequently carried in the asset register at cost and are not currently subject to depreciation or impairment. Subsequent expenditure of a capital nature forms part of the cost of the existing asset when ready for use. Additional information on immovable assets not reflected in the assets register is provided in the notes to financial statements.
<b>16.2</b>	<b>Movable capital assets</b> Movable capital assets are initially recorded in the notes to the financial statements at cost. Movable capital assets acquired through a non-exchange transaction is measured at fair value as at the date of acquisition. Where the cost of movable capital assets cannot be determined reliably the movable capital assets are measured at fair value and where fair value cannot be determined; the movable assets are measured at R1. All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1. Movable capital assets are subsequently carried at cost and are not subject to depreciation or impairment. Biological assets are subsequently carried at fair value. Subsequent expenditure that is of a capital nature forms part of the cost of the existing asset when ready for use.

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

<b>16.3</b>	<p><b>Intangible assets</b></p> <p>Intangible assets are initially recorded in the notes to the financial statements at cost. Intangible assets acquired through a non-exchange transaction are measured at fair value as at the date of acquisition.</p> <p>Internally generated intangible assets are recorded in the notes to the financial statements when the department commences the development phase of the project.</p> <p>Where the cost of intangible assets cannot be determined reliably the intangible capital assets are measured at fair value and where fair value cannot be determined; the intangible assets are measured at R1.</p> <p>All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.</p> <p>Intangible assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Subsequent expenditure of a capital nature forms part of the cost of the existing asset when ready for use.</p>
<b>16.4</b>	<p><b>Project Costs: Work-in-progress</b></p> <p>Expenditure of a capital nature is initially recognised in the statement of financial performance at cost when paid.</p> <p>Amounts paid towards capital projects are separated from the amounts recognised and accumulated in work-in-progress until the underlying asset is ready for use. Once ready for use the total accumulated payments are recorded in an asset register. Subsequent payments to complete the project are added to the capital asset in the asset register.</p> <p>Where the department is not the custodian of the completed project asset the asset is transferred to the custodian subsequent to completion.</p>
<b>17</b>	<p><b>Provisions and Contingents</b></p>
<b>17.1</b>	<p><b>Provisions</b></p> <p>Provisions are recorded in the notes to the financial statements when there is a present legal or constructive obligation to forfeit economic benefits as a result of events in the past and it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate of the obligation can be made.</p> <p>The provision is measured as the best estimate of the funds required to settle the present obligation at the reporting date.</p>
<b>17.2</b>	<p><b>Contingent liabilities</b></p> <p>Contingent liabilities are recorded in the notes to the financial statements when there is a possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department or when there is a present obligation that is not recognised because it is not probable that an outflow of resources will be required to settle the obligation or the amount of the obligation cannot be measured reliably.</p>
<b>17.3</b>	<p><b>Contingent assets</b></p> <p>Contingent assets are recorded in the notes to the financial statements when a possible asset arises from past events and whose existence will be confirmed by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department.</p>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

<b>17.4</b>	<p><b>Capital commitments</b></p> <p>Capital commitments are recorded at cost in the notes to the financial statements.</p>
<b>18</b>	<p><b>Unauthorised expenditure</b></p> <p>Unauthorised expenditure is recognised in the statement of financial position until such time as the expenditure is either:</p> <ul style="list-style-type: none"> <li>• approved by Parliament or the Provincial Legislature with funding and the related funds are received;</li> <li>• approved by Parliament or the Provincial Legislature without funding and is written off against the appropriation in the statement of financial performance; or</li> <li>• transferred to receivables for recovery.</li> </ul> <p>Unauthorised expenditure is measured at the amount of the confirmed unauthorised expenditure.</p>
<b>19</b>	<p><b>Fruitless and wasteful expenditure</b></p> <p>Fruitless and wasteful expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the total value of the fruitless and or wasteful expenditure incurred.</p> <p>Fruitless and wasteful expenditure is removed from the notes to the financial statements when it is resolved or transferred to receivables or written off.</p> <p>Fruitless and wasteful expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.</p>
<b>20</b>	<p><b>Irregular expenditure</b></p> <p>Irregular expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the value of the irregular expenditure incurred unless it is impracticable to determine in which case reasons therefor are provided in the note.</p> <p>Irregular expenditure is removed from the note when it is either condoned by the relevant authority transferred to receivables for recovery not condoned and removed or written-off.</p> <p>Irregular expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.</p>
<b>21</b>	<p><b>Changes in accounting estimates and errors</b></p> <p>Changes in accounting estimates are applied prospectively in accordance with MCS requirements.</p> <p>Correction of errors is applied retrospectively in the period in which the error has occurred in accordance with MCS requirements except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the error. In such cases the department shall restate the opening balances of assets liabilities and net assets for the earliest period for which retrospective restatement is practicable.</p>
<b>22</b>	<p><b>Events after the reporting date</b></p> <p>Events after the reporting date that are classified as adjusting events have been accounted for in the financial statements. The events after the reporting date that are classified as non-adjusting events after the reporting date have been disclosed in the notes to the financial statements.</p>
<b>23</b>	<p><b>Principal-Agent arrangements</b></p> <p>The department is party to a principal-agent arrangement with the Independent Development Trust. All related revenues expenditures assets and liabilities have been recognised or recorded in terms of the</p>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

	relevant policies listed herein. Additional disclosures have been provided in the notes to the financial statements where appropriate.
<b>24</b>	<p><b>Departures from the MCS requirements</b></p> <p>The management has concluded that the financial statements present fairly the department's primary and secondary information; that the department complied with the Standard except that it has departed from a particular requirement to achieve fair presentation; and the requirement from which the department has departed the nature of the departure and the reason for departure.]</p>
<b>25</b>	<p><b>Capitalisation reserve</b></p> <p>The capitalisation reserve comprises of financial assets and/or liabilities originating in a prior reporting period but which are recognised in the statement of financial position for the first time in the current reporting period. Amounts are recognised in the capitalisation reserves when identified in the current period and are transferred to the National/Provincial Revenue Fund when the underlying asset is disposed and the related funds are received.</p>
<b>26</b>	<p><b>Recoverable revenue</b></p> <p>Amounts are recognised as recoverable revenue when a payment made in a previous financial year becomes recoverable from a debtor in the current financial year. Amounts are either transferred to the National/Provincial Revenue Fund when recovered or are transferred to the statement of financial performance when written-off.</p>
<b>27</b>	<p><b>Related party transactions</b></p> <p>Related party transactions within the Minister/MEC's portfolio are recorded in the notes to the financial statements when the transaction is not at arm's length.</p> <p>The number of individuals and the full compensation of key management personnel is recorded in the notes to the financial statements.</p>
<b>28</b>	<p><b>Inventories</b></p> <p>At the date of acquisition inventories are recognised at cost in the statement of financial performance. Where inventories are acquired as part of a non-exchange transaction the inventories are measured at fair value as at the date of acquisition.</p> <p>Inventories are subsequently measured at the lower of cost and net realisable value or where intended for distribution (or consumed in the production of goods for distribution) at no or a nominal charge the lower of cost and current replacement value.</p> <p>The cost of inventories is assigned by using the weighted average cost basis.</p>
<b>29</b>	<p><b>Public-Private Partnerships</b></p> <p>Public Private Partnerships are accounted for based on the nature and or the substance of the partnership. The transaction is accounted for in accordance with the relevant accounting policies.</p> <p>A summary of the significant terms of the PPP agreement the parties to the agreement and the date of commencement thereof together with the description and nature of the concession fees received the unitary fees paid rights and obligations of the department are recorded in the notes to the financial statements.</p>

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS**  
for the year ended 31 March 2020

<b>30</b>	<p><b>Employee benefits</b></p> <p>The value of each major class of employee benefit obligation (accruals payables not recognised and provisions) is disclosed in the Employee benefits note.</p>
<b>31</b>	<p><b>Transfers of functions</b></p> <p>Transfers of functions are accounted for by the acquirer by recognising or recording assets acquired and liabilities assumed at their carrying amounts at the date of transfer.</p> <p>Transfers of functions are accounted for by the transferor by derecognising or removing assets and liabilities at their carrying amounts at the date of transfer.</p>
<b>32</b>	<p><b>Mergers</b></p> <p>Mergers are accounted for by the combined department by recognising or recording assets acquired and liabilities assumed at their carrying amounts at the date of the merger.</p> <p>Mergers are accounted for by the combining departments by derecognising or removing assets and liabilities at their carrying amounts at the date of the merger.</p>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 1.1 Annual Appropriation

	Final Appropriation	Actual Funds Received	2019/20 Funds not requested/ not received	Final Appropriation	Appropriation received	2018/19 Funds not requested /not received
	R'000	R'000	R'000	R'000	R'000	
Administration	173 081	173 081	-	154 285	154 285	-
Cultural Affairs	71 978	71 978	-	51 862	51 862	-
Library and Archives	184 489	184 489	-	182 664	182 664	-
Sport and Recreation	98 982	98 982	-	96 925	96 925	-
<b>Total</b>	<b>528 530</b>	<b>528 530</b>	<b>-</b>	<b>485 736</b>	<b>485 736</b>	<b>-</b>

All funds requested were received.

#### 1.2 Conditional grants

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Total grants received	47	228 774	200 002
Provincial grants included in Total Grants received		<b>228 774</b>	<b>200 002</b>

*Increase on grant received as a result of price inflation*

#### 2. Statutory Appropriation

	2019/20 R'000	2018/19 R'000
Members' remuneration	1 978	1 978
<b>Total</b>	<b>1 978</b>	<b>1 978</b>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 3. Departmental revenue

	Note	2019/20 R'000	2018/19 R'000
Tax revenue		-	-
Sales of goods and services other than capital assets	3.1	1913	1219
Fines penalties and forfeits	3.2	-	-
Interest dividends and rent on land	3.3	-	-
Sales of capital assets	3.4	-	106
Transactions in financial assets and liabilities	3.5	746	416
Transfer received	3.6	-	-
Total revenue collected		<u>2659</u>	<u>1741</u>
Less: Own revenue included in appropriation	<u>19</u>	-	-
Departmental revenue collected		<u><u>2659</u></u>	<u><u>1741</u></u>

*The Mapungubwe Festival was well attended the department managed to reach the revenue target.*

#### 3.1 Sales of goods and services other than capital assets

	Note	2019/20 R'000	2018/19 R'000
Sales of goods and services produced by the department	<u>3</u>	1913	1219
Sales by market establishment		105	104
Administrative fees		-	-
Other sales		1808	1115
Sales of scrap waste and other used current goods		-	-
<b>Total</b>		<u><u>1913</u></u>	<u><u>1219</u></u>

*The Mapungubwe festival was well marketed and attended*

#### 3.2 Fines, penalties and forfeits

	Note	2019/20 R'000	2018/19 R'000
Fines	<u>3</u>		
Penalties			
Forfeits			
<b>Total</b>		<u><u>          </u></u>	<u><u>          </u></u>

#### 3.3 Interest, dividends and rent on land

	Note	2019/20 R'000	2018/19 R'000
Interest	<u>3</u>		
Dividends			
Rent on land			

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 3.4 Sale of capital assets

	<i>Note</i>	2019/20 R'000	2018/19 R'000
<b>Tangible assets</b>	<u>3</u>	-	106
Buildings and other fixed structures	<u>41</u>	-	-
Machinery and equipment	<u>39</u>	-	106
Heritage assets	<u>39</u>	-	-
Specialised military assets	<u>39</u>	-	-
Land and subsoil assets	<u>41</u>	-	-
Biological assets	<u>39</u>	-	-
<b>Intangible assets</b>		-	-
Software	<u>40</u>	-	-
Mastheads and publishing titles	<u>40</u>	-	-
Patents, licences, copyright, brand names, trademarks	<u>40</u>	-	-
Recipes, formulae, prototypes, designs, models	<u>40</u>	-	-
Services and operating rights	<u>40</u>	-	-
<b>Total</b>		<u>-</u>	<u>106</u>

*No vehicles auction were done in the current financial year.*

	<i>Note</i>	2019/20 R'000	2018/19 R'000
<b>3.5 Transactions in financial assets and liabilities</b>	<u>3</u>		
Loans and advances		-	-
Receivables		119	20
Forex gain		-	-
Stale cheques written back		-	-
Other Receipts including Recoverable Revenue		627	396
Gains on GFECRA		-	-
<b>Total</b>		<u>746</u>	<u>416</u>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 3.6 Transfers received

	<i>Note</i>	2019/20	2018/19
	<u>3</u>	R'000	R'000
Other governmental units			
Higher education institutions			
Foreign governments			
International organisations			
Public corporations and private enterprises			
Households and non-profit institutions			
<b>Total</b>			

#### 3.7 Cash received not recognised (not included in the main note) - 2019/20

Name of entity	Amount received R'000	Amount paid to Revenue Fund R'000	Balance R'000
<b>Total</b>			

#### Cash received not recognised (not included in the main note) - 2018/19

Name of entity	Amount received R'000	Amount paid to Revenue Fund R'000	Balance R'000
<b>Total</b>			

#### 4. Aid assistance

	<i>Note</i>	2019/20	2018/19
		R'000	R'000
Opening Balance			
Prior period error		161	388
As restated		161	388
Transferred from statement of financial performance		1845	161
Transfers to or from retained funds			-
Paid during the year		-161	-388
<b>Closing Balance</b>		<b>1 845</b>	<b>161</b>

*The department has received the CATHSETA and PSETA learnership and bursaries and research funds for liberation routes.*

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 4.1 Analysis of balance by source

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Aid assistance from RDP			
Aid assistance from other sources		1845	161
CARA			
<b>Closing balance</b>	<b>4</b>	<b>1845</b>	<b>161</b>

#### 4.2 Analysis of balance

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Aid assistance receivable			
Aid assistance prepayments (not expensed)			
Aid assistance unutilised		1845	161
Aid assistance repayable			
<b>Closing balance</b>	<b>4</b>	<b>1845</b>	<b>161</b>
Aid assistance not requested/not received			

##### 4.2.1 Aid assistance prepayments (expensed) - 2019/20

	Amount as at 1 April 2019 R'000	Less: Received in the current year R'000	Add or Less: Other R'000	Add: Current Year prepayments R'000	Amount as at 31 March 2020 R'000
Goods and services					
Interest and rent on land					
Transfers and subsidies					
Capital assets					
Other					
<b>Total</b>					

##### Aid assistance prepayments (expensed) - 2018/19

	Amount as at 1 April 2018 R'000	Less: Received in the current year R'000	Add or Less: Other R'000	Add: Current Year prepayments R'000	Amount as at 31 March 2019 R'000
Goods and services					
Interest and rent on land					
Transfers and subsidies					
Capital assets					
Other					
<b>Total</b>					

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 4.3 Prior period error

	<i>Note</i>	2018/19 R'000
<b>Nature of prior period error</b>		
Relating to 2018/19		
<b>Total prior period errors</b>		

#### 4.4 Aid assistance expenditure per economic classification

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Current		1 509	1 029
Capital	<u>10</u>		
Transfers and subsidies			
<b>Total aid assistance expenditure</b>		<b>1 509</b>	<b>1 029</b>

The R345 000.00 for CATSETHA and PSETA learnership and bursaries not utilised
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## 5. Compensation of employees

### 5.1 Salaries and Wages

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Basic salary		140 259	135 253
Performance award		1 539	1 189
Service Based		8 816	8 612
Compensative/circumstantial		444	637
Periodic payments		-	-
Other non-pensionable allowances		25 505	24 397
<b>Total</b>		<b>176 563</b>	<b>170 088</b>

<i>The amount of compensation of employees has increase due to annual salary increases</i>
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## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 5.2 Social contributions

	<i>Note</i>	2019/20 R'000	2018/19 R'000
<b>Employer contributions</b>			
Pension		13 750	13 239
Medical		7 347	7 006
UIF		-	-
Bargaining council		46	43
Official unions and associations		-	-
Insurance		-	-
<b>Total</b>		<b>21 143</b>	<b>20 288</b>
<b>Total compensation of employees</b>		<b>197 706</b>	<b>190 376</b>
Average number of employees		474	482

*The average number of employees has decreased due to some who has retired and resigned during the financial year.*

#### 6. Goods and services

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Administrative fees		7 423	-
Advertising		2 997	1 746
Minor assets	<u>61</u>	1 855	15 726
Bursaries (employees)		76	93
Catering		6 716	7 226
Communication		3 017	2 638
Computer services	<u>62</u>	21 794	15 870
Consultants: Business and advisory services		212	283
Infrastructure and planning services		-	-
Laboratory services		-	-
Scientific and technological services		-	-
Legal services		3 824	793
Contractors		16 191	11 051
Agency and support / outsourced services		-	-
Entertainment		-	-
Audit cost – external	<u>63</u>	5 417	5 085
Fleet services		1 760	1 445
Inventory	<u>64</u>	13 000	13 425
Consumables	<u>65</u>	4 594	3 190

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

Housing		-	-
Operating leases		30 727	35 238
Property payments	<u>66</u>	38 107	52 022
Rental and hiring		-	-
Transport provided as part of the departmental activities		10 779	8 791
Travel and subsistence	<u>67</u>	30 574	28 078
Venues and facilities		3 571	3 579
Training and development		6 771	2 779
Other operating expenditure	<u>68</u>	3 224	2 164
<b>Total</b>		<b><u>212 629</u></b>	<b><u>211 222</u></b>

*More departmental activities which led to increase in transport provided as part of departmental activities*

#### 6.1 Minor assets

	Note	2019/20	2018/19
	<u>6</u>	R'000	R'000
<b>Tangible assets</b>		<b>1 855</b>	<b>15 726</b>
Buildings and other fixed structures		-	-
Biological assets		-	-
Heritage assets		-	-
Machinery and equipment		1 855	15 726
Transport assets		-	-
Specialised military assets		-	-
<b>Intangible assets</b>		-	-
Software		-	-
Mastheads and publishing titles		-	-
Patents licences copyright brand names trademarks		-	-
Recipes formulae prototypes designs models		-	-
Services and operating rights		-	-
<b>Total</b>		<b><u>1 855</u></b>	<b><u>15 726</u></b>

#### 6.1 Computer services

	<u>6</u>	R'000	R'000
SITA computer services		21 794	15 870
External computer service providers		-	-
<b>Total</b>		<b><u>21 794</u></b>	<b><u>15 870</u></b>

*There was price escalation for paying SITA services*

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 6.2 Audit cost – External

	Note	2019/20	2018/19
	<u>6</u>	R'000	R'000
Regularity audits		5 417	5 085
Performance audits		-	-
Investigations		-	-
Environmental audits		-	-
Computer audits		-	-
<b>Total</b>		<b>5 417</b>	<b>5 085</b>

*This increase was caused by annual audit fees escalation*

#### 6.3 Inventory

	Note	2019/20	2018/19
	<u>6</u>	R'000	R'000
Clothing material and accessories		6 985	7 347
Farming supplies		38	23
Food and food supplies		-	-
Fuel oil and gas		-	29
Learning teaching and support material		-	-
Materials and supplies		5 977	6 026
Medical supplies		-	-
Medicine		-	-
Medsas inventory interface		-	-
Other supplies	641	-	-
<b>Total</b>		<b>13 000</b>	<b>13 425</b>

#### 6.4.1 Other supplies

	Note	2019/20	2018/19
	<u>6.4</u>	R'000	R'000
Ammunition and security supplies			
Assets for distribution			
Machinery and equipment			
School furniture			
Sports and recreation			
Library material			
Other assets for distribution			
Other			
<b>Total</b>			

*There was price adjustment on the consumables*

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 6.4 Consumables

	<i>Note</i>	2019/20	2018/20
	<u>€</u>	R'000	R'000
<b>Consumable supplies</b>		<b>2754</b>	<b>1637</b>
Uniform and clothing		42	102
Household supplies		728	-
Building material and supplies		158	238
Communication accessories		-	-
IT consumables		624	-
Other consumables		1 202	1 297
Stationery printing and office supplies		1 840	1 553
<b>Total</b>		<b>4 594</b>	<b>3 190</b>

#### 6.5 Property payments

	<i>Note</i>	2019/20	2018/19
	<u>€</u>	R'000	R'000
Municipal services		3 268	3 511
Property management fees		-	-
Property maintenance and repairs		4 613	14 136
Other		30 226	34 375
<b>Total</b>		<b>38 107</b>	<b>52 022</b>

#### 6.6 Travel and subsistence

	<i>Note</i>	2019/20	2018/19
	<u>€</u>	R'000	R'000
Local		30 514	28 078
Foreign		60	-
<b>Total</b>		<b>30 574</b>	<b>28 078</b>

#### 6.7 Other operating expenditure

	<i>Note</i>	2019/20	2018/19
	<u>€</u>	R'000	R'000
Professional bodies membership and subscription fees		433	404
Resettlement costs		188	-
Other		2 603	1 760
<b>Total</b>		<b>3 224</b>	<b>2 164</b>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 7. Interest and rent on land

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Interest paid		1 892	-
Rent on land		-	-
<b>Total</b>		<b>1 892</b>	<b>-</b>

#### 8. Payments for financial assets

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Material losses through criminal conduct			
Theft	8.4	-	-
Other material losses	8.1	-	-
Purchase of equity		-	-
Extension of loans for policy purposes		-	-
Other material losses written off	8.2	-	-
Debts written off	8.3	5	-
Forex losses	8.5	-	-
Debt take overs		-	-
Losses on GFECRA		-	-
<b>Total</b>		<b>5</b>	<b>-</b>

#### 8.1 Other material losses

	<i>Note</i>	2019/20 R'000	2018/19 R'000
<b>Nature of other material losses</b> (Group major categories but list material items)	8		
<b>Incident</b>			
<b>Disciplinary proceedings</b>			
<b>Steps taken/</b>			
<b>Criminal</b>			
<b>Total</b>			

#### 8.2 Other material losses written off

	<i>Note</i>	2019/20 R'000	2018/19 R'000
<b>Nature of losses</b> (Group major categories but list material items)	8		
<b>Total</b>			

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 8.3 Debts written off

	Note 8	2019/20 R'000	2018/19 R'000
<b>Nature of debts written off</b>			
(Group major categories but list material items: debts written off relating to irregular expenditure recoverable expenditure and other debts must be listed here)			
Irregular expenditure written off			
<b>Total</b>		_____	_____
Recoverable revenue written off			
<b>Total</b>		_____	_____
Other debt written off			
Supplier debt		5	-
			-
			-
			-
<b>Total</b>		5	-
<b>Total debt written off</b>		5	-

*The amount is uneconomical to recover in terms of treasury Regulation 11.4*

#### 8.4 Details of theft

	Note 8	2019/20 R'000	2018/19 R'000
<b>Nature of theft</b>			
(Group major categories but list material items)			
<b>Total</b>		_____	_____

#### 8.5 Forex losses

	Note 8	2019/20 R'000	2018/19 R'000
<b>Nature of losses</b>			
(Group major categories but list material items)			
<b>Total</b>		_____	_____

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 9. Transfers and subsidies

	2019/20	2018/19
	R'000	R'000
	<i>Note</i>	
Provinces and municipalities	48,49 18	910
Departmental agencies and accounts	Annexure 1B -	5 123
Higher education institutions	Annexure 1C -	-
Foreign governments and international organisations	Annexure 1E -	-
Public corporations and private enterprises	Annexure 1D 1 448	-
Non-profit institutions	Annexure 1F 11 514	8 342
Households	Annexure 1G 1 509	978
<b>Total</b>	<b>14 489</b>	<b>15 353</b>

*Increase due to paying employees who retired, resigned and passed away. Transfers made to statutory bodies*

#### 10. Expenditure for capital assets

	2019/20	2018/19
	R'000	R'000
<b>Tangible assets</b>	<b>43 615</b>	<b>34 730</b>
Buildings and other fixed structures	40 39 115	21 234
Heritage assets	39,41 181	-
Machinery and equipment	39 4 317	13 496
Specialised military assets	39 -	-
Land and subsoil assets	41 -	-
Biological assets	39 -	-
<b>Intangible assets</b>		
Software	40	
Mastheads and publishing titles	40	
Patents licences copyright brand names trademarks	40	
Recipes formulae prototypes designs models	40	
Services and operating rights	40	
<b>Total</b>	<b>43 615</b>	<b>34 730</b>

The following amounts have been included as project costs in

Expenditure for capital assets  
 Compensation of employees  
 Goods and services

**Total**

The underspending was as a result of maintenance and repairs of museums which was not spent as anticipated, delay in the appointment of the service providers for the supply of library materials, magazines, lease of machinery and equipment's and procurement of furniture and IT equipment's in the libraries.

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 10.1 Analysis of funds utilised to acquire capital assets – 2019/20

	Voted funds R'000	Aid assistance R'000	Total R'000
<b>Tangible assets</b>	<b>43 615</b>		<b>43 615</b>
Buildings and other fixed structures	39 117		39 117
Heritage assets	181		181
Machinery and equipment	4 317		4 317
Specialised military assets			
Land and subsoil assets			
Biological assets			
<b>Intangible assets</b>			
Software			
Mastheads and publishing titles			
Patents licences copyright brand names			
trademarks			
Recipes formulae prototypes designs			
models			
Services and operating rights			
<b>Total</b>	<b>43 615</b>		<b>43 615</b>

*The underspending was as a result of maintenance and repairs of museums which was not spent as anticipated, delay in the appointment of the service providers for the supply of library materials, magazines, lease of machinery and equipment's and procurement of furniture and IT equipment's in the libraries.*

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 10.2 Analysis of funds utilised to acquire capital assets – 2018/19

	Voted funds R'000	Aid assistance R'000	Total R'000
<b>Tangible assets</b>	<b>34 730</b>		<b>34 730</b>
Buildings and other fixed structures	21 234		21 234
Heritage assets	-		-
Machinery and equipment	13 496		13 496
Specialised military assets			
Land and subsoil assets			
Biological assets			
<b>Intangible assets</b>			
Software			
Mastheads and publishing titles			
Patents licences copyright brand names trademarks			
Recipes formulae prototypes designs models			
Services and operating rights			
<b>Total</b>	<b>34 730</b>		<b>34 730</b>

#### 10.3 Finance lease expenditure included in Expenditure for capital assets

	<i>Note</i>	2019/20 R'000	2018/19 R'000
<b>Tangible assets</b>			
Buildings and other fixed structures			
Heritage assets			
Machinery and equipment			
Specialised military assets			
Land and subsoil assets			
Biological assets			
<b>Total</b>			

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 11. Unauthorised expenditure

##### 11.1 Reconciliation of unauthorised expenditure

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Opening balance		904	904
Prior period error			
As restated		904	904
Unauthorised expenditure – discovered in current year (as restated)			
Less: Amounts approved by Parliament/Legislature with funding			
Less: Amounts approved by Parliament/Legislature without funding and derecognised			
Capital			
Current			
Transfers and subsidies			
Less: Amounts recoverable	15		
Less: Amounts written off			
<b>Closing balance</b>		<b>904</b>	<b>904</b>
<b>Analysis of closing balance</b>			
Unauthorised expenditure awaiting authorisation		904	904
Unauthorised expenditure approved without funding and not derecognised			
<b>Total</b>		<b>904</b>	<b>904</b>

*The unauthorised expenditure of R904 093.12 was due to overspending of Mandela Day Celebration for 2010/11 financial year*

##### 11.2 Analysis of unauthorised expenditure awaiting authorisation per economic classification

	2019/20 R'000	2018/19 R'000
Current	904	904
Capital		
Transfers and subsidies		
<b>Total</b>	<b>904</b>	<b>904</b>

*The unauthorised expenditure of R904 093.12 was due to overspending of Mandela Day Celebration for 2010/11 financial year*

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 11.3 Analysis of unauthorised expenditure awaiting authorisation per type

	2019/20	2018/19
	R'000	R'000
Unauthorised expenditure relating to overspending of the vote or a main division within a vote	904	904
Unauthorised expenditure incurred not in accordance with the purpose of the vote or main division		
<b>Total</b>	<b>904</b>	<b>904</b>

The unauthorised expenditure of R904 093.12 was due to overspending of Mandela Day Celebration for 2010/11 financial year

#### 11.4 Details of unauthorised expenditure – current year

Incident	Disciplinary steps taken/criminal proceedings	2019/20
		R'000
<b>Total</b>		

#### 11.5 Prior period error

	<i>Note</i>	2018/19
		R'000
<b>Nature of prior period error</b>		
Relating to 2018/19		
<b>Total prior period errors</b>		

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 12. Cash and cash equivalents

	<i>Note</i>	<b>2019/20</b>	<b>2018/19</b>
		<b>R'000</b>	<b>R'000</b>
Consolidated Paymaster General Account			
Cash receipts		57 598	31 475
Disbursements		-	-
Cash on hand		-11	-156
Investments (Domestic)		-	-
Investments (Foreign)		-	-
<b>Total</b>		<b><u>57 587</u></b>	<b><u>31 319</u></b>

#### 13. Other financial assets

	<i>Note</i>	<b>2019/20</b>	<b>2018/19</b>
		<b>R'000</b>	<b>R'000</b>
<b>Current</b>			
<b>Local</b>			
(Group major categories but list material items)		_____	_____
<b>Total</b>		_____	_____
<b>Foreign</b>			
(Group major categories but list material items)		_____	_____
<b>Total</b>		_____	_____
<b>Total Current other financial assets</b>		_____	_____
	<i>Note</i>	<b>2019/20</b>	<b>2018/19</b>
		<b>R'000</b>	<b>R'000</b>
<b>Non-current</b>			
<b>Local</b>			
(Group major categories but list material items)		_____	_____
<b>Total</b>		_____	_____
<b>Foreign</b>			
(Group major categories but list material items)		_____	_____
<b>Total</b>		_____	_____
<b>Total Non-current other financial assets</b>		_____	_____

#### 14. Prepayments and advances

	<i>Note</i>	<b>2019/20</b>	<b>2018/19</b>
		<b>R'000</b>	<b>R'000</b>
Staff advances		_____	_____
Travel and subsistence		_____	_____
Prepayments (Not expensed)	14.2	_____	_____
Advances paid (Not expensed)	14.1	_____	_____
SOCPEN advances		_____	_____
<b>Total</b>		<b><u>_____</u></b>	<b><u>_____</u></b>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 14.1 Advances paid (Not expensed)

<i>Note</i>	Balance as at 1 April 2019	Less: Amount expensed in current year	Add or Less: Other	Add: Current Year advances	Balance as at 31 March 2020
14	R'000	R'000	R'000	R'000	R'000
National departments					
Provincial departments					
Public entities					
Other entities					
<b>Total</b>					

<i>Note</i>	Balance as at 1 April 2019	Less: Amount expensed in current year	Add or Less: Other	Add: Current Year advances	Balance as at 31 March 2019
14	R'000	R'000	R'000	R'000	R'000
National departments					
Provincial departments					
Public entities					
Other entities					
<b>Total</b>					

#### 14.2 Prepayments (Not expensed)

<i>Note</i>	Balance as at 1 April 2019	Less: Amount expensed in current year	Add or Less: Other	Add: Current Year prepayments	Balance as at 31 March 2020
14	R'000	R'000	R'000	R'000	R'000
Goods and services					
Interest and rent on land					
Transfers and subsidies					
Capital assets					
Other					
<b>Total</b>					

<i>Note</i>	Balance as at 1 April 2018	Less: Amount expensed in current year	Add or Less: Other	Add: Current Year prepayments	Balance as at 31 March 2019
14	R'000	R'000	R'000	R'000	R'000
Goods and services					
Interest and rent on land					
Transfers and subsidies					
Capital assets					
Other					
<b>Total</b>					

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 14.3 Prepayments (Expensed)

<i>Note</i>	Amount as at 1 April 2019	Less: Received in the current year	Add or Less: Other	Add: Current Year prepayments	Amount as at 31 March 2020
	R'000	R'000	R'000	R'000	R'000
Goods and services					
Interest and rent on land					
Transfers and subsidies					
Capital assets					
Other					
<b>Total</b>					

<i>Note</i>	Amount as at 1 April 2018	Less: Received in the current year	Add or Less: Other	Add: Current Year prepayments	Amount as at 31 March 2019
	R'000	R'000	R'000	R'000	R'000
Goods and services	100		-100		-
Interest and rent on land	-		-		-
Transfers and subsidies	-		-		-
Capital assets	-		-		-
Other					
<b>Total</b>	<b>100</b>		<b>-100</b>		<b>-</b>

*The R100 000.00 was paid to National School of Governance for training that was scheduled for April 2018*

#### 14.4 Advances paid (Expensed)

<i>Note</i>	Amount as at 1 April 2019	Less: Received in the current year	Add or Less: Other	Add: Current Year advances	Amount as at 31 March 2020
	R'000	R'000	R'000	R'000	R'000
National departments					
Provincial departments					
Public entities					
Other entities					
<b>Total</b>					

<i>Note</i>	Amount as at 1 April 2018	Less: Received in the current year	Add or Less: Other	Add: Current Year advances	Amount as at 31 March 2019
	R'000	R'000	R'000	R'000	R'000
National departments					
Provincial departments					
Public entities					
Other entities					
<b>Total</b>					

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 15. Receivables

	Note	2019/20			2018/19		
		Current	Non-current	Total	Current	Non-current	Total
		R'000	R'000	R'000	R'000	R'000	R'000
Claims recoverable	<u>15.1</u>	4 000	-	4 000	4 000	-	4 000
Trade receivables	<u>15.2</u>	-	-	-	-	-	-
Recoverable expenditure	<u>15.3</u>	-	-	-	-	-	-
Staff debt	<u>15.4</u>	123	171	294	42	211	253
Fruitless and wasteful expenditure	<u>15.6</u>	-	-	-	-	-	-
Other receivables	<u>15.5</u>	55	-	55	41	5	46
<b>Total</b>		<b>4 178</b>	<b>171</b>	<b>4 349</b>	<b>4 083</b>	<b>216</b>	<b>4 299</b>

The 4 million relates to Mapungubwe Arts Festival from National Department of Arts and Culture. The staff debts of R289 000.00 was created and recovery is in process.

#### 15.1 Claims recoverable

	Note	2019/20	2018/19
	15	R'000	R'000
National departments		4 000	4 000
Provincial departments		-	-
Foreign governments		-	-
Public entities		-	-
Private enterprises		-	-
Higher education institutions		-	-
Households and non-profit institutions		-	-
Local governments		-	-
<b>Total</b>		<b>4 000</b>	<b>4 000</b>

#### 15.2 Trade receivables (Group major categories but list material items)

	Note	2019/20	2018/19
	15	R'000	R'000
<b>Total</b>			

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

<b>15.3 Recoverable expenditure (disallowance accounts)</b> (Group major categories but list material items)	<i>Note</i> 15	<b>2019/20</b> <b>R'000</b>	<b>2018/19</b> <b>R'000</b>
<b>Total</b>			

<b>15.4 Staff debt</b> (Group major categories, but list material items)	<i>Note</i>	<b>2019/20</b>	<b>2018/19</b>
Staff Debtors	15	<b>R'000</b>	<b>R'000</b>
		294	253
<b>Total</b>		<b>294</b>	<b>253</b>

*The staff debts are created on the system and recovery is in process*

<b>15.5 Other receivables</b>	<i>Note</i> 15	<b>2019/20</b> <b>R'000</b>	<b>2018/19</b> <b>R'000</b>
EBT Rejection Account		55	-
Payment of Suppliers		-	5
Unp/BAS EBT		-	12
Sal: GEHS Refund		-	29
<b>Total</b>		<b>55</b>	<b>46</b>

*A call has been logged with National Treasury to assist in resolving the R55 000.00 for the rejected payments*

<b>15.6 Fruitless and wasteful expenditure</b>	<i>Note</i> 15	<b>2019/20</b> <b>R'000</b>	<b>2018/19</b> <b>R'000</b>
Opening balance			
Less amounts recovered			
Less amounts written off			
Transfers from note 32 Fruitless and Wasteful Expenditure			
Interest			
<b>Total</b>			

<b>15.7 Impairment of receivables</b>	<i>Note</i>	<b>2019/20</b> <b>R'000</b>	<b>2018/19</b> <b>R'000</b>
Estimate of impairment of receivables			
<b>Total</b>			

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 16. Investments

	<i>Note</i>	2019/20 R'000	2018/19 R'000
<b>Non-Current</b>			
<b>Shares and other equity</b>			
(List investments at cost)			
<b>Total</b>			
<b>Securities other than shares</b>	<i>Annex 2A</i>		
(List investments at cost)			
<b>Total</b>			
<b>Total non-current</b>			
		2019/20 R'000	2018/19 R'000
<b>Analysis of non-current investments</b>	<i>Note</i>		
Opening balance			
Additions in cash			
Disposals for cash			
Non-cash movements			
<b>Closing balance</b>			
<b>16.1 Impairment of investments</b>			
	<i>Note</i>	2019/20 R'000	2018/19 R'000
Estimate of impairment of impairment			
<b>Total</b>			

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 17. Loans

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Public corporations			
Higher education institutions			
Foreign governments			
Private enterprises			
Non-profit institutions			
Staff loans			
<b>Total</b>			
<b>Analysis of Balance</b>			
Opening balance			
New Issues			
Repayments			
Write-offs			
<b>Closing balance</b>			

#### 17.1 Impairment of loans

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Estimate of impairment of loans			
<b>Total</b>			

#### 18. Voted funds to be surrendered to the Revenue Fund

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Opening balance		36 033	10 935
Prior period error	18.2		-
As restated		36 033	10 935
Transfer from statement of financial performance (as restated)		60 172	36 033
Add: Unauthorised expenditure for current year	<u>11</u>	-	-
Voted funds not requested/not received	<u>1.1</u>	-	-
Transferred to retained revenue to defray excess expenditure (PARLIAMENT/LEGISLATURES ONLY)	<u>18.1</u>	-	-
Paid during the year		-36 033	-10 935
<b>Closing balance</b>		<b>60 172</b>	<b>36 033</b>

*The underspending was as a result of delay in the appointment of the service providers for the supply of library materials, magazines, lease of machinery and equipment's and procurement of furniture and IT equipment's in the libraries.*

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

<b>18.1</b>	<b>Voted funds / (Excess expenditure) transferred to the retained funds (Parliament / Legislatures ONLY)</b>	<i>Note</i> <u>18</u>	<b>2019/20</b> <b>R'000</b>	<b>2018/19</b> <b>R'000</b>
	Opening balance			
	Transfer from statement of financial performance			
	Transfer from Departmental Revenue to defray excess expenditure	<u>19</u>		
	<b>Closing balance</b>			
<b>18.2</b>	<b>Prior period error</b>	<i>Note</i>		<b>2018/19</b> <b>R'000</b>
	<b>Nature of prior period error</b>			
	Relating to 2018/19			
	Total prior period errors			
<b>19.</b>	<b>Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund</b>	<i>Note</i>	<b>2019/20</b> <b>R'000</b>	<b>2018/19</b> <b>R'000</b>
	Opening balance		31	663
	Prior period error	<u>19.1</u>		
	As restated		31	663
	Transfer from Statement of Financial Performance (as restated)		2 659	1 741
	Own revenue included in appropriation		-	-
	Transfer from aid assistance	<u>4</u>		-
	Transfer to voted funds to defray expenditure (Parliament/Legislatures ONLY)	<u>18.1</u>		-
	Paid during the year		-2 159	-2 373
	<b>Closing balance</b>		<b>531</b>	<b>31</b>

*The department has collected more than its revenue target*

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 19.1 Prior period error

	<i>Note</i>	2018/19 R'000
<b>Nature of prior period error</b>		
Relating to 2018/19		
Total prior period errors		

#### 20. Bank Overdraft

	<i>Note</i>	2019/20 R'000		2018/19 R'000
Consolidated Paymaster General Account				
Fund requisition account				
Overdraft with commercial banks (Local)				
Overdraft with commercial banks (Foreign)				
<b>Total</b>				

#### 21. Payables – current

	<i>Note</i>	2019/20 R'000		2018/19 R'000
Amounts owing to other entities		-		-
Advances received	<u>21.1</u>	-		-
Clearing accounts	<u>21.2</u>	55		76
Other payables	<u>21.3</u>	1		-
<b>Total</b>		<b>56</b>		<b>76</b>

#### 21.1 Advances received

	<i>Note</i>	2019/20 R'000		2018/19 R'000
National departments	<u>21</u>			
Provincial departments	Annex8B			
Public entities	Annex8B			
Other institutions	Annex8B			
<b>Total</b>				

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 21.2 Clearing accounts

	<i>Note</i> <u>21</u>	2019/20 R'000	2018/19 R'000
Description			
EBT Rejection Account		55	76
<b>Total</b>		<b>55</b>	<b>76</b>

#### 21.3 Other payables

	<i>Note</i> <u>21</u>	2019/20 R'000	2018/19 R'000
Description			
Sal ACB Recall		1	-
<b>Total</b>		<b>1</b>	<b>-</b>

#### 22. Payables – non-current

	<i>Note</i>	One to two years R'000	Two to three years R'000	More than three years R'000	2019/20 Total R'000	2018/19 Total R'000
Amounts owing to other entities						
Advances received	<u>22.1</u>					
Other payables	<u>22.2</u>					
<b>Total</b>						

#### 22.1 Advances received

	<i>Note</i> <u>22</u>	2019/20 R'000	2018/19 R'000
National departments			
Provincial departments			
Public entities			
Other institutions			
<b>Total</b>			

#### 22.2 Other payables

	<i>Note</i> <u>22</u>	2019/20 R'000	2018/19 R'000
Description (Identify major categories but list material amounts)			
<b>Total</b>			

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 23. Net cash flow available from operating activities

	<i>Note</i>	2019/20	2018/19
		R'000	R'000
Net surplus/(deficit) as per Statement of Financial Performance		64 676	37 935
Add back non cash/cash movements not deemed operating activities		5 147	20 708
(Increase)/decrease in receivables		-95	-225
(Increase)/decrease in prepayments and advances		-	-
(Increase)/decrease in other current assets		-	-
Increase/(decrease) in payables – current		-20	5
Proceeds from sale of capital assets			-106
Proceeds from sale of investments			-
(Increase)/decrease in other financial assets			-
Expenditure on capital assets		43 615	34 730
Surrenders to Revenue Fund		-38 192	-13 380
Surrenders to RDP Fund/Donor		-161	-
Voted funds not requested/not received			-
Own revenue included in appropriation			-
Other non-cash items			-388
<b>Net cash flow generated by operating activities</b>		<b>69 823</b>	<b>58 643</b>

#### 24. Reconciliation of cash and cash equivalents for cash flow purposes

	<i>Note</i>	2019/20	2018/19
		R'000	R'000
Consolidated Paymaster General account		57 598	31 475
Fund requisition account		-	-
Cash receipts		-	-
Disbursements		-11	-156
Cash on hand		-	-
Cash with commercial banks (Local)		-	-
Cash with commercial banks (Foreign)		-	-
<b>Total</b>		<b>57 587</b>	<b>31 319</b>

#### 25. Contingent liabilities and contingent assets

##### 25.1 Contingent liabilities

	<i>Note</i>	2019/20	2018/19
		R'000	R'000
<b>Liable to</b>			
<b>Nature</b>			
Motor vehicle guarantees Employees	<i>Annex 3A</i>	-	-
Housing loan guarantees Employees	<i>Annex 3A</i>	111	222
Other guarantees	<i>Annex 3A</i>	-	-
Claims against the department	<i>Annex 3B</i>	8 953	11 730

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

Intergovernmental payables (unconfirmed balances)	<i>Annex 5</i>	2 728	14
Environmental rehabilitation liability	<i>Annex 3B</i>	-	-
Other	<i>Annex 3B</i>	-	-
<b>Total</b>		<b>11 792</b>	<b>11 966</b>

One claim has been settled by the Department hence the reduction in the total amount.

#### 25.2 Contingent assets

Nature of contingent asset	<i>Note</i>	2019/20 R'000	2018/19 R'000
DSAC/Magula Promotions PTY(LTD)		2 744	2 744
DSAC/Vibezone		1 217	1 217
<b>Total</b>		<b>3 961</b>	<b>3 961</b>

Once case is waiting for judgement and the other case at a pleading stage.

#### 26. Capital commitments

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Approved and contracted (Building of Libraries)		77 390	90 042
<b>Total</b>		<b>77 390</b>	<b>90 042</b>

#### 27. Accruals and payables not recognised

##### 27.1 Accruals

Listed by economic classification			2019/20 R'000	2018/19 R'000
	30 Days	30+ Days	Total	Total
Goods and services	7 671	23	7 694	5 395
Interest and rent on land				
Transfers and subsidies	105		105	
Capital assets	7 354		7 354	
Other				
<b>Total</b>	<b>15 130</b>	<b>23</b>	<b>15 153</b>	<b>5 395</b>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

	<i>Note</i>	2019/20 R'000	2018/19 R'000
<b>Listed by programme level</b>			
Administration		1 146	2 670
Cultural Affairs		895	92
Library and Information Services		13 046	2 583
Sport and Recreation		66	50
<b>Total</b>		<b>15 153</b>	<b>5 395</b>

#### 27.2 Payables not recognised

		2019/20 R'000	2018/19 R'000
<b>Listed by economic classification</b>			
	<b>30 Days</b>	<b>30+ Days</b>	<b>Total</b>
Goods and services	5 872	164	6 036
Interest and rent on land			
Transfers and subsidies			
Capital assets	84	2 566	2 650
Other	34		34
<b>Total</b>	<b>5 990</b>	<b>2 730</b>	<b>8 720</b>

	<i>Note</i>	2019/20 R'000	2018/19 R'000
<b>Listed by programme level</b>			
Administration		4 267	1 390
Cultural affairs		843	299
Library and Information services		3 334	482
Sport and Recreation		276	3 455
<b>Total</b>		<b>8 720</b>	<b>5 626</b>

	<i>Note</i>	2019/20 R'000	2018/19 R'000
<b>Included in the above totals are the following:</b>			
Confirmed balances with other departments	<i>Annex 5</i>		83
Confirmed balances with other government entities	<i>Annex 5</i>		
<b>Total</b>			<b>83</b>

#### 28. Employee benefits

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Leave entitlement		11 839	11 281
Service bonus		4 693	4 464
Performance awards		2 361	2 315
Capped leave		10 639	11 753
Other		813	1 118
<b>Total</b>		<b>30 345</b>	<b>30 931</b>

*At this stage the department is not able to reliably measure the long-term portion of the long service awards. The leave entitlement has R47.54 negative leave days amounting to R52 307.40*

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 29. Lease commitments

##### 29.1 Operating leases

2019/20	Specialised military equipment R'000	Land R'000	Buildings and other fixed structures R'000	Machinery and equipment R'000	Total R'000
Not later than 1 year	-	-	32 759	-	32 759
Later than 1 year and not later than 5 years	-	-	159 425	-	159 425
Later than five years	-	-	180 399	-	180 399
<b>Total lease commitments</b>	<b>-</b>	<b>-</b>	<b>372 583</b>	<b>-</b>	<b>372 583</b>

2018/19	Specialised military equipment R'000	Land R'000	Buildings and other fixed structures R'000	Machinery and equipment R'000	Total R'000
Not later than 1 year	-	-	30 332	284	30 616
Later than 1 year and not later than 5 years	-	-	147 616	299	147 915
Later than five years	-	-	224 967	-	224 967
<b>Total lease commitments</b>	<b>-</b>	<b>-</b>	<b>402 915</b>	<b>583</b>	<b>403 498</b>

*The lease of office building has been contracted for longer than one year*

	Note	2019/20 R'000	2018/19 R'000
Rental earned on sub-leased assets	3	-	-
<b>Total</b>		<b>-</b>	<b>-</b>

##### 29.2 Finance leases \*\*

2019/20	Specialised military equipment R'000	Land R'000	Buildings and other fixed structures R'000	Machinery and equipment R'000	Total R'000
Not later than 1 year	-	-	-	244	244
Later than 1 year and not later than 5 years	-	-	-	128	128
Later than five years	-	-	-	-	-
<b>Total lease commitments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>372</b>	<b>372</b>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

2018/19	Specialised military equipment R'000	Land R'000	Buildings and other fixed structures R'000	Machinery and equipment R'000	Total R'000
Not later than 1 year					
Later than 1 year and not later than 5 years					
Later than five years					
<b>Total lease commitments</b>					

\*\*This note excludes leases relating to public private partnership as they are separately disclosed in note no. 35.

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Rental earned on sub-leased assets	3		
<b>Total</b>			

### 29.3 Operating lease future revenue\*\*

2019/20	Specialised military equipment R'000	Land R'000	Buildings and other fixed structures R'000	Machinery and equipment R'000	Total R'000
Not later than 1 year					
Later than 1 year and not later than 5 years					
Later than five years					
<b>Total operating lease revenue receivable</b>					

2018/19	Specialised military equipment R'000	Land R'000	Buildings and other fixed structures R'000	Machinery and equipment R'000	Total R'000
Not later than 1 year					
Later than 1 year and not later than 5 years					
Later than five years					
<b>Total operating lease revenue receivable</b>					

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 30. Accrued departmental revenue

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Tax revenue		-	-
Sales of goods and services other than capital assets		-	191
Fines penalties and forfeits		-	-
Interest dividends and rent on land		-	-
Sales of capital assets		-	-
Transactions in financial assets and liabilities		-	-
Transfers received		-	-
Other		-	-
<b>Total</b>		-	191

#### 30.1 Analysis of accrued departmental revenue

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Opening balance		-	106
Less: amounts received		-	106
Less: services received in lieu of cash		-	-
Add: amounts recorded		-	191
Less: amounts written-off/reversed as irrecoverable		-	-
Less: amounts transferred to receivables for recovery		-	-
<b>Closing balance</b>		-	191

#### 30.2 Accrued department revenue written off

	<i>Note</i>	2019/20 R'000	2018/19 R'000
<b>Nature of losses</b>			
<b>Total</b>			

#### 30.3 Impairment of accrued departmental revenue

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Estimate of impairment of accrued departmental revenue			
<b>Total</b>			

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 31. Irregular expenditure

##### 31.1 Reconciliation of irregular expenditure

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Opening balance		74 198	72 296
Prior period error			
As restated		<u>74 198</u>	<u>72 296</u>
Add: Irregular expenditure – relating to prior year		-	-
Add: Irregular expenditure – relating to current year		-	1 902
Less: Prior year amounts condoned		-3 156	
Less: Current year amounts condoned		-	-
Less: Prior year amounts not condoned and removed		-	-
Less: Current year amounts not condoned and removed		-1 108	-
Less: Amounts recoverable (current and prior year)	15	-	-
Less: Amounts written off		-416	
<b>Closing balance</b>		<u><u>69 518</u></u>	<u><u>74 198</u></u>

##### Analysis of awaiting condonation per age classification

Current year	1 902
Prior years	72 296
<b>Total</b>	<u><u>74 198</u></u>

##### 31.2 Details of current and prior year irregular expenditure – added current year (under determination and investigation)

Incident	Disciplinary steps taken/criminal proceedings	2019/20 R'000
<b>Total</b>		<u><u>                    </u></u>

##### 31.3 Details of irregular expenditure condoned

Incident	Condoned by (relevant authority)	2019/20 R'000
Mukulu Furniture	Local Content	3 156
<b>Total</b>		<u><u>3 156</u></u>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

<b>31.4</b>	<b>Details of irregular expenditure recoverable (not condoned)</b>	<b>2019/20</b>
	<b>Incident</b>	<b>R'000</b>
	<b>Total</b>	
<b>31.5</b>	<b>Details of irregular expenditure removed - (not condoned)</b>	<b>2019/20</b>
	<b>Incident</b>	<b>R'000</b>
	<b>Not condoned by (relevant authority)</b>	
	Transportation of non-employees	Classification error 40
	Irregular appointment	Duplicated 891
	Acting allowance	Intergovernmental claims 163
	Employee undertaking taking official	Misclassification 14
	<b>Total</b>	<b>1 108</b>
<b>31.6</b>	<b>Details of irregular expenditures written off (irrecoverable)</b>	<b>2019/20</b>
	<b>Incident</b>	<b>R'000</b>
	<b>Geographical Names Committee</b>	<b>416</b>
	<b>Total</b>	<b>416</b>
<b>31.7</b>	<b>Details of irregular expenditures under assessment (not included in the main note)</b>	<b>2019/20</b>
	<b>Incident</b>	<b>R'000</b>
	<b>Total</b>	
<b>31.8</b>	<b>Prior period error</b>	<b>2018/19</b>
		<b>R'000</b>
	<b>Nature of prior period error</b>	
	Relating to 2018/19	
	Removal of incorrectly classified transaction	
	<b>Total prior period errors</b>	

*Note*

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 32. Fruitless and wasteful expenditure

##### 32.1 Reconciliation of fruitless and wasteful expenditure

	<i>Note</i>	2019/20 R'000	2018/19 R'000
Opening balance		2 707	2 707
Prior period error			
As restated		2 707	2 707
Fruitless and wasteful expenditure – relating to prior year			-
Fruitless and wasteful expenditure – relating to current year			-
Less: Amounts recoverable	15.6	-4	-
Less: Amounts written off		-1 463	-
<b>Closing balance</b>		<b>1 240</b>	<b>2 707</b>

##### 32.2 Details of current and prior year fruitless and wasteful expenditure – added current year (under determination and investigation)

Incident	Disciplinary steps taken/criminal proceedings	2019/20 R'000
<b>Total</b>		

##### 32.3 Details of fruitless and wasteful expenditure recoverable

Incident	2019/20 R'000
Accommodation on trip(Persal deducted)	4
<b>TOTAL</b>	<b>4</b>

##### 32.4 Details of fruitless and wasteful expenditure written off

Incident	2019/20 R'000
Government Employees Pension Fund	364
SARS	440
Payment to Jack Travel	13
Mapula Travel Tours	4
Machaba MJ	619
Eskom and Telkom	23
<b>Total</b>	<b>1 463</b>

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS**  
for the year ended 31 March 2020

**32.5 Prior period error**

	<i>Note</i>	2018/19 R'000
<b>Nature of prior period error</b>		
Relating to 2018/19		
Total prior period errors		

**32.6 Details of fruitless and wasteful expenditures under assessment (not included in the main note)**

	2019/20 R'000
<b>Incident</b>	
Claim against the state	1 892
<b>Total</b>	1 892

**33. Related party transactions**

	<i>Note</i>	2019/20	2018/19
<b>Revenue received</b>			
Tax revenue			
Sales of goods and services other than capital assets			
Fines penalties and forfeits			
Interest dividends and rent on land			
Sales of capital assets			
Transactions in financial assets and liabilities			
Transfers received			
<b>Total</b>			

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS**  
for the year ended 31 March 2020

<b>Payments made</b>	<i>Note</i>	<b>2019/20</b>	<b>2018/19</b>
		<b>R'000</b>	<b>R'000</b>
Goods and services			
Interest and rent on land			
Expenditure for capital assets			
Payments for financial assets			
Transfers and subsidies			
<b>Total</b>			
	<i>Note</i>	<b>2019/20</b>	<b>2018/19</b>
		<b>R'000</b>	<b>R'000</b>
<b>Year end balances arising from revenue/payments</b>			
Receivables from related parties			
Payables to related parties			
<b>Total</b>			
	<i>Note</i>	<b>2019/20</b>	<b>2018/19</b>
		<b>R'000</b>	<b>R'000</b>
<b>Loans to /from related parties</b>			
Non-interest-bearing loans to/(from)			
Interest bearing loans to/(from)			
<b>Total</b>			

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

	<i>Note</i>	2019/20 R'000	2018/19 R'000
<b>Other</b>			
Guarantees issued/received			
<i>List other contingent liabilities between department and related party</i>			
<b>Total</b>			
		<b>2019/20 R'000</b>	<b>2018/19 R'000</b>
<b>In kind goods and services provided/received</b>	<i>Note</i>		
Provincial Treasury- Shared Audit Committee Services		467	394
Provincial Treasury- Provides Internal Audit services		2,353	2,133
Department of Social Development- Sharing the Office Accommodation		15,672	16,810
Non-Statutory Agency-Assisting department to render services		11,775	8,342
Limpopo Tourism Agency -partnership during the Mapungubwe Arts Festival prior year			600
<b>Total</b>		<b>30,267</b>	<b>28,279</b>

Department of Education provides interrelated activities on School Sports, Department of Public Works, Roads and Infrastructure provides support on infrastructure and district office accommodation and all other department as we are governed by same legislations. Statutory bodies are Library Board, Language Committee, Geographical Names Committee, Limpopo Heritage Resource Council, Moral Regeneration Movement, Limpopo Sport Academy and Limpopo Sport Council

#### 34. Key management personnel

	No. of Individuals	2019/20 R'000	2018/19 R'000
Political office bearers (provide detail below)	1	1 978	1 970
Officials:			
Level 15 and 16	1	1 097	1 710
Level 14(incl. CFO if a lower level)	3	2 695	3 735
SMS and others	4	4 310	3 182
Family members of key management personnel			
<b>Total</b>		<b>10 080</b>	<b>10 217</b>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### Key management personnel (Parliament/Legislatures)

	No. of Individuals	2019/20 R'000	2018/19 R'000
Speaker to Parliament / the Legislature			
Deputy Speaker			
Secretary to Parliament / the Legislature			
Deputy Secretary			
Chief Financial Officer			
Legal Advisor			
Other			
<b>Total</b>			

#### 35. Public Private Partnership

	<i>Note</i>	2019/20 R'000	2018/19 R'000
<b>Concession fee received</b>			
Base fee received			
Variable fee received			
Other fees received (Specify)			
<b>Unitary fee paid</b>			
Fixed component			
Indexed component			
<b>Analysis of indexed component</b>			
Compensation of employees			
Goods and services (excluding lease payments)			
Operating leases			
Interest			
Tangible rights			

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

Intangible rights		
Property		
Plant and equipment		
Loans		
<b>Other</b>		
Prepayments and advances		
Pre-production obligations		
Other obligations		
<hr style="width: 100%;"/>		

Any guarantees issued by the department are disclosed in Note 25.1

#### 36. Impairment (other than receivables accrued departmental revenue loans and investments)

	<i>Note</i>	2019/20	2018/19
		R'000	R'000
Please specify			
<b>Total</b>			

#### 37. Provisions

	<i>Note</i>	2019/20	2018/19
		R'000	R'000
Retentions in Libraries and Theatre		2 478	1 948
<b>Total</b>		2.478	1 948

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 37.1 Reconciliation of movement in provisions – 2019/20

	Provision 1	Provision 2	Provision 3	Total provisions
	R'000	R'000	R'000	R'000
Opening balance	1 948			1 948
Increase in provision	530			530
Settlement of provision				
Unused amount reversed				
Reimbursement expected from third party				
Change in provision due to change in estimation of inputs				
<b>Closing balance</b>	<b>2 478</b>			<b>2 478</b>

#### Reconciliation of movement in provisions – 2018/19

	Provision 1	Provision 2	Provision 3	Total provisions
	R'000	R'000	R'000	R'000
Opening balance	4 282			4 282
Increase in provision				
Settlement of provision	-2 334			-2 334
Unused amount reversed				
Reimbursement expected from third party				
Change in provision due to change in estimation of inputs				
<b>Closing balance</b>	<b>1 948</b>			<b>1 948</b>

#### 38. Adjusting event after reporting date

The Department commenced with the implementation of the resolution to dispose assets before 31 March 2020. The Disposal processes were not exhausted in the year under review and subsequently continued in 2020/2021 during the reporting period.

#### Non-adjusting events after reporting date

	2019/20
	R'000
Include an estimate of the financial effect of the subsequent non-adjusting events or a statement that such an estimate cannot be made.	
The declaration of the COVID - 19 as a national disaster by the President of the Republic of	115,630

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

South Africa on 15 March 2020 impacted on the performance of the planned targets and led to the budget cuts in 2020/21 financial year .

**Total** 115,630

COVID - 19 and national lock - down affected the delivery of departmental programmes and led to changes in reporting time - frames.

### 39. Movable Tangible Capital Assets

#### MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2020

	Opening balance R'000	Value adjustments R'000	Additions R'000	Disposals R'000	Closing Balance R'000
<b>HERITAGE ASSETS</b>	797				797
Heritage assets	797				797
<b>MACHINERY AND EQUIPMENT</b>	<b>85 705</b>	-	<b>6 944</b>	<b>1 857</b>	<b>90 792</b>
Transport assets	9 952	-	-	-	9 952
Computer equipment	41 040	-	5 626	1 678	44 988
Furniture and office equipment	15 907	-	1 195	163	16 939
Other machinery and equipment	18 806	-	123	16	18 913
<b>SPECIALISED MILITARY ASSETS</b>					
Specialised military assets					
<b>BIOLOGICAL ASSETS</b>	<b>15</b>	-	<b>8</b>	<b>2</b>	<b>21</b>
Biological assets	15	-	8	2	21
<b>TOTAL MOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>86 517</b>	-	<b>6 952</b>	<b>1 859</b>	<b>91 610</b>

#### Movable Tangible Capital Assets under investigation

	Number	Value R'000
<b>Included in the above total of the movable tangible capital assets per the asset register are assets that are under investigation:</b>		
Heritage assets	-	-
Machinery and equipment	185	2 836
Specialised military assets	-	-
Biological assets	2	1

*Assets under investigation consist of assets that could not be verified which are being followed up ad assets that have been referred to risk management.*

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### Additions

#### 39.1 ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2020

	Cash*	Non-cash**	(Capital Work in Progress current costs and finance lease payments)	Received current not paid (Paid current year received prior year)	Total
	R'000	R'000	R'000	R'000	R'000
<b>HERITAGE ASSETS</b>	-	-	-	-	-
Heritage assets					
<b>MACHINERY AND EQUIPMENT</b>	<b>4 317</b>	<b>2 627</b>	-	-	<b>6 944</b>
Transport assets		-	-	-	-
Computer equipment	3 024	2 602	-	-	5 626
Furniture and office equipment	1 195	-	-	-	1 195
Other machinery and equipment	98	25	-	-	123
<b>SPECIALISED MILITARY ASSETS</b>	-	-	-	-	-
Specialised military assets					
<b>BIOLOGICAL ASSETS</b>	-	<b>8</b>	-	-	<b>8</b>
Biological assets					8
		8			
<b>TOTAL ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>4 317</b>	<b>2 635</b>	-	-	<b>6 952</b>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

**Disposals****39.2 DISPOSALS OF MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2020**

	Sold for cash	Non-cash disposal	Total disposals	Cash Received Actual
	R'000	R'000	R'000	R'000
<b>HERITAGE ASSETS</b>	-	-	-	-
Heritage assets				
<b>MACHINERY AND EQUIPMENT</b>	-	<b>1 857</b>	<b>1 857</b>	-
Transport assets	-	-	-	-
Computer equipment	-	1 678	1 678	-
Furniture and office equipment	-	163	163	-
Other machinery and equipment	-	16	16	-
<b>SPECIALISED MILITARY ASSETS</b>	-	-	-	-
Specialised military assets				
<b>BIOLOGICAL ASSETS</b>	-	<b>2</b>	<b>2</b>	-
Biological assets		2	2	
<b>TOTAL DISPOSAL OF MOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>-</b>	<b>1 859</b>	<b>1 859</b>	<b>-</b>

**39.3 Movement for 2018/19****MOVEMENT IN TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019**

	Opening balance	Prior period error	Additions	Disposals	Closing Balance
	R'000	R'000	R'000	R'000	R'000
<b>HERITAGE ASSETS</b>	-	797	-	-	797
Heritage assets	-	797	-	-	797
<b>MACHINERY AND EQUIPMENT</b>	<b>59 494</b>	<b>9 072</b>	<b>17 139</b>	-	<b>85 705</b>
Transport assets	8 598	44	1 310	-	9 952
Computer equipment	25 413	1 485	14 142	-	41 040
Furniture and office equipment	12 752	1 942	1 213	-	15 907
Other machinery and equipment	12 731	5 601	474	-	18 806
<b>SPECIALISED MILITARY ASSETS</b>	-	-	-	-	-
Specialised military assets	-	-	-	-	-
<b>BIOLOGICAL ASSETS</b>	<b>12</b>	<b>-2</b>	<b>7</b>	<b>2</b>	<b>15</b>
Biological assets	12	-2	7	2	15

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

<b>TOTAL</b>	<b>MOVABLE</b>	<b>TANGIBLE</b>	<b>59 506</b>	<b>9 867</b>	<b>17 146</b>	<b>2</b>	<b>86 517</b>
<b>CAPITAL ASSETS</b>							

#### 39.3.1 Prior period error

	<i>Note</i>	2018/19 R'000
<b>Nature of prior period error</b>		
Relating to 2018/19 <i>[affecting the opening balance]</i>		9 867
The value of biological assets was overstated		-2
Fair valuation of existing assets		9 072
Fair valuation of newly identified Heritage assets		797
Relating to 2018/19		
 Total prior period errors		<b>9 867</b>

#### 39.4 Minor assets

##### MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED AS AT 31 MARCH 2020

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
	R'000	R'000	R'000	R'000	R'000	R'000
Opening balance				164 108		164 108
Value adjustments						
Additions				2 431		2 431
Disposals				10 663		10 663
<b>TOTAL MINOR ASSETS</b>				<b>155 876</b>		<b>155 876</b>

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
Number of R1 minor assets				58 992		58 992
Number of minor assets at cost				902 719		902 719
<b>TOTAL NUMBER OF MINOR ASSETS</b>				<b>961 711</b>		<b>961 711</b>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### Minor Capital Assets under investigation

	Number	Value R'000
<b>Included in the above total of the minor capital assets per the asset register are assets that are under investigation:</b>		
Specialised military assets		
Intangible assets		
Heritage assets		
Machinery and equipment	1 011	1 082
Biological assets		

#### MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED AS AT 31 MARCH 2019

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
	R'000	R'000	R'000	R'000	R'000	R'000
Opening balance				109 889		109 889
Prior period error				36 958		36 958
Additions				17 261		17 261
Disposals						
<b>TOTAL MINOR ASSETS</b>				<b>164 108</b>		<b>164 108</b>
	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
Number of R1 minor assets				23		23
Number of minor assets at cost				1 057		1 057
<b>TOTAL NUMBER OF MINOR ASSETS</b>				<b>1 080</b>		<b>1 080</b>

#### 39.4.1 Prior period error

	<i>Note</i>	2018/19 R'000
<b>Nature of prior period error</b>		
This relates to fair valued assets which were previously recorded at R1		36 958
Relating to 2018/19		36 958
Total prior period errors		36 958

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 39.5 Movable assets written off

##### MOVABLE ASSETS WRITTEN OFF FOR THE YEAR ENDED AS AT 31 MARCH 2020

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
	R'000	R'000	R'000	R'000	R'000	R'000
Assets written off				12 520		12 520
<b>TOTAL MOVABLE ASSETS WRITTEN OFF</b>				<b>12 520</b>		<b>12 520</b>

##### MOVABLE ASSETS WRITTEN OFF FOR THE YEAR ENDED AS AT 31 MARCH 2019

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
	R'000	R'000	R'000	R'000	R'000	R'000
Assets written off						
<b>TOTAL MOVABLE ASSETS WRITTEN OFF</b>						

#### 39.6 S42 Movable capital assets

##### MAJOR ASSETS TO BE TRANSFERRED IN TERMS OF S42 OF THE PFMA - 31 MARCH 2020

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
No. of Assets						
Value of the assets (R'000)						

##### MINOR ASSETS TO BE TRANSFERRED IN TERMS OF S42 OF THE PFMA - 31 MARCH 2020

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
No. of Assets						
Value of the assets (R'000)						

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### MAJOR ASSETS TO BE TRANSFERRED IN TERMS OF S42 OF THE PFMA - 31 MARCH 2019

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
	R'000	R'000	R'000	R'000	R'000	R'000
No. of Assets						
Value of the assets (R'000)						

#### MINOR ASSETS TO BE TRANSFERRED IN TERMS OF S42 OF THE PFMA - 31 MARCH 2019

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
	R'000	R'000	R'000	R'000	R'000	R'000
No. of Assets						
Value of the assets (R'000)						

## 40 Intangible Capital Assets

#### MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2020

	Opening balance R'000	Value adjustments R'000	Additions R'000	Disposals R'000	Closing Balance R'000
SOFTWARE	534	-	-	-	534
MASTHEADS AND PUBLISHING TITLES					
PATENTS LICENCES COPYRIGHT BRAND NAMES TRADEMARKS					
RECIPES FORMULAE PROTOTYPES DESIGNS MODELS					
SERVICES AND OPERATING RIGHTS					
<b>TOTAL INTANGIBLE CAPITAL ASSETS</b>	<b>534</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>534</b>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### Intangible Capital Assets under investigation

Number      Value  
R'000

Included in the above total of the intangible capital assets per the asset register are assets that are under investigation:

Software  
Mastheads and publishing titles  
Patents licences copyright brand names trademarks  
Recipes formulae prototypes designs models  
Services and operating rights

#### 40.1 ADDITIONS TO INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2020

	Cash	Non-Cash	(Develop- ment work in progress – current costs)	Received current year not paid (Paid current year received prior year)	Total
	R'000	R'000	R'000	R'000	R'000
<b>SOFTWARE</b>					
<b>MASTHEADS AND PUBLISHING TITLES</b>					
<b>PATENTS LICENCES COPYRIGHT BRAND NAMES TRADEMARKS</b>					
<b>RECIPES FORMULAE PROTOTYPES DESIGNS MODELS</b>					
<b>SERVICES AND OPERATING RIGHTS</b>					
<b>TOTAL ADDITIONS TO INTANGIBLE CAPITAL ASSETS</b>					

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 40.2 DISPOSALS OF INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2020

	Sold cash  R'000	for  R'000	Non-cash disposal  R'000	Total disposals  R'000	Cash Received Actual R'000
SOFTWARE					
MASTHEADS AND PUBLISHING TITLES					
PATENTS LICENCES COPYRIGHT BRAND NAMES TRADEMARKS					
RECIPES FORMULAE PROTOTYPES DESIGNS MODELS					
SERVICES AND OPERATING RIGHTS					
<b>TOTAL DISPOSALS OF INTANGIBLE CAPITAL ASSETS</b>					

#### Movement for 2018/19

#### 40.3 MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Opening balance R'000	Prior period error R'000	Additions  R'000	Disposals  R'000	Closing Balance R'000
SOFTWARE					
	534	-	-	-	534
MASTHEADS AND PUBLISHING TITLES					
PATENTS LICENCES COPYRIGHT BRAND NAMES TRADEMARKS					
RECIPES FORMULAE PROTOTYPES DESIGNS MODELS					
SERVICES AND OPERATING RIGHTS					
<b>TOTAL INTANGIBLE CAPITAL ASSETS</b>	<b>534</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>534</b>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 40.3.1 Prior period error

	<i>Note</i>	2018/19 R'000
<b>Nature of prior period error</b>		
Relating to 2018/19		
Total prior period errors		

#### 41. Immovable Tangible Capital Assets

##### MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2020

	Opening balance R'000	Value adjustments	Additions R'000	Disposals R'000	Closing Balance R'000
<b>BUILDINGS AND OTHER FIXED STRUCTURES</b>	<b>248 398</b>	-	<b>4 816</b>	<b>33 115</b>	<b>220 099</b>
Dwellings	-		-	-	-
Non-residential buildings	218 407		4 816	33 115	190 108
Other fixed structures	29 991		-	-	29 991
<b>HERITAGE ASSETS</b>	<b>1 808</b>	-	<b>481</b>	-	<b>2 289</b>
Heritage assets	1 808		481		2 289
<b>LAND AND SUBSOIL ASSETS</b>	-	-	-	-	-
Land	-		-		-
Mineral and similar non-regenerative resources	--		-		--
<b>TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>250 206</b>	-	<b>5 297</b>	<b>33 115</b>	<b>222 388</b>

#### Immovable Tangible Capital Assets under investigation

	Number	Value R'000
<b>Included in the above total of the immovable tangible capital assets per the asset register are assets that are under investigation:</b>		
Buildings and other fixed structures		
Heritage assets		
Land and subsoil assets		

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### Additions

#### 41.1 ADDITIONS TO IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2020

	Cash	Non-cash	(Capital Work in Progress current costs and finance lease payments)	Received current not paid (Paid current year received prior year)	Total
	R'000	R'000	R'000	R'000	R'000
<b>BUILDING AND OTHER FIXED STRUCTURES</b>	<b>39 117</b>	<b>-</b>	<b>-34 301</b>	<b>-</b>	<b>4 816</b>
Dwellings	-				
Non-residential buildings	39 117		-34 301		4 816
Other fixed structures	-				-
<b>HERITAGE ASSETS</b>	<b>181</b>	<b>481</b>	<b>-181</b>	<b>-</b>	<b>481</b>
Heritage assets	181	481	-181	-	481
<b>LAND AND SUBSOIL ASSETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Land					
Mineral and similar non-regenerative resources					
<b>TOTAL ADDITIONS TO IMMOVABLE TANGIBLE CAPITAL ASSETS</b>	<b>39 298</b>	<b>481</b>	<b>-34 482</b>	<b>-</b>	<b>5 297</b>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### Disposals

#### 41.2 DISPOSALS OF IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2020

	Sold for cash	Non-cash disposal	Total disposals	Cash Received Actual R'000
	R'000	R'000	R'000	
<b>BUILDINGS AND OTHER FIXED STRUCTURES</b>	-	33 115	33 115	
Dwellings	-	-	-	
Non-residential buildings	-	33 115	33 115	
Other fixed structures	-	-	-	
<b>HERITAGE ASSETS</b>	-	-	-	
Heritage assets	-	-	-	
<b>LAND AND SUBSOIL ASSETS</b>	-	-	-	
Land	-	-	-	
Mineral and similar non-regenerative resources	-	-	-	
	-	33 115	33 115	
<b>TOTAL DISPOSALS OF IMMOVABLE TANGIBLE CAPITAL ASSETS</b>				

#### Movement for 2018/19

#### 41.3 MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing Balance R'000
<b>BUILDINGS AND OTHER FIXED STRUCTURES</b>	191 428	-	56 970	-	248 398
Dwellings	-	-	-	-	-
Non-residential buildings	161 987	-	56 420	-	218 407
Other fixed structures	29 441	-	550	-	29 991
<b>HERITAGE ASSETS</b>	1 315	-	493	-	1 808
Heritage assets	1 315	-	493	-	1 808
<b>LAND AND SUBSOIL ASSETS</b>	-	-	-	-	-
Land					
Mineral and similar non-regenerative resources					
<b>TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS</b>	192 743	-	57 463	-	250 6

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS**  
for the year ended 31 March 2020

**41.3.1 Prior period error**

	<i>Note</i>	<b>2018/19 R'000</b>
<b>Nature of prior period error</b>		
Relating to 2018/19		<div style="border: 1px solid black; width: 100%; height: 20px;"></div>
Total prior period errors		<div style="border: 1px solid black; width: 100%; height: 20px;"></div> <hr style="border: 1px solid black;"/> <hr style="border: 1px solid black;"/>



## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### Capital Work-in-progress

#### 41.4 CAPITAL WORK-IN-PROGRESS AS AT 31 MARCH 2020

	Opening balance 1 April 2019	Current Year WIP	Ready for use (Assets to the AR) / Contracts terminated	Closing balance 31 March 2020
<i>Note</i> <i>Annexure 7</i>	R'000	R'000	R'000	R'000
Heritage assets	300	181	481	-
Buildings and other fixed structures	6 737	34 301	-	41 038
Machinery and equipment	-	-	-	-
Intangible assets	-	-	-	-
<b>TOTAL</b>	<b>7 037</b>	<b>34 482</b>	<b>481</b>	<b>41 038</b>

	Number of projects		2019/20
Age analysis on ongoing projects	Planned Construction not started	Planned Construction started	Total R'000
0 to 1 Year	4	1	1 980
1 to 3 Years		4	39 058
3 to 5 Years			
Longer than 5 Years			
<b>Total</b>	<b>4</b>	<b>5</b>	<b>41 038</b>

#### Payables not recognised relating to Capital WIP

*Note*

2019/20  
R'000

2018/19  
R'000

*[Amounts relating to progress certificates received but not paid at year end and therefore not included in capital work-in-progress]*

**Total**

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### CAPITAL WORK-IN-PROGRESS AS AT 31 MARCH 2019

<i>Note</i>	Opening balance	Prior period error	Current Year WIP	Ready for use (Assets to the AR) ) / Contracts terminated	Closing balance
<i>Annexure 7</i>	1 April 2018 R'000	R'000	R'000	R'000	31 March 2019 R'000
Heritage assets	-	300	-	-	300
Buildings and other fixed structures	42 474	-1	16 285	52 021	6 737
Machinery and equipment	-	-	-	-	-
Intangible assets	-	-	-	-	-
<b>TOTAL</b>	<b>42 474</b>	<b>299</b>	<b>16 285</b>	<b>52 021</b>	<b>7 037</b>

#### Age analysis on ongoing projects

	Planned Construction not started	Planned Construction started	Number of projects	2018/19 Total R'000
0 to 1 Year	-	4		-
1 to 3 Years	-	3		42 474
3 to 5 Years	-	-		-
Longer than 5 Years	-	-		-
<b>Total</b>	<b>-</b>	<b>7</b>		<b>42 74</b>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### Immovable assets written off

#### 41.5 IMMOVABLE ASSETS WRITTEN OFF FOR THE YEAR ENDED AS AT 31 MARCH 2020

	Buildings and other fixed structures R'000	Heritage assets R'000	Land and subsoil assets R'000	Total R'000
Assets written off				
<b>TOTAL IMMOVABLE ASSETS WRITTEN OFF</b>				

#### IMMOVABLE ASSETS WRITTEN OFF FOR THE YEAR ENDED AS AT 31 MARCH 2019

	Buildings and other fixed structures R'000	Heritage assets R'000	Land and subsoil assets R'000	Total R'000
Assets written off				
<b>TOTAL IMMOVABLE ASSETS WRITTEN OFF</b>				

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### S42 Immovable assets

##### 41.6 Assets to be transferred in terms of S42 of the PFMA – 2019/20

	Number of assets	Value of assets R'000
<b>BUILDINGS AND OTHER FIXED STRUCTURES</b>	<b>30</b>	<b>191 336</b>
Dwellings	-	-
Non-residential buildings	20	190 108
Other fixed structures	10	1 228
<b>HERITAGE ASSETS</b>	-	-
Heritage assets		
<b>LAND AND SUBSOIL ASSETS</b>	-	-
Land		
Mineral and similar non-regenerative resources		
<b>TOTAL</b>	<b>30</b>	<b>191 336</b>

##### Assets to be transferred in terms of S42 of the PFMA – 2018/19

	Number of assets	Value of assets R'000
<b>BUILDINGS AND OTHER FIXED STRUCTURES</b>	<b>51</b>	<b>248 399</b>
Dwellings	-	-
Non-residential buildings	21	218 407
Other fixed structures	30	29 992
<b>HERITAGE ASSETS</b>		
Heritage assets		
<b>LAND AND SUBSOIL ASSETS</b>		
Land		
Mineral and similar non-regenerative resources		
<b>TOTAL</b>	<b>51</b>	<b>248 399</b>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 41.7 Immovable assets (additional information)

		<i>Note</i>	2019/20	2018/19
a) <b>Unsurveyed land</b>	<b>Estimated completion date</b>	<i>Annexure 9</i>	<b>Area</b>	<b>Area</b>
b) <b>Properties deemed vested</b>		<i>Annexure 9</i>	<b>Number</b>	<b>Number</b>
<b>Land parcels</b>				
<b>Facilities</b>				
Schools				
Clinics				
Hospitals				
Office buildings				
Dwellings				
Storage facilities				
Other				
c) <b>Facilities on unsurveyed land</b>	<b>Duration of use</b>	<i>Annexure 9</i>	<b>Number</b>	<b>Number</b>
Schools				
Clinics				
Hospitals				
Office buildings				
Dwellings				
Storage facilities				
Other				
d) <b>Facilities on right to use land</b>	<b>Duration of use</b>	<i>Annexure 9</i>	<b>Number</b>	<b>Number</b>
Schools				
Clinics				
Hospitals				
Office buildings				
Dwellings				
Storage facilities				
Other				
e) <b>Agreement of custodianship</b>		<i>Annexure 9</i>	<b>Number</b>	<b>Number</b>
<b>Land parcels</b>				
<b>Facilities</b>				
Schools				
Clinics				
Hospitals				
Office buildings				
Dwellings				
Storage facilities				

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 42. Principal-agent arrangements

##### 42.1 Department acting as the principal

	2019/20	2018/19
	R'000	R'000
Include a list of the entities acting as agents for the department the fee paid as compensation to the agent and any other transactions undertaken		
Independent Development Agency(IDT) Building of the libraries	486	1 953
<b>Total</b>	<b>486</b>	<b>1 953</b>

*The department has a principal-agent relationship with the Independent Development Agency for the construction, upgrading and maintenance of library buildings. The department is the custodian of delivery of library infrastructure projects and its budget. Management fees are paid to the agent for the performance of the work and the department benefits by receiving infrastructure projects in the area of Library services.*

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 42.2 Department acting as the agent

##### 42.2.1 Revenue received for agency activities

	2019/20	2018/19
	R'000	R'000
Include a list of the entities for which the department acts as an agent and the amounts received for these agency duties		
<b>Total</b>	_____	_____

##### 42.2.2 Reconciliation of funds and disbursements – 2019/20

Category of revenue or expenditure per arrangement	Total funds received	Expenditure incurred against funds
	R'000	R'000
<b>Total</b>	_____	_____

##### Reconciliation of funds and disbursements – 2018/19

Category of revenue or expenditure per arrangement	Total funds received	Expenditure incurred against funds
	R'000	R'000
<b>Total</b>	_____	_____

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS**

for the year ended 31 March 2020

**42.2.3 Reconciliation of carrying amount of receivables and payables – 2019/20****Receivables**

Name of principal entity	Opening balance 1 Apr 2019 R'000	Revenue principal is entitled to R'000	Less: Write-offs/settlements /waivers R'000	Cash received on behalf of principal R'000	Closing Balance 31 Mar 2020 R'000
--------------------------	--	---	--	---	---

**Total****Payables**

Name of principal entity	Opening balance 1 Apr 2019 R'000	Expenses incurred on behalf of the principal R'000	Cash paid on behalf of the principal R'000	Closing Balance 31 Mar 2020 R'000
--------------------------	--	---	---	---

**Total****Reconciliation of carrying amount of receivables and payables – 2018/19****Receivables**

Name of principal entity	Opening balance 1 Apr 2018 R'000	Revenue principal is entitled to R'000	Less: Write-offs/settlements /waivers R'000	Cash received on behalf of principal R'000	Closing Balance 31 Mar 2019 R'000
--------------------------	--	---	--	---	---

**Total****Payables**

Name of principal entity	Opening balance 1 Apr 2018 R'000	Expenses incurred on behalf of the principal R'000	Cash paid on behalf of the principal R'000	Closing Balance 31 Mar 2019 R'000
--------------------------	--	---	---	---

**Total**

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 43. Changes in accounting estimates

During the year the following changes were made to the estimations employed in the accounting for transactions assets liabilities events and circumstances

Value derived using the original estimate R'000	Value derived using amended estimate R'000	R-value impact of change in estimate R'000
---	---	---

*Accounting estimate change 1: Provide a description of the change in estimate*

Line item 1 affected by the change  
Line item 2 affected by the change  
Line item 3 affected by the change  
Line item 4 affected by the change  
Line item 5 affected by the change

--	--	--

Value derived using the original estimate R'000	Value derived using amended estimate R'000	R-value impact of change in estimate R'000
---	---	---

*Accounting estimate change 2: Provide a description of the change in estimate*

Line item 1 affected by the change  
Line item 2 affected by the change  
Line item 3 affected by the change  
Line item 4 affected by the change  
Line item 5 affected by the change

--	--	--

Value derived using the original estimate R'000	Value derived using amended estimate R'000	R-value impact of change in estimate R'000
---	---	---

*Accounting estimate change 3: Provide a description of the change in estimate*

Line item 1 affected by the change  
Line item 2 affected by the change  
Line item 3 affected by the change  
Line item 4 affected by the change  
Line item 5 affected by the change

--	--	--

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 44. Prior period errors

	<i>Note</i>	Amount bef error correction	2018/19 Prior period error	Restated amount
44.1 Correction of prior period errors		R'000	R'000	R'000
<b>Revenue:</b>				
key Management		25,615	-15,398	10,217
Lease Commitments		344,984	57,931	402,915
<b>Net effect</b>		<b>370,599</b>	<b>42,533</b>	<b>413,132</b>

	<i>Note</i>	Amount bef error correction 2018/19	Prior period error 2018/19	Restated Amount 2018/19
		R'000	R'000	R'000
<b>Expenditure: (E.g. Compensation of employees Goods and services Tangible capital assets etc.)</b>				
<b>Net effect</b>				

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

	<i>Note</i>	Amount bef error correction 2018/19	Prior period error 2018/19	Restated Amount 2018/19
		R'000	R'000	R'000
<b>Assets:</b>				
Fair valuation of the assets	39.4.1	127 15	33 618	160 768
Biological assets	39.3.1	17	-2	15
Capital Work in progress	41.4		300	300
Capital Work in progress	41.4	6 738	-1	6 737
<b>Net effect</b>		<b>133 905</b>	<b>33 915</b>	<b>167 820</b>

	<i>Note</i>	Amount bef error correction 2018/19	Prior period error 2018/19	Restated Amount 2018/19
		R'000	R'000	R'000
<b>Liabilities:</b>				
Line item 1 affected by the change				
Line item 2 affected by the change				
Line item 3 affected by the change				
<b>Net effect</b>				

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

	<i>Note</i>	Amount bef error correction 2018/19	Prior period error 2018/19	Restated Amount 2018/19
		R'000	R'000	R'000
<b>Other:</b>				
Line item 1 affected by the change				
Line item 2 affected by the change				
Line item 3 affected by the change				
<b>Net effect</b>				

#### 45. Inventories

##### 45.1 Inventories for the year ended 31 March 2020

	<i>Note</i>	Clothing and material R'000	Farming Supplies R'000	Fuel oil and Gas R'000	Material and supplies R'000	Total R'000
	<i>Annexure</i>					
	<u>6</u>					
Opening balance		364				364
Add/(Less): Adjustments to prior year balances						-
Add: Additions/Purchases - Cash		6,985	38		5,977	13,000
Add: Additions - Non-cash						-
(Less): Disposals						-
(Less): Issues		7,279	-38		5,977	13,294
Add/(Less): Received current, not paid (Paid current year, received prior year)						-
Add/(Less): Adjustments		8				8
<b>Closing balance</b>		<b>78</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>78</b>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

Inventories for the year ended 31 March 2019	<i>Note</i> <u>Annexure 6</u>	Clothing Material	Farming supplies	Fuel, Oil and Gas	Material Supplies	TOTAL
		R'000	R'000	R'000	R'000	R'000
Opening balance		837	-	-	-	837
Add/(Less): Adjustments to prior year balances						
Add: Additions/Purchases – Cash		7 347	23	29	6 026	13 425
Add: Additions - Non-cash		16				
(Less): Disposals		-				16
(Less): Issues		-7 836	-23	-29	-	-13
Add/(Less): Received current not paid (Paid current year received prior year)		-	-	-	-6 026	-
Add/(Less): Adjustments						
<b>Closing balance</b>		<b>364</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>364</b>

#### 45.2 Land parcels held for human settlement

	<i>Note</i> Annexure 6	2019/20	2018/19
		R'000	R'000
Opening balance			
Add/(Less): Adjustments to prior year balances			
Add: Additions/Purchases – Cash			
Add: Additions - Non-cash			
(Less): Disposals			
(Less): Issues			
Add/(Less): Received current not paid (Paid current year received prior year)			
Add/(Less): Adjustments			
<b>Closing balance</b>		<b>_____</b>	<b>_____</b>

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 45.3 Work in progress

<i>Note</i> <i>Annexure</i> <u>6</u>	Opening balance R'000	Additions during year R'000	(Ready for use / Suspended) R'000	Closing balance R'000
Clearing				-
Infrastructure				-
Structure of houses				-
Adjustments				-
<b>Total</b>	-	-	-	-

#### Accruals/Payables not recognised

	2019/20 R'000	2018/19 R'000
Certificates/Invoices received not paid:		
Clearing		
Infrastructure		
Structure of houses		
<b>Total</b>		

#### 45.4 Houses ready for use

Houses ready for use	Quantity	2019/20 R'000	Quantity	2018/19 R'000
Opening balance				
Add/(Less): Adjustment to prior year balances				
Add: Ready for use in current year				
Less: Issued to beneficiaries				
Add/(Less): Adjustments				
<b>Closing balance</b>				

#### 46. Transfer of functions and mergers

##### 46.1 Transfer of functions

*Provide a brief description of the functions transferred or acquired and the reason for undertaking the transaction or event.*

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 46.1.1 Statement of Financial Position

<i>Note</i>	Balance before transfer date	Function s (transferr ed) / received Dept name (Specify)	Function s (transferr ed) / received Dept name (Specify)	Function s (transferr ed) / received Dept name (Specify)	Balance after transfer date
	R'000	R'000	R'000	R'000	R'000
<b>ASSETS</b>					
<b>Current Assets</b>					
Unauthorised expenditure					
Cash and cash equivalents					
Other financial assets					
Prepayments and advances					
Receivables					
Loans					
Aid assistance prepayments					
Aid assistance receivable					
<b>Non-Current Assets</b>					
Investments					
Receivables					
Loans					
Other financial assets					
<b>LIABILITIES</b>					
<b>Current Liabilities</b>					
Voted funds to be surrendered to the Revenue Fund					
Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund					
Bank Overdraft					
Payables					
Aid assistance repayable					
Aid assistance unutilised					

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 46.1.2 Notes

<i>Note</i>	Balance before transfer date	Functions (transferr ed) / received Dept name (Specify)	Functions (transferr ed) / received Dept name (Specify)	Functions (transferr ed) / received Dept name (Specify)	Balance after transfer date
	R'000	R'000	R'000	R'000	R'000
Contingent liabilities					
Contingent assets					
Capital commitments					
Accruals					
Payables not recognised					
Employee benefits					
Lease commitments – Operating lease					
Lease commitments – Finance lease					
Lease commitments – Operating lease revenue					
Accrued departmental revenue					
Irregular expenditure					
Fruitless and wasteful expenditure					
Impairment					
Provisions					
Movable tangible capital assets					
Immovable tangible capital assets					
Intangible capital assets					

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 46.2 Mergers

##### 46.2.1 Statement of Financial Position

<i>Note</i>	Balance bef merger date Combining Dept <i>(Specify)</i>  R'000	Balance bef merger date Combining Dept <i>(Specify)</i>  R'000	Balance bef merger date Combining Dept <i>(Specify)</i>  R'000	Balance after merger date Combined Dept <i>(Specify)</i>  R'000
<b>ASSETS</b>				
<b>Current Assets</b>				
Unauthorised expenditure				
Cash and cash equivalents				
Other financial assets				
Prepayments and advances				
Receivables				
Loans				
Aid assistance prepayments				
Aid assistance receivable				
<b>Non-Current Assets</b>				
Investments				
Receivables				
Loans				
Other financial assets				
<b>TOTAL ASSETS</b>				
<hr/>				
<hr/>				
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Voted funds to be surrendered to the Revenue Fund				
Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund				
Bank Overdraft				
Payables				
Aid assistance repayable				
Aid assistance unutilised				

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 46.2.2 Notes

<i>Note</i>	Balance bef merger date	Balance bef merger date	Balance bef merger date	Balance after merger date
	Combining Dept ( <i>Specify</i> )	Combining Dept ( <i>Specify</i> )	Combining Dept ( <i>Specify</i> )	Combined Dept ( <i>Specify</i> )
	R'000	R'000	R'000	R'000
Contingent liabilities				
Contingent assets				
Capital commitments				
Accruals				
Payables not recognised				
Employee benefits				
Lease commitments – Operating lease				
Lease commitments – Finance lease				
Lease commitments – Operating lease revenue				
Accrued departmental revenue				
Irregular expenditure				
Fruitless and wasteful expenditure				
Impairment				
Provisions				
Movable tangible capital assets				
Immovable tangible capital assets				
Intangible capital assets				

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 47 STATEMENT OF CONDITIONAL GRANTS RECEIVED

NAME OF GRANT	GRANT ALLOCATION					SPENT				2018/19	
	Division of Revenue Act/ Provincial Grants	Roll Overs	DORA Adjustments	Other Adjustments	Total Available	Amount received by department	Amount spent by department	Under / (Overspending)	% of available funds spent by department	Division of Revenue Act	Amount spent by department
	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
EPWP	2 000				2 000	2 000	1 766	234	88%	2 000	1 782
Community Library Services Grant	144 314	7 606			151 920	151 920	104 203	47 717	69%	129 444	115 123
Mass Participation Dev. Grant	71 489	3 365			74 854	74 854	71 861	2 993	96%	68 558	64 311
	217 803	10 971	-	-	228 774	228 774	177 830	50 944		200 002	181 216

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS**  
for the year ended 31 March 2020

**STATEMENT OF CONDITIONAL GRANTS PAID TO THE PROVINCES**

NAME OF PROVINCE / GRANT	GRANT ALLOCATION				TRANSFER			SPENT				2018/19	
	Division of Revenue Act	Roll Overs	Adjustments	Total Available	Actual Transfer	Funds Withheld	Re-allocations by National Treasury or National Department	Amount received by department	Amount spent by department	Unspent funds	% of available funds spent by department	Division of Revenue Act	
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000	%	R'000	
<b>Summary by province</b>													
Eastern Cape													
Cape Province													
Free State													
Gauteng													
Kwazulu-Natal													
Limpopo													
Mpumalanga													
Northern Cape													
North West													
Western Cape													
<b>TOTAL</b>													
<b>Summary by grant</b>													

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS**  
for the year ended 31 March 2020

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1. *[Grant name]*

Eastern  
Cape  
Free State  
Gauteng  
Kwazulu-  
Natal  
Limpopo  
Mpumala  
nga  
Northern  
Cape  
North  
West  
Western  
Cape

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2. *[Grant name]*

Eastern  
Cape  
Free State  
Gauteng  
Kwazulu-  
Natal  
Limpopo  
Mpumala  
nga  
Northern  
Cape  
North  
West  
Western  
Cape

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## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### for the year ended 31 March 2020

#### 48 STATEMENT OF CONDITIONAL GRANTS AND OTHER TRANSFERS PAID TO MUNICIPALITIES

NAME OF MUNICIPALITY	2019/20							2018/19	
	GRANT ALLOCATION				TRANSFER			Division of Revenue Act	Actual transfer
	DoRA and other transfers	Roll Overs	Adjustments	Total Available	Actual Transfer	Funds Withheld	Re-allocations by National Treasury or National Department		
R'000	R'000	R'000	R'000	R'000	R'000	R'000	%		
Polokwane Munic Rates and Taxes								898	898
Polokwane Munic Vehicles and Lic.	18			18	18			12	12
<b>TOTAL</b>	<b>18</b>			<b>18</b>	<b>18</b>			<b>910</b>	<b>910</b>

National Departments are reminded of the DORA requirements to indicate any re-allocations by the National Treasury or the transferring department certify that all transfers in terms of this Act were deposited into the primary bank account of a province or where appropriate into the CPD account of a province as well as indicate the funds utilised for the administration of the receiving officer.

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

## ANNEXURE 1A

## STATEMENT OF CONDITIONAL GRANTS AND OTHER TRANSFERS PAID TO MUNICIPALITIES

NAME OF MUNICIPALITY	GRANT ALLOCATION				TRANSFER			SPENT				2018/19	
	DoRA and other transfers	Roll Overs	Adjust-ments	Total Available	Actual Transfer	Funds Withheld	Re-allocations by National Treasury or National Department	Amount received by municipality	Amount spent by municipality	Unspent funds	% of available funds spent by municipality	Division of Revenue Act	Actual transfer
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000	%	R'000	R'000
TOTAL													

National Departments are reminded of the DORA requirements to indicate any re-allocations by the National Treasury or the transferring department certify that all transfers in terms of this Act were deposited into the primary bank account of a province or where appropriate into the CPD account of a province as well as indicate the funds utilised for the administration of the receiving officer.

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

## ANNEXURE 1B

## STATEMENT OF TRANSFERS TO DEPARTMENTAL AGENCIES AND ACCOUNTS

DEPARTMENTAL AGENCY/ ACCOUNT	TRANSFER ALLOCATION				TRANSFER		2018/19
	Adjusted Appropriation	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds Transferred	Final Appropriation
	R'000	R'000	R'000	R'000	R'000	%	R'000
COSAFA	-	-	-	-	-	-	5 123
<b>TOTAL</b>	-	-	-	-	-	-	<b>5 123</b>

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

## ANNEXURE 1C

## STATEMENT OF TRANSFERS TO HIGHER EDUCATION INSTITUTIONS

NAME OF HIGHER EDUCATION INSTITUTION	TRANSFER ALLOCATION				TRANSFER			2018/19
	Adjusted Appropriation	Roll Overs	Adjust- ments	Total Availab le	Actual Transfe r	Amoun t not transfe rred	% of Availab le funds Transfe rred	Final Appropriation
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000
TOTAL								

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

## ANNEXURE 1D

## STATEMENT OF TRANSFERS/SUBSIDIES TO PUBLIC CORPORATIONS AND PRIVATE ENTERPRISES

NAME OF PUBLIC CORPORATION/PRIVATE ENTERPRISE	TRANSFER ALLOCATION				EXPENDITURE				2018/19
	Adjusted Appropriation Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds Transferred	Capital	Current	Final Appropriation
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000
<b>Public Corporations</b>	<b>1 448</b>	-	-	<b>1 448</b>	<b>1 448</b>	<b>100%</b>	-	-	-
Pratt Luyt Transfers	1 448			1 448	1 448	100%			
	<b>1 448</b>	-	-	<b>1 448</b>	<b>1 448</b>	<b>100%</b>	-	-	-
Subsidies									
<b>Total</b>									
<b>Private Enterprises</b>									
Transfers									
Subsidies									
<b>Total</b>									
<b>TOTAL</b>	<b>1 448</b>			<b>1 448</b>	<b>1 448</b>	<b>100%</b>			

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

## ANNEXURE 1E

## STATEMENT OF TRANSFERS TO FOREIGN GOVERNMENT AND INTERNATIONAL ORGANISATIONS

FOREIGN INTERNATIONAL ORGANISATION	TRANSFER ALLOCATION				EXPENDITURE		2018/19
	Adjusted Appropriation Act	Roll overs	Adjust- ments	Total Availabl e	Actual Transfe r	% of Availab le funds Transfe rred	Final Appropri ation
	R'000	R'000	R'000	R'000	R'000	%	R'000
Transfers							
Subsidies							
TOTAL							

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

ANNEXURE 1F  
STATEMENT OF TRANSFERS TO NON-PROFIT INSTITUTIONS

	TRANSFER ALLOCATION				EXPENDITURE		2018/19
	Adjusted Appropriation Act	Roll overs	Adjustments	Total Available	Actual Transfer	% of Available funds transferred	Final Appropriation
NON-PROFIT INSTITUTIONS	R'000	R'000	R'000	R'000	R'000	%	R'000
<b>Transfers</b>							
Geographical Names Committee	500			500	500	100%	-
	200						
Moral Regeneration Movement	6 841			200	200	100%	106
	1 872						
Limpopo Sport Academy	200			6 841	6 841	100%	6 476
	250						
Limpopo Sport Council	1 200			1 872	1 766	94%	1 767
Archives Council	112		-88	112	7	6%	
Arts and Culture Council	1 000		-200	50		0%	
Library for blind				1 200	1 200	100%	
Library Board			-112	-	-		106
LIRHA				1 000	1 000	100%	750
	12 175		-400	11 775	11 514		9 205
<b>Subsidies</b>							
<b>TOTAL</b>	<b>12 175</b>		<b>-400</b>	<b>11 775</b>	<b>11 514</b>		<b>9 205</b>

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

ANNEXURE 1G  
STATEMENT OF TRANSFERS TO HOUSEHOLDS

	TRANSFER ALLOCATION				EXPENDITURE		2018/19
	Adjusted Appropriation Act	Roll Overs	Adjust-ments	Total Available	Actual Transfer	% of Available funds Transferred	Final Appropriation
	R'000	R'000	R'000	R'000	R'000	%	R'000
<b>HOUSEHOLDS</b>							
<b>Transfers</b>							
Leave Gratuity	1 509			1 509	1 509	100%	978
	1 509			1 509	1 509	100%	978
<b>Subsidies</b>							
<b>TOTAL</b>	<b>1 509</b>			<b>1 509</b>	<b>1 509</b>	<b>100%</b>	<b>978</b>

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

ANNEXURE 1H  
STATEMENT OF GIFTS, DONATIONS AND SPONSORSHIPS RECEIVED

NAME OF ORGANISATION	NATURE OF GIFT DONATION OR SPONSORSHIP	2019/20	2018/19
		R'000	R'000
<b>Received in cash</b>			
<b>Subtotal</b>			
<b>Received in kind</b>			
Sound Head Quarters	Technical Sound support	320	
BMW Legacy Polokwane	Refreshment of the Guest	20	
ABSA	Prices for the winners	350	
Xco Group	Trophies	48	
National Library SA	IT Equipment		4 730
Awareness Publishing SA	Library Books		259
<b>Subtotal</b>		738	4 989
<b>TOTAL</b>		<b>738</b>	<b>4 989</b>

**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS**

for the year ended 31 March 2020

**ANNEXURE 1I  
STATEMENT OF AID ASSISTANCE RECEIVED**

NAME OF DONOR	PURPOSE	OPENING BALANCE	REVENUE	EXPENDI- TURE	PAID ON/ BY MARCH	BACK 31	CLOSING BALANCE
		R'000	R'000	R'000	R'000		R'000

Received in cash

Subtotal

Received in kind

Subtotal

TOTAL

**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS**

for the year ended 31 March 2020

**ANNEXURE 1J****STATEMENT OF GIFTS, DONATIONS AND SPONSORSHIPS MADE**

	2019/20	2018/19
<b>NATURE OF GIFT, DONATION OR SPONSORSHIP</b>		
<b>(Group major categories but list material items including name of organization)</b>	<b>R'000</b>	<b>R'000</b>

Made in kind

TOTAL

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## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

## ANNEXURE 1K

## STATEMENT OF ACTUAL MONTHLY EXPENDITURE PER GRANT

	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	
	2019	2019	2019	2019	2019	2019	2019	2019	2019	2020	2020	2020	Total
Grant Type	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
EPWP	74	121	147	180	179	139	140	163	136	125	143	219	1 766
Community Library Serv	5 401	5 549	6 208	8 367	10 780	7 890	17 028	6 533	14 196	5 073	6 140	11 038	104 203
Mass Participation and Sport Dev. programme	3 228	6 173	4 582	9 599	10 826	4 401	4 757	4 564	7 379	984	4 259	11 109	71 861
<b>TOTAL</b>	<b>8 703</b>	<b>11 843</b>	<b>10 937</b>	<b>18 146</b>	<b>21 785</b>	<b>12 430</b>	<b>21 925</b>	<b>11 260</b>	<b>21 711</b>	<b>6 182</b>	<b>10 542</b>	<b>22 366</b>	<b>177 830</b>



**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS**

for the year ended 31 March 2020

**ANNEXURE 2A**

**STATEMENT OF INVESTMENTS IN AND AMOUNTS OWING BY/TO NATIONAL/PROVINCIAL PUBLIC ENTITIES**

Name of Public Entity	State Entity's PFMA Schedule type (state year end if not 31 March)	% Held YY/ZZ	% Held XX/YY	Number of shares held		Cost of investment R'000		Net Asset value of investment R'000		Profit/(Loss) for the year R'000		Losses guaranteed Yes/No
				2019 /20	2018 /19	2019/ 20	2018 /19	2019 /20	2018 /19	2019 /20	2018 /19	

National/Provincial Public Entity

Subtotal

Other

Subtotal

TOTAL



## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

## ANNEXURE 2B

## STATEMENT OF INVESTMENTS IN AND AMOUNTS OWING BY/TO ENTITIES (CONTINUED)

Name of Public Entity	Nature of business	Cost of investment		Net Asset value of Investment		Amounts owing to Entities		Amounts owing by Entities	
		R'000		R'000		R'000		R'000	
		2019/20	2018/19	2019/20	2018/19	2019/20	2018/19	2019/20	2018/19
<b>Controlled entities</b>									
<b>Subtotal</b>									
<b>Non-controlled entities</b>									
Associates									
<b>Subtotal</b>									
Joint Ventures									
<b>Subtotal</b>									
Other non-controlled entities									
<b>Subtotal</b>									
<b>TOTAL</b>									

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

## ANNEXURE 3A

## STATEMENT OF FINANCIAL GUARANTEES ISSUED AS AT 31 MARCH 2020 – LOCAL

Guarantor institution	Guarantee in respect of	Original guaranteed capital amount	Opening balance 1 April 2019	Guarantees drawn during the year	Guarantees repayments/ cancelled / reduced during the year	Revaluation due to foreign currency movements	Closing balance 31 March 2020	Revaluations due to inflation rate movements	Accrued guaranteed interest for year ended 31 March 2020
		R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
	Motor vehicles								
	Subtotal								
	Housing		222		111		111		
	Risima								
	Housing								
	Subtotal		<b>222</b>		<b>111</b>		<b>111</b>		
	Other								
	Subtotal								
	<b>TOTAL</b>		<b>222</b>		<b>111</b>		<b>111</b>		

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

## ANNEXURE 3A (continued)

## STATEMENT OF FINANCIAL GUARANTEES ISSUED AS AT 31 MARCH 2020 – FOREIGN

Guarantor institution	Guarantee in respect of	Original guaranteed capital amount	Opening balance 1 April 2019	Guarantees drawn during the year	Guarantees repayments/ cancelled / reduced during the year	Revaluation due to foreign currency movements	Closing balance 31 March 2020	Revaluations due to inflation rate movements	Accrued guaranteed interest for year ended 31 March 2020

Motor vehicles

Subtotal  
HousingSubtotal  
Other

Subtotal

**TOTAL**

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

## ANNEXURE 3B

## STATEMENT OF CONTINGENT LIABILITIES AS AT 31 MARCH 2020

Nature of Liability	Opening Balance 1 April 2019 R'000	Liabilities incurred during the year R'000	Liabilities paid/cancelled/reduced during the year R'000	Liabilities recoverable (Provide details hereunder) R'000	Closing Balance 31 March 2020 R'000
<b>Claims against the department</b>					
Tlou Setumo (Claims for price adjustment)	63		63		
Lerato and Moloko	2 777		2 777		
Maphuti Cecilia Moraba /DSAC	54				54
Glenshield Boutique	8 593				8 593
Gumbu	191				191
	115				115
<b>Subtotal</b>	11 793		2.840		8 598
<b>Environmental Liability</b>					
<b>Subtotal</b>					
<b>Other</b>					
<b>Subtotal</b>					
<b>TOTAL</b>	<b>11 793</b>		<b>2 840</b>		<b>8 593</b>

**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS**

for the year ended 31 March 2020

**ANNEXURE 3B (continued)**

Nature of Liabilities recoverable	Opening Balance  1 April 2019  R'000	Details of Liability and Recoverability	Movem ent during year  R'000	Closing Balance  31 March 2020  R'000

**TOTAL**


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## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

ANNEXURE 4  
CLAIMS RECOVERABLE

Government Entity	Confirmed outstanding balance		Unconfirmed outstanding balance		Total		Cash in transit at year end 2019/20 *	
	31/03/2020	31/03/2019	31/03/2020	31/03/2019	31/03/2020	31/03/2019	Receipt date up to six (6) working days after year end	Amount
	R'000	R'000	R'000	R'000	R'000	R'000		R'000
<b>Department</b>								
International Relations and Cooperation		25					25	
		25					25	
<b>Other Government Entities</b>								
<b>TOTAL</b>		<b>25</b>					<b>25</b>	

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

## ANNEXURE 5

## INTER-GOVERNMENT PAYABLES

GOVERNMENT ENTITY	Confirmed outstanding balance		Unconfirmed outstanding balance		TOTAL		Cash in transit at year end 2019/20 *	
	31/03/2020	31/03/2019	31/03/2020	31/03/2019	31/03/2020	31/03/2019	Payment date up to six (6) working days before year end	Amount
	R'000	R'000	R'000	R'000	R'000	R'000		R'000
<b>DEPARTMENTS</b>								
<b>Current</b>								
GP SAPS				3	-			-
Nat School of Governance					-			-
DPT of Transport		48			-	3		
DPT of Justice		35			-	-		
DPT Education				11	-	-		
DPT Provincial Treasury			2 728		2 728	-		
DPT Agriculture						48		
DPT of Public Works Roads and Infrastructure						35		
<b>Subtotal</b>	-	<b>83</b>	<b>2 728</b>	<b>14</b>	<b>2 728</b>	<b>97</b>		
<b>Non-current</b>								
<b>Subtotal</b>								
<b>TOTAL</b>	-	<b>83</b>	<b>2 728</b>	<b>14</b>	<b>2 728</b>	<b>97</b>		-

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

OTHER  
GOVERNMENT  
ENTITY

Current

Subtotal

Non-current

Subtotal

TOTAL  
INTERGOVERN  
MENT  
PAYABLES

-	83	2 728	14	2 728	97	-
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## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

ANNEXURE 6  
INVENTORIES

Inventories for the year ended 31 March 2020	Clothing Material R'000	Farming Supplies R'000	Fuel and Gas R'000	Material supplies R'000	TOTAL R'000
Opening balance	364				364
Add/(Less): Adjustments to prior year balances	-	-	-	-	-
Add: Additions/Purchases – Cash	6 985	38	-	5 977	13 000
Add: Additions - Non-cash					
(Less): Disposals	-				-
(Less): Issues	-7 269	-38		-5 977	-13 94
Add/(Less): Received current not paid	-				-
(Paid current year received prior year)					
Add/(Less): Adjustments	8				8
<b>Closing balance</b>	<b>78</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>78</b>

Inventories for the year ended 31 March 2019	Clothing Material Supplies R'000	Farming Supplies R'000	Fuel and Gas R'000	Material supplies R'000	TOTAL R'000
Opening balance	837	-	-	-	837
Add/(Less): Adjustments to prior year balances	-	-	-	-	-
Add: Additions/Purchases – Cash	7 347	23	29	6026	13 425
Add: Additions - Non-cash	16				16
(Less): Disposals	-	-	-	-	-
(Less): Issues	-7 836	-23	-29	-6 026	-13 914
Add/(Less): Received current not paid	-	-	-	-	-
(Paid current year received prior year)					
Add/(Less): Adjustments	-	-	-	-	-
<b>Closing balance</b>	<b>364</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>364</b>

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

ANNEXURE 7  
MOVEMENT IN CAPITAL WORK IN PROGRESS

## MOVEMENT IN CAPITAL WORK IN PROGRESS FOR THE YEAR ENDED 31 MARCH 2020

	Opening balance R'000	Current Year Capital WIP R'000	Ready for use (Asset register) / Contract terminated R'000	Closing balance R'000
<b>HERITAGE ASSETS</b>	300	181	-481	
Heritage assets	300	181	-481	
<b>MACHINERY AND EQUIPMENT</b>				
Transport assets				
Computer equipment				
Furniture and office equipment				
Other machinery and equipment				
<b>SPECIALISED MILITARY ASSETS</b>				
Specialised military assets				
<b>BIOLOGICAL ASSETS</b>				
Biological assets				
<b>BUILDINGS AND OTHER FIXED STRUCTURES</b>	<b>6 737</b>	<b>34 301</b>	<b>-</b>	<b>41 038</b>
Dwellings	-	-	-	-
Non-residential buildings	6 737	34 301	-	41 038
Other fixed structures	-	-	-	-
<b>LAND AND SUBSOIL ASSETS</b>				
Land				
Mineral and similar non-regenerative resources				
<b>SOFTWARE</b>				
Software				
<b>MASTHEADS AND PUBLISHING TITLES</b>				
Mastheads and publishing titles				
<b>PATENTS LICENCES COPYRIGHT BRAND NAMES TRADEMARKS</b>				
Patents licences copyright brand names and trademarks				

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

**RECIPES FORMULAE PROTOTYPES DESIGNS MODELS**

Recipes formulae prototypes designs models

--	--

**SERVICES AND OPERATING RIGHTS**

Services and operating rights

--	--

**TOTAL**

<b>7 038</b>	<b>34 482</b>	<b>-481</b>	<b>41 038</b>
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**MOVEMENT IN CAPITAL WORK IN PROGRESS FOR THE YEAR ENDED 31 MARCH 2019**

	Opening balance R'000	Prior period error R'000	Current Year Capital WIP R'000	Ready for use (Asset register) / Contract terminated R'000	Closing balance R'000
<b>HERITAGE ASSETS</b>	300				300
Heritage assets	300				300
<b>MACHINERY AND EQUIPMENT</b>					
Transport assets					
Computer equipment					
Furniture and office equipment					
Other machinery and equipment					
<b>SPECIALISED MILITARY ASSETS</b>					
Specialised military assets					
<b>BIOLOGICAL ASSETS</b>					
Biological assets					
<b>BUILDINGS AND OTHER FIXED STRUCTURES</b>	<b>42 474</b>	<b>-1</b>	<b>16 285</b>	<b>-52 021</b>	<b>6 737</b>
Dwellings					
Non-residential buildings	42 474	-1	16 285	-52 021	6 737
Other fixed structures					
<b>LAND AND SUBSOIL ASSETS</b>					
Land					
Mineral and similar non-regenerative resources					

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

**SOFTWARE**

Software

--	--

**MASTHEADS AND PUBLISHING TITLES**

Mastheads and publishing titles

--	--

**PATENTS LICENCES COPYRIGHT BRAND  
NAMES TRADEMARKS**Patents licences copyright brand names  
and trademarks

--	--

**RECIPES FORMULAE PROTOTYPES  
DESIGNS MODELS**Recipes formulae prototypes designs  
models

--	--

**SERVICES AND OPERATING RIGHTS**

Services and operating rights

--	--

**TOTAL**

<b>42 774</b>	<b>-1</b>	<b>16 285</b>	<b>-52 021</b>	<b>7 037</b>
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## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

## ANNEXURE 8A

## INTER-ENTITY ADVANCES PAID (note 14)

ENTITY	Confirmed outstanding balance		Unconfirmed outstanding balance		TOTAL	
	31/03/2020	31/03/2019	31/03/2020	31/03/2019	31/03/2020	31/03/2019
	R'000	R'000	R'000	R'000	R'000	R'000
<b>NATIONAL DEPARTMENTS</b>						
Subtotal	<hr/> <hr/>					
<b>PROVINCIAL DEPARTMENTS</b>						
Subtotal	<hr/> <hr/>					
<b>PUBLIC ENTITIES</b>						
Subtotal	<hr/> <hr/>					
<b>OTHER ENTITIES</b>						
Subtotal	<hr/> <hr/>					
TOTAL	<hr/> <hr/>					

## ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS

for the year ended 31 March 2020

**ANNEXURE 8B**  
**INTER-ENTITY ADVANCES RECEIVED (note 21 AND note 22)**

ENTITY	Confirmed outstanding balance		Unconfirmed outstanding balance		TOTAL	
	31/03/2020	31/03/2019	31/03/2020	31/03/2019	31/03/2020	31/03/2019
	R'000	R'000	R'000	R'000	R'000	R'000
<b>NATIONAL DEPARTMENTS</b>						
<b>Current</b>						
<b>Subtotal</b>						
<b>Non-Current</b>						
<b>Subtotal</b>						
<b>PROVINCIAL DEPARTMENTS</b>						
<b>Current</b>						
<b>Subtotal</b>						
<b>Non-Current</b>						
<b>Subtotal</b>						
<b>PUBLIC ENTITIES</b>						
<b>Current</b>						
<b>Subtotal</b>						

**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS**

**for the year ended 31 March 2020**

**Non-Current**

**Subtotal**

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**OTHER ENTITIES**

**Current**

**Subtotal**

---

---

**Non-Current**

**Subtotal**

---

---

**TOTAL**

---

---

**Current**

**Non-current**

--





# OLYMPIC TOWERS

for more information contact:

**Director Strategic Planning Ms. F. E Ratshikhopha**

21 Biccard Street  
Polokwane  
0700

Office No: 13 - 3rd Floor  
Tel: 015 284 4304

**Head of Department: Tsebe N.N**

Tel: 015 284 4173

You can write to:

**The Head**

**Department of Sport, Arts & Culture**

Private Bag x 9549  
Polokwane, 0700

Tel: 015 284 4000

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